

City of Granger Job Announcement

Position: Public Works Director (Executive Management Position)

Employment Type: Full Time Position

Salary and Benefits: Salary \$69,452.83 to \$ 78,733.42 (currently under negotiations for year 2023)

Plus medical, vision, and dental; vacation and sick leave

Union: This is a Teamsters union position

Public Works Director is appointed by the Mayor and reports to the Mayor

The City of Granger is looking for a full time Public Works Director. This is an Executive Level Management position. Candidates must meet the required qualifications for the position, in order to be considered. In addition, the interested person **MUST** submit a completed employment application, resume, letter of interest (that covers all topics under “what we are looking for” in this announcement), signed background check waiver, and provide a copy of all required certifications.

Interested individuals can pick up the application, job description, and list of duties and responsibilities at Granger City Hall.

Application open period will be until the position is filled. First round of application review will be on October 14, 2022. Incomplete applications will not be accepted. Any questions, please call Granger City Hall at 509-854-1725.

Qualifications Required:

- Ability to read, write, and speak English
- Ability to communicate well both in oral and written form
- High School Diploma or GED
- Valid Washington State Driver’s license or able to obtain a Washington Driver’s license within 6 months of employment
- No integrity issues in background
- Must have at least 5 years of supervisor experience leading and directing staff and resources. Higher education years may be substituted for experience
- Ability to obtain necessary certifications, required to do the job, within 1 year of hire date
- Level II state certification in water distribution and wastewater treatment
- Level I in wastewater collection
- Advanced knowledge of the fundamentals and accepted practices in Municipal public works administration.
- Must have experience with municipal budgets
- Must have experience working in collaboration with engineers, other municipalities, and other stakeholders

- (**See Job Description for additional requirements**)

Desired Qualifications:

- Bachelor's degree in public administration, business administration, government, or other related field
- Previous work experience as assistant public works director or as the public works director
- Experience working with City Council Members
- Experience developing and implementing policy
- Experience with developing implementing strategic plans
- Experience with multi-tasking, prioritizing tasks, and best use of resources
- Experience with reviewing and approving residential and commercial building permit applications based on local, state, and international building codes

What we are looking for:

- Strong leadership skills
- Experience with plans and implementing comprehensive public works programs for the city; integrating public works programs and activities with other city, county, state, and federal departments and/or agencies
- Experience planning and directing all daily activities of all assigned personnel; and formulates and enforces department rules, regulations, work methods and procedures
- Experience with preparing budget estimates and controls with expenditure of department funds
- Knowledge and experience of civil engineering theory, procedures, and practices as it pertains to the design, construction, and maintenance of municipal public works
- Ability to plan, direct, and coordinate work of subordinates
- Experience working with developers and other stakeholders

The City of Granger is an equal opportunity employer, woman, minorities, and individuals with disabilities are strongly encouraged to apply.