

# *Granger City Council*

*Tuesday, March 11, 2025*

WORKSHOP 6:00PM



COUNCIL MEETING 7:00 P.M.

# **AGENDA**

## **WORKSHOP**

6:00 p.m.

March 11, 2023



**1. CALL TO ORDER**

**2. PLEDGE OF ATTENDANCE**

**3. ROLL CALL**

**4. CONSENT AGENDA**

- 4. Review Minutes of Working Board previous March 28, 2023
- 5. Review Minutes from meeting of February 21, 2023
- C. Review financial report dated for March 11, 2023 from the amount \$5523,560.00
- D. Review payroll dated March 8, 2023 for the amount of \$117,179.00

**5. PUBLIC HEARINGS**

**6. AUDIENCE PARTICIPATION**

**7. OLD BUSINESS**

**8. NEW BUSINESS**

Car Hall

Applaud, Contact the Lenawee County Code Services  
Yakima County District Court Probation Services informed Agency  
Assessment for Yakima Valley Office of Emergency Management  
FBI/DOJ Climate Change & Homeland Security Alert Office  
Public Works

Expenditure Reserve Reservoir Improvement Project

**9. DEPARTMENT COMMITTEE/COMMISSION REPORTS**

**10. MAYOR'S REPORT**

**11. COUNCIL REPLAYS**

**12. EXECUTIVE SESSION**

**13. ADJOURNMENT**

**TENTATIVE**

# **CONSENT AGENDA**

(The following will be voted on by one motion. There will be no separate discussion of these items unless a councilmember or citizen so requests, in which event the item will be removed from the consent agenda and discussed.)

CITY OF GRANGER  
WORKSHOP & COUNCIL

City of Granger



SUBJECT	AGENDA #
General Agenda	AGENDA #1 March 11, 2023
	Item No.
EXHIBITS: A. Approval of Workshop agenda dated 3/6/2023 B. Approved Minutes of Council and February 21, 2023 C. Approval of agenda package dated March 11, 2023 D. Total amount of \$393,889.57 E. Approval payment related to the amount of \$121,195.01	Amount Budgeted
Expenditure Request	

STAFFING STATEMENT

ADMINISTRATION'S RECOMMENDATION:

RECOMMENDED MOTION:

Approve the agenda dated 3/6/2023 and the minutes of the February 21, 2023 meeting.



# Meeting Minutes

# GRANGER CITY COUNCIL WORKSHOP

AGENDA  
February 10, 2023,

CITY HALL  
1012 Main Street

**CALL TO ORDER:**  
Mayor Linda Gossard called the workshop to order at 6:00 p.m.

## COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Susie Minott	Francesca Tijuan, Public Works Director
Leigh Hesterman	Juan Corra, Police Chief
Jodi Nomles	Gary Callier, City Clerk
Ryan Stegeman-Ashen	Parasita Reyes, Clerk-Treasurer
A. Leslie Reyes	

## ADDITIONS OR CORRECTIONS TO CONSENT AGENDA

- A Review Minutes of Workshop dated February 1, 2023
- B Review Minutes of Council dated February 11, 2023
- C Review Financials for cycle ended February 15, 2023, in the amount of \$175,371.17
- D Review payroll dated February 20, 2023, in the amount of \$190,611.00

## AUDIENCE PARTICIPATION

None.

## CITY BUSINESS

None.

## NEW BUSINESS

### City Hall

#### Professional Services agreement with Gary Callier

City Clerk explained that we have had this contract since January 2017, and the reason it is up for renewal is because Gary Callier would like to change his hourly amount and nothing else. City Clerk also explained that we can Callier when we have public hearing for land use, and we currently have one coming up in March. This is in place of having our minister; we don't have enough people on the plan, no committee to avoid having a hearing examiner. City clerk did propose we can advertise again for people that would like to join planning commission.

#### Utility Bill Adjustment for Account #3466

City Clerk explained that the meter was being read wrong, and we have been billing incorrectly. Also explained that it's being read correctly now, and we have voted how that meter should be read and shared that information with public works.

#### Ordinance 1411 Amending Granger Municipal Code 8.12.000 and Ordinance 275

City Clerk explained that this ordinance is to be put in place for people that are going through garage sales that are not yours. Only people that should be receiving the garage truck is the residents of where the car is located, and it might be from department. There is also an infraction associated with this ordinance.

## **GRANGER CITY COUNCIL WORKSHOP**

It's becoming more to be cited. Why we might about this is because we have been getting complaints from residents where people are parking in front yards and parking in areas on their property. Another reason for this is for the safety of others, you never know what can be found in yards- propane tanks and such. At the end of the meeting, Councilmember Mays asked what does the individual do. City Clerk explained they will receive notice for a fine of \$100 and three dollars and that it will go in effect five days after it has been published, and we will also let residents know about this via Facebook and the website.

### Pro-Tem Municipal Court Judge Services

City Clerk explained that this committee is to have a Pro-Tem Judge when Rutherford is not able to attend court. Pro-Tem Judge would step in for Rutherford and they would get paid for the court dates that day and present for most of the same because that no record would be used then.

### Police Department

Chief Officer asked if anyone had any questions on the report that was presented for the month of January. No questions, we asked.

### Public Works Department

Frank gave an update on the garbage truck and how they have fixed the items that needed to be fixed so they can use the truck. Frank said it will be tested out on Thursday's route and we will see how it goes for them. Frank also gave an update on the applications they received for the two opened positions and said that we will be offering two of the applicants a position Thursday.

### Fire Department

Chief Officer explained that they finally got the monitor at the truck and just needed to wire it in, so they will be putting it in at CESI a credit union soon. One item that was purchased.

### City Hall

City Clerk explained that we have had people come in to get business license to conduct business at the Cherry Festival and we are not going to be accepting them until we have a approved vendor. City Clerk also mentioned Parkes & Ross motion will be starting in April and reg. traction comes in March.

## **DEPARTMENT/COMMITTEE/COMMISSION REPORTS**

None.

### MAYOR'S REPORT

None.

### COUNCIL REPORTS

None.

### BUDGET REPORT

It was moved by Councilmember Mays to adjourn the meeting. Motion was seconded by Councilmember Bussey. Mays.

**MOTION CARRIED +0**

## **GRANADA CITY COUNCIL WORKSHOP**

The meeting was adjourned at 6:32 PM.

ATTEST:

Tanisha Raye, Clerk-Councilor

Mayor, Hilda Comaluz

APPROVED .01/08/2015:

Senior Municipal City Attorney

# GRANGER CITY COUNCIL

February 11, 2023,  
7:00 p.m.

City Hall  
102 Main Street

## MINUTES

### CALL TO ORDER

Mayor Milán González called the meeting of February 11, 2023, to order at 7:00 p.m.

### PLEDGE OF ALLEGIANCE

Council members recited the Pledge of Allegiance.

### COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Steve McGuire	Tony Tijerina, Public Works Director
Isabel Guzman-Garcia	Jose Ceja, Chief of Police
Judi Morales	Terry Carter, Fire Chief-Alvarez
Ricardo Sandoval-Ayala	Paula Gómez, Asst. City Treasurer
Alejandro Reyes	

I. City manager by unanimous motion to excuse Councilmember Morales. Motion was seconded by Councilmember Hernandez.

**MOTION CARRIED 4-0**

### CURRENT AGENDA

- A Approve Minutes of Regular Meeting February 11, 2023
- B Approve Minutes of Council Meeting February 1, 2023
- C Approve the account payable dated February 24, 2023, in the amount of \$25,621.19
- D Approve payroll dated February 28, 2023, in the amount of \$60,311.23

It was moved by Councilmember Morales to approve the current agenda with items A-D as follows.  
Motion was seconded by Councilmember Hernandez.

**MOTION CARRIED 4-0**

### AUDIENCE PARTICIPATION

None.

### NEW BUSINESS

#### Cap 6.02

#### Professional Services Agreement with Gary Collier

I. City manager by unanimous motion to approve the professional services agreement with Gary Collier. Motion was seconded by Councilmember Reyes.

**MOTION CARRIED 3-4-0**

#### Utility Bill Adjustment for Account #8460

I. City manager by unanimous motion to approve the utility bill adjustment for account #8460. Motion was seconded by Councilmember Reyes.

# GRANGER CITY COUNCIL

Ordinance 1411 Amending Granger Municipal Code 8.12.070 and Ordinance 278  
It was moved by council member Moxico to approve Ordinance 1411 amending Granger Municipal Code 8.12.070 and Ordinance 278. Motion was seconded by council member Reyes. Mayor Gonzalez voted all in favor and there was a 0c. Mayor Gonzalez explained one voter when there is a tie, Mayor voted yes. motion carried. <10> Ordinance 1411 is approved.

MOTION CARRIED 3-1

## Pro Tem Municipal Court Judge Services

It was moved by council member Moxico to approve the agreement for Pro Tem Municipal Court Judge Services. Motion was seconded by council member Reyes.

MOTION CARRIED 4-0

*Fined Totals 02/28/2023*

Court Expense	\$ 1,473.27
Pdts & Rec	\$
Street	\$ 18,258.98
Crime and Justice Fund	\$ 387.75
Feed Taxowing Judicial Circuit	\$
Child Protection	\$
Emergency Flood Fund	\$
Bell Number Fund	\$
Health Care Tourism	\$ 94.53
Public Safety	\$
Police	\$ 26,605.55
Sewer	\$ 1,183.76
Curbside	\$ 387.97
Consumer Deposit Refund	\$
Trigative	\$ 113,419.30
Court Record Fund	\$
TOTAL	\$ 175,821.15

Accounts Payable Checks for February 28, 2023: 19226-40330

Payroll for February 28, 2023: ACU1350,311.33 (includes vendor payments)

## CLOSING

### NOTICE

Mayor Gonzalez congratulated Granger Wrekkers on their tremendous efforts at State Wrestling & in the Lucy Wrekkers Football this. Mayor extended an invitation to the Wrekkers for our next council meeting.

# GRANGER CITY COMMISSION

## ADJOURNMENT

It was moved by Commissioner Meyer to adjourn the meeting. Motion was seconded by Commissioner Reyes.

MOTION CARRIED 4-0

The meeting was adjourned for 7:07 p.m.

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Pandarin Reyes, City Clerk/Treasurer

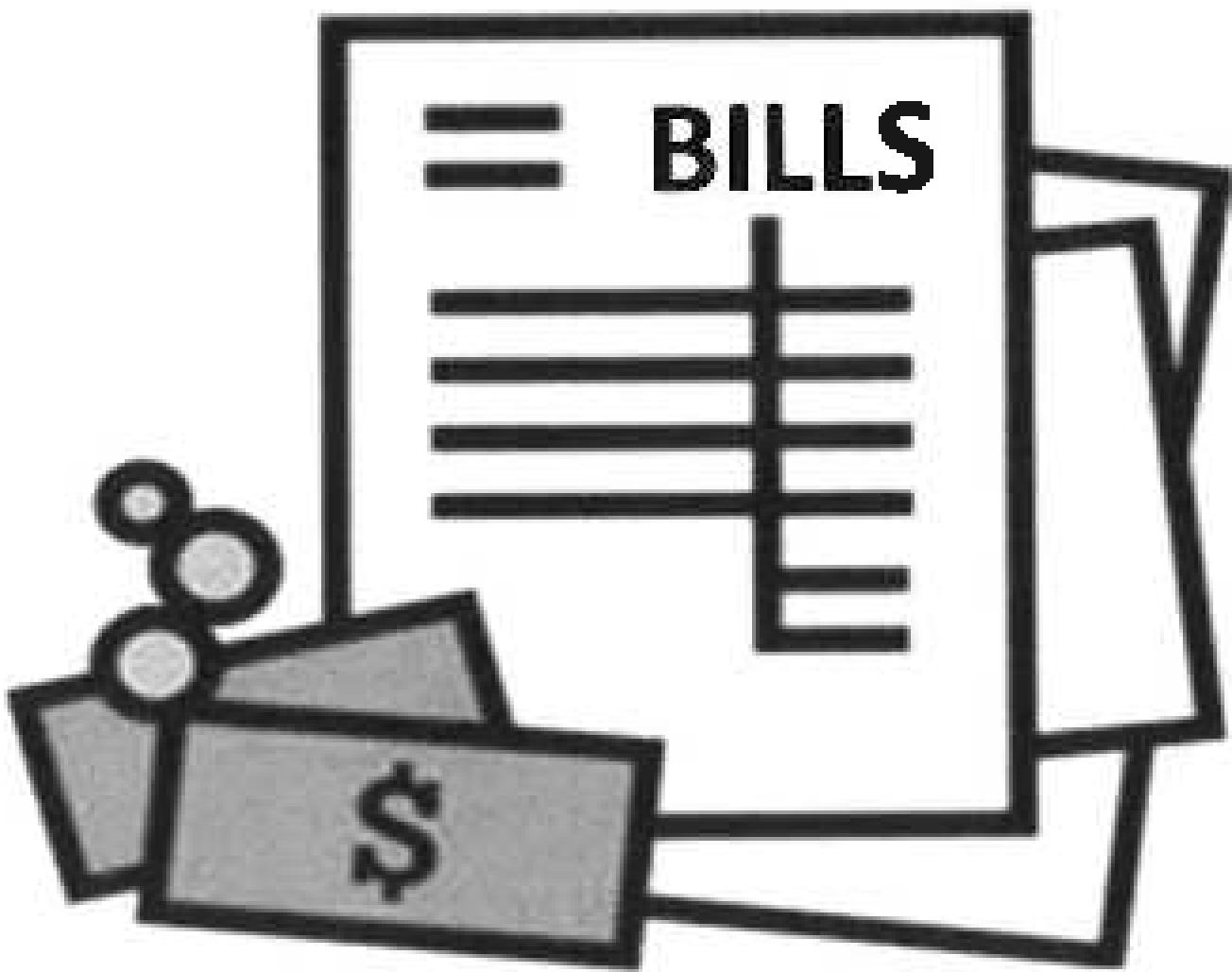
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Hilda Comendador, Mayor

APPROVED TO FILER:

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Samir Mirmard, City Attorney



## ACCOUNTS PAYABLE

City Of Granger

As Of: 04/21/2025

Time: 14:28:47 Date: 03/06/2025  
Page: 1

Acc#	Amount	Due Date	Vendor	Amount	Vendor
3273	001112003 03/11/2025 100	011 SUMO		107.98	0.00 P.O. 1014 PERIODICAL
3281	001112003 03/11/2025 400	AVS		50.00	ATTORNEY MESSAGING SERVICE
3291	03/11/2025 03/11/2025 100	AVX - JPA		248.4600	AVX - JPA PAY DAY MANAGEMENT & INVESTIGATIONS
3292	03/11/2025 03/11/2025 100	BARBERS UDO		5,000.00	PUBLIC DEFENDER SERVICES
3293	03/11/2025 03/11/2025 100	CABIN BO. 15000		4.00	R. HILLMAN MIN. CASH PURCHASE OF SCOT'S NOTES & PRINT FOR TAXES
3295	03/11/2025 03/11/2025 400	CASCADE NATURE INC.		54.00	NATURAL GAS PERMIT - 114-11-PI
3296	03/11/2025 03/11/2025 400	CAX 4287441JR4, 648		460.00	WATER GAS SERVICES CITY FALL
3298	03/11/2025 03/11/2025 100	CASCADE NATURE INC.		231.71	NATURAL GAS SERVICES - 114-11-PI
3299	03/11/2025 03/11/2025 100	CERTHILL		100.40	PERMIT - 114-11-PI
3301	03/11/2025 03/11/2025 100	C-SPAN IND COMMUNICATIONS		123.00	INTERNET FOR CITY FALL
3305	03/11/2025 03/11/2025 100	C-AFTER COMMUNICATIONS		14.40	INTERNET - 114-11-PI
3310	03/11/2025 03/11/2025 500	C-SPAN IND COMMUNICATIONS		14.00	INTERNET FOR PI
3290	03/11/2025 03/11/2025 100	CITY OF GRANGER		21.11	WSB - 114-11-PI
3291	03/11/2025 03/11/2025 100	CITY OF GRANGER		15.17	WSB LIBRARY
3292	03/11/2025 03/11/2025 400	CITY OF GRANGER		101.46	WSB READING ROOMS ENTICER ALL CITY CENTER PROPERTY
3294	03/11/2025 03/11/2025 100	CITY OF GRANGER		105.17	WSB FIRE DEPT
3296	03/11/2025 03/11/2025 400	CITY OF GRANGER		112.10	WSB - 114-11-PI HOUSE
3297	03/11/2025 03/11/2025 100	CITY OF GRANGER		8750.00	WSB FOR SWATF
3298	03/11/2025 03/11/2025 400	CITY OF GRANGER		104.40	WSB - 114-11-PI
3299	03/11/2025 03/11/2025 400	CITY OF GRANGER		40.00	WATER FOR PARKS
3301	03/11/2025 03/11/2025 100	CITY OF TOPHER		10.21	CABINET 114-11-PI
3272	03/11/2025 03/11/2025 400	CITY OF TOPHER		503.60	TRAVEL SESS FEE
3290	03/11/2025 03/11/2025 100	CIMCO INC		2,104.18	FU - 114-11-PI
3294	03/11/2025 03/11/2025 100	CIMCO INC		136.00	FUEL FIRE DEPT
3295	03/11/2025 03/11/2025 100	CIMCO INC		201.74	FUEL - 114-11-PI & BUILDING DEPT
3296	03/11/2025 03/11/2025 400	CIMCO INC		422.00	WATER TESTING 114-11-PI
3297	03/11/2025 03/11/2025 100	CIMCO INC		200.00	CRIME SCENE INVESTIGATION FEE 2025
3298	03/11/2025 03/11/2025 100	CIMCO INC		2,000.00	PROSECUTION 57840111
3299	03/11/2025 03/11/2025 100	DATASTAR		411.48	ANNUAL PERIODON BILL
3301	03/11/2025 03/11/2025 100	DATASTAR		255.81	STAT PROG 327001
3294	03/11/2025 03/11/2025 400	DATASTAR		413.87	4641 DUE 114-11-PI
3295	03/11/2025 03/11/2025 100	CLINIC FOR WOMEN PHYSIOLOGY LABS INC		50.00	WATER TESTING
3296	03/11/2025 03/11/2025 100	CLINIC FOR WOMEN PHYSIOLOGY LABS INC		110.00	WATER - 114-11-PI
3297	03/11/2025 03/11/2025 100	CLINTON MICROGRAPHIC SYSTEMS INC		15.12	TRASH SEARCH 5.00 DUST BAG DISCHARGE TRUCK
3298	03/11/2025 03/11/2025 100	CLINTON MICROGRAPHIC SYSTEMS INC		10.19	114-11-PI
3299	03/11/2025 03/11/2025 75	CLINTON MICROGRAPHIC SYSTEMS INC			

## ACCOUNTS PAYABLE

City Of Granger

Time: 14:26:57 Date: 03/06/2025  
Page: 2

As Of: 04/25/2025

Recd	Vendor ID	Date Due	Description	Amount	Term
5278	CEI-L13223	03/11/2025	GUARDIAN SECURITY SYSTEMS INC	29972	VIEW CITY OF GRANGER FOR SECURITY ALARMS & SURVEILLANCE EQUIPMENT
5279	CET-1112000	03/11/2025	GUARDIAN SECURITY SYSTEMS INC	29421	VIEW AT PW
5280	CET-1112000	03/11/2025	GUARDIAN SPECIALISTS	1746	VIEW BILLING STATEMENT
5281	CET-1112000	03/11/2025	KEYBANK	6151	PD CREDIT CARD STATE
5282	CET-1112000	03/11/2025	KEYBANK	2770	1-1-2017 CREDIT CARD
5283	CET-1112000	03/11/2025	KEYBANK	110101	MANIC CREDIT CARD
5284	CET-1112000	03/11/2025	KEYBANK	1252	MANIC CREDIT CARD
5285	CET-1112000	03/11/2025	KEYBANK	52611	CH CREDIT CARD
5286	CET-1112000	03/11/2025	KEYBANK	10261	GRANT FARM NAME
5287	CET-1112000	03/11/2025	KEY CALL CONCEPTS INC	3011	EXCAVATOR RENTAL/RENTAL OF EQUIPMENT
5288	CET-1112000	03/11/2025	ONE CALL CONCEPTS INC	26527	VIEW INVOICED ALL CITY DEPTS
5289	CET-1112000	03/11/2025	ROBERT S NORTHWEST	67001	PRESIDING JUDGE
5290	CET-1112000	03/11/2025	ROBERT S NORTHWEST	6214	PAINT AND STREET SIGN-ES
5291	CET-1112000	03/11/2025	SANCTUARY HANDWARE INC	1417	SUPPLIES FOR PAINT JOB
5292	CET-1112000	03/11/2025	SALTER WIDE OPEN FAIR INC	26207	WINTERFEST CARDS
5293	CET-1112000	03/11/2025	SATION	1116	CARPET REPAIR - 14000
5294	CET-1112000	03/11/2025	VESTIE	31225	INVOICED AND SUPPLIED FOR PAINT JOB IN 2024
5295	CET-1112000	03/11/2025	VESTIE	2107	
5296	CET-1112000	03/11/2025	WA STATE TREASURER	170016	REG 2025 CLOTHES DRYING
5297	CET-1112000	03/11/2025	WA STATE TREASURER	609634	2024 ELECTION FEES
5298	CET-1112000	03/11/2025	WA STATE ELECTION	527410	2024 ELECTION FEES

Recent Total:

1,6390.88

# PAYROLL



## February 16-28 ,2025 Payroll

Employee Name	Pay Period	No. Pay	
CERA, LIA S	Semi-Monthly	\$ 3,583.20	
CHIEILINSKI, J. TROY M	Semi-Monthly	\$ 2,116.96	
GARDNER, TRAVIS L	Semi-Monthly	\$ 2,181.53	
CARINA, ROSE	Semi-Monthly	\$ 1,755.70	
HAWLEY, GARY L	Semi-Monthly	\$ 3,700.58	
FITZMAN, CAROLYN	Semi-Monthly	\$ 4,685.07	
KELLY-JM. CARMONI	Semi-Monthly	\$ 2,218.10	
MANKS, DAVID	Semi-Monthly	\$ 3,211.90	
MARQUEZ, BRANDON S	Semi-Monthly	\$ 2,072.28	
MUGUREL, PATRICK	Semi-Monthly	\$ 2,290.61	
ORWELL, BRONTE	Semi-Monthly	\$ 2,330.74	
REYES, FERNANDA	Semi-Monthly	\$ 2,542.04	
REYES, MIRANDA H	Semi-Monthly	\$ 1,825.91	
RHODE, GRANT E	Semi-Monthly	\$ 2,851.29	
RODRIGUEZ, GIOVANNI H	Semi-Monthly	\$ 2,364.21	
ROMAGNINI, ROBERT	Semi-Monthly	\$ 1,804.19	
SIDES, HILARY M	Semi-Monthly	\$ 2,050.44	
TORNA, FRANCISCO H	Semi-Monthly	\$ 2,083.91	
RAUER, BRUNO P	Monthly	\$ 184.79	
BULLETT, JEFFREY W	Monthly	\$ 160.17	
BUSTAMANTE, ISRAEL	Monthly	\$ 161.81	
CARLIS, TIPHYL	Monthly	\$ 177.08	
CAKSHITZ, RIANA I	Monthly	\$ 182.04	
GONZALEZ, HILDA	Monthly	\$ 911.02	
LAWING, TORONI	Monthly	\$ 773.66	
LOON, MARK	Monthly	\$ 154.29	
MONIZ, JUDY	Monthly	\$ 191.61	
MUNOCO, SUSIE A	Monthly	\$ 95.01	
REYES, ALFREDO	Monthly	\$ 50.31	
ROJILLANO, KEN	Monthly	\$ 60.02	
SHIRMAN, KENNETH W	Monthly	\$ 56.04	
STONELICK, RANDI D	Monthly	\$ 66.81	
THORNDIKE, EFT	Monthly	\$ 110.82	

Total: \$ 46,595.76

## March 5th, 2025 Vendor Payments

Amount	Account Name
\$ 228.64	ATLAC REMITTANCE PROCESSING
\$ 31,128.41	NCAPINVEST ADMINISTRATORS
\$ 18,005.72	VISUAL REVENUE SERVICE
\$ 18,776.57	DHPI LIFE RETIREMENT SYSTEMS
\$ 1,336.00	TEAMSTERS LOCAL 700
\$ 2,325.40	WESTERN UNION -- SERVICE TEAMSTERS PENSION TRU

**\$ 78,689.30**



*"where dinosaurs roam"™*

# CITY HALL

CITY OF RIVERDALE  
WORKSHOP & COMMITTEE

City of Riverdale



ITEMS:	Agenda Contract for Pro Tax Multiple Court services	AGENDA CP Wednesday, 2023
EXHIBITS:		Bill No.
Expenditure Report		Amount Budgeted

SUMMARY STATEMENT.

ITEM NUMBER & MOTION

Motion to adopt the contract between the City of Riverdale and Riverdale Notary for pro bono court filing of judge services.

**CITY OF GRANGEVILLE**  
**CONTRACT FOR PRO TEM MUNICIPAL COURT JUDGE SERVICES**

THIS AGREEMENT is entered into by and between the CITY OF GRANGEVILLE, Washington, a city and municipal corporation organized under the laws of the State of Washington (hereinafter "City") and Brooks Wright (hereinafter "Contractor") to provide for providing the services of a municipal court judge pro tem for the City of Grangeville Municipal Court (hereinafter "Court").

WHEREAS, the City has determined to have certain services performed for its citizens but does not have the manpower or resources to perform such services.

WHEREAS, the City desires to have the Contractor perform such services pursuant to certain terms and conditions,

WHEREFORE, in consideration of the mutual benefits and conditions hereinabove contained the parties hereto agree as follows:

1. **Scope of Services:** (a) In the absence of the presiding judge of the Court, the Contractor agrees to serve as a Judge Pro Tem of the Court for the City with all of the powers, duties, rights, and obligations that said office confers under Washington state law and the George County Municipal Code. (b) The Contractor shall perform the services of this Agreement in a manner that conforms with all applicable federal, state, and local statutes, rules and regulations and the Canons of Judicial Conduct. The presiding judge of the Court shall coordinate these services as needed.
2. **Consideration:** As consideration for services provided herein the City agrees to compensate the Contractor at the rate of Ninety-five Dollars (\$95.00) per hour. The Contractor shall account for and bill his/her time in units of 1/10 of an hour. At the conclusion of any given month of which the Contractor performs services under this agreement, he/she shall provide the Court administrator with demands notice that, if so desired by the City, to execute the docket on which services were performed, the amount of services performed, and the amount of time that the Court docket spent performing those services.
3. **Duration of Agreement:** This Agreement shall be in full force and effect for a period of one (1) year, commencing on the date on which it has been fully executed by both parties.

unless sooner terminated under the provisions set forth in the preceding sections of this Agreement.

1. **Qualifications:** The Contractor certifies that they are qualified to serve as a Municipal Court Judge. This term in that they are a citizen of the United States and of the State of Washington and a attorney admitted to practice law before the courts of record of the State of Washington.
2. **Independent Contractor:** The Contractor and City agree that the Contractor is an independent contractor with respect to the services provided pursuant to this Agreement. Nothing in this Agreement shall be construed to create the relationship of employee and employer between the parties hereto. Neither the Contractor nor any employees of the Contractor shall be entitled to any benefits afforded City employees by virtue of the services provided under this agreement. The City shall not be responsible for paying or otherwise collecting federal, income tax or social security or contributing to the State Retirement Insurance Program, or otherwise performing the duties of an employee with respect to the Contractor, in any manner of the Contractor.
3. **Indemnification:** the Contractor shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from all claims, injuries, damages, losses, or expenses arising out of his willful, knowing and intentional misconduct, of the Contractor in the performance of this Agreement. Such misconduct does not include mere negligence on the part of the Contractor. The City shall defend, indemnify, and hold the Contractor harmless from all claims, injuries, damages, losses, or expenses including Contractor's fees or rewards arising out of consulting Events, his willful misconduct, or the negligence of the City, its officers, or employees in the performance of this Agreement except for injuries and damages caused by the sole negligence of the Contractor.
4. **Audits and Inspections:** The Contractor's records and documents will be open to all matters covered by this Agreement and the subject matter will be reviewed, revised or audited by the City during the performance of this Agreement.
5. **Termination:** This Agreement may be terminated by either party at any time through the giving of thirty (30) days written notice to the other party. If the Contractor's business

Contractor; (c) if you are satisfied for any reason, the Contractor shall have the right to terminate this Agreement immediately.

11. **Discrimination Prohibited:** In providing the services described in this Agreement, the Contractor shall not discriminate against any person on the basis of race, color, religion, creed, national origin, age, veteran status, sex, sexual orientation, gender identification, marital status, political belief or the presence of pets, and presence of any disability.
12. **Assignment and Sub Contracts:** The Contractor shall not assign or subcontract any portion of the services contemplated by this Agreement.
13. **Entire Agreement:** This Agreement is the entire agreement between the parties hereto and no other agreement, promises or promises regarding the subject matter of this Agreement shall be deemed to exist or binding of the parties hereto. No change or amendment of this Agreement shall be enforceable unless it is agreed to in writing signed by the parties hereto.
14. **Severability and Survival:** If any term, condition or provision of this Agreement is declared void or unenforceable, or limited in its application or effect, such term shall not affect the remaining terms hereof and all other provisions shall remain fully enforceable. The provisions of this Agreement, which in their sense and context are reasonably intended to survive the termination, expiration, or cancellation of this Agreement, shall survive termination of this Agreement.
15. **Notices:** Notices to the City shall be sent to the following address:  
Court Administration  
City of Granger  
132 Main Street  
Granger, WA 98901
16. **Notice to the Contractor:** All notices to the Contractor shall be sent to the following address:  
Diane Wright  
2211 Dodge Street  
Yakima, WA 98902
17. **Applicable Laws; Venue; Attorneys' Fees:** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand that venue shall be proper laid in Yakima County, Washington. The prevailing party in any suit, action shall be entitled to attorney's fees and costs of suit.

DATED: 2-26-2025

DATED: \_\_\_\_\_

CITY OF LAKAMIA

Hilma Gjelseth Mayor  
2-26-25

CONTRACTOR

Brooke Wright, WSSBA #41212

Robert Nurdquist, Municipal Court Judge

ATTEST:

BY: Laura Ruyter, City Clerk

Approved as to Form.

Kirk Hults, City Attorney

CITY OF GRANGER  
WORKSHOP & COUNCIL

City of Granger



"We're Different"

SUBJECT:	AGENDA OF Month 11, 2012
Volume County District Court Probation Services Interlocal Agreement	EXHIBITS
EXHIBITS:	A presentation slide titled "PROBATION" in large blue letters. Below the title is a timeline with arrows pointing from left to right, labeled with years: 2008, 2009, 2010, 2011, and 2012. The slide has a light blue background with white clouds.
Expenditure: Required	Amount Budgeted

RECOMMENDATION:

Whether to appoint the Probation Services Interlocal Agreement with  
Kathleen Courtney, Probation Officer

Yakima County District Court  
Probation Services Interlocal Agreement  
City of Cle Elum

THIS PROBATION SERVICES INTERLOCAL AGREEMENT ("Agreement") is entered into by and between the City of Cle Elum ("City"), a Washington State municipal corporation and its Municipal Court ("Municipal Court"); and the County of Yakima ("County"), a Washington State political subdivision and its District Court ("District Court"), under the authority and in accordance with RCW 39.34.150(8), the Intergovernmental Cooperation Act.

WHEREAS, The purpose of this Agreement is to set forth the terms and conditions upon which the parties agree to continue Probation Services and to contain other related provisions that contribute to mutual benefit.

WHEREAS, This Agreement is established pursuant to RCW 39.34.150(8). Additionally ARLU 11 agrees that the "... Method of providing legal services (referring to supervision) will be established by the presiding judge for the court, to meet the specific needs of the court." Therefore it shall be agreed to have exclusive original jurisdiction and general law jurisdiction within the jurisdiction of the court, as authorized by statute or ordinance.

NOW, THEREFORE, in consideration of mutual promises and conditions contained herein, the parties hereby mutually agree as follows:

1. DURATION. This Agreement shall be effective from January 1, 2025, and shall remain in effect until and including December 31, 2029. This Agreement will automatically renew annually after the initial four years have expired, on January 1, 2029, unless terminated in accordance with section 9 of this Agreement.
2. COMPENSATION. During the initial term of this Agreement and any renewal thereto, no later than September 1 of each year the County shall provide the City with the anticipated cost for supervisor services for the upcoming year. The County will bill the City quarterly. The determination of cost to the City will consist of a caseload calculation, expense calculation and revenue calculation.

A. Caseload Calculation:

The caseload calculation consists of the 4-year daily average number of cases referred by the City to the County for supervision divided into the total number of cases supervised by Probation Services over those four years to obtain a scaled percentage. Caseload adjustments will be made for lower percentages of the City supervised by the County's Behavioral Health Supervisor (BHSST), which is City Court, by the Mental Health Sales Tax. Defendants who are court ordered by the City to be supervised by Probation Services, but never overseen by the County and determined

to be appropriate for DISLU will not be included in the daily average cases. Additionally, should Probation Services build out additional programs that are fully funded by other sources, the City cases referred to these programs would not be counted in the daily average cases.

For the 2025 budget and all subsequent years, this calculation is as follows:

For 2024, the City's daily average case count is projected through the end of year using data through July of 2023. For the 2026 budget calculation, which will be prepared in September of 2025, the County will work to "back up" the 2024 daily average case count with the actual daily average case count. Based on four years of daily case count data, the total daily case count for active City cases is 12. The total department daily case count for the same four years is 72(6). The City's projected expenses are 16% of the department caseload (12/72(6)).

2025	
Daily Average Cases - Active 72(6)	
2021 Daily Average Cases	1
2022 Daily Average Cases	2
2023 Daily Average Cases	3
2024 Daily Average Cases	4
Total Probation Department Active Average	12
% of Total Average Cases	0.16%

## B. Expense Allocation:

Each year the County develops an expense budget for Probation Services that is reflective of all operating costs. To calculate the City's portion of the expense budget, we use the total projected operating expense for the coming year, multiplied by the City's allocation calculation percentage. For 2025 the County's projected expense budget is set forth below and totals \$1,685,242.00.

If there are dedicated grants or other revenue streams that are received by Probation Services, those will be deducted proportionately from the total expense budget. For 2025 the County expects to receive \$32,061 in revenue from Mental Health Sales Tax money that supports a Probation Officer participating on the Mental Health Court team, and \$10,000 in Alcohol Excise Tax funds to offset the costs related to that position. The County's total expense budget would be reduced by \$32,061 and an adjusted expense budget of \$1,623,242.00.

Expenditures		
Spending Category	Description	2025 Actual Expenditure
CE	Salaries & Wages	\$391,814.00
CD	Salaries-Contract	\$3,800.00
CF	Benefits	
<b>Total Salary and Benefits</b>		<b>\$395,614.00</b>
DE	Operating Supplies	\$780.00
DF	Office Equip. &c	\$6,000.00
DI	Print. items	\$3,475.00
DS	Meals-Lodging	\$1,200.00
DT	Big Business Lawyer & 20% - Phases	\$3,000.00
DX	Small & Attorneys	\$2,300.00
DY	Training Supplies	\$1,000.00
<b>Total Supplies</b>		<b>\$11,875.00</b>
EE	Insurance Premium	\$0.00
EF	Security Consulted	\$1,000.00
EG	Risk Control	\$1,000.00
<b>EH: Legal Related</b>		<b>\$1,000.00</b>
EH	Legal Consulting	\$1,000.00
EH	Volunteer Services	\$0.00
EL	Permitting Services Incurred	\$1,000.00
EM	Indemnity Premium Incurred	\$1,000.00
EN	Non-Attorneys Incurred	\$1,000.00
EP	Permits	\$2,000.00
EP	Legal Expenses	\$0.00
EP	Administrative Expenses	\$0.00
EP	Legal & Attorney	\$2,000.00
EP	Indemnity Incurred	\$2,000.00
EP	Indemnity Paid	\$2,000.00
EP	Indemnity Premium	\$0.00
EP	Legal & Attorney	\$0.00
EP	Legal & Attorney	\$0.00
EP	Legal & Attorney	\$0.00
<b>OTHER EXPENSES &amp; CHARGES</b>		<b>\$0.00</b>
<b>Total Professional Expenditures</b>		<b>\$1,645.00</b>
<b>Non-Operational</b>		
MM: Admin. Foster Tax Drug Screen		\$1,000.00
MM: Health Court, Payroll HR, and Admin		\$7,000.00
		<b>\$8,000.00</b>

### C. Revenue Calculations:

Like the 5-year daily average case workload, the County will use a 3-year average of 10,000 to set an expected revenue account for the year in which we are budgeting. The 2024 amount is a projection that we would “ring up” for the projected 2025 budget. For 2024, the County anticipates receiving \$2,341,550 in revenue from July 1st or others.

Revenue Calculations	
MM	\$510,000
MM	\$1,100,000
MM	\$2,170,000

2014 Daily Average Cases (based on cases thru Aug 2013)	<u>\$3,570.00</u>
4 Year Average Revenue Collection	<u>\$2,382.50</u>

The final step in the budget calculation is to subtract the revenue collection from the expense calculation.

2025	
<b>Daily Average Cases - Active 7295</b>	
2021 Daily Average Cases	1
2022 Daily Average Cases	2
2023 Daily Average Cases	5
2024 Daily Average Cases	12
Total Average Cases (Active based on 2024)	12
Total Average	12
% of Total Average Cases	0.16%
2025 Budget	<u>\$1,621,242.00</u>
City of Granger	<u>\$2,678.17</u>
<b>Revenue Collection:</b>	
2021	\$9,000.00
2022	\$1,190.00
2023	\$4,370.00
2024 (Projection based on 2024 Budget)	<u>\$3,570.00</u>
4 Year Average Revenue Collection	<u>\$2,382.50</u>
2025 Total Cost to the City of Granger	<u>\$287.67</u>

For 2025, the cost to the City for supervisor services is \$287.67.

If the projected average revenue based on the 4-year average exceeds expense, there will be no billing for the year in which the County is budgeting. At the end of the year the County will conduct a reconciliation of the actual revenue collected and the actual daily average case count. From the reconciliation it is determined if there is a deficit owed by the City to the County because the revenue did not meet expense, the County will bill the City for the amount owed. If it is determined that the revenue exceeded expenses, then the County will apply the credit to the City for next budget year. Upon request the County will provide the City with the documentation and information relied upon by the County in this reconciliation.

written will in a reasonable period of time, which shall not exceed 10 business days from the date of the request unless such additional time is agreed to by the City.

**2. REVIEW:** If the City determines during the course of this Agreement that it will no longer assess probation fees, the parties agree that the negotiated cost related to supervision services can be reviewed and adjusted.

**3. ADMINISTRATION:** The County shall supervise the conditions of sentence imposed by the Municipal Court pursuant to the Provision Services established procedures and guidelines. Nothing in this Agreement changes the authority of the City or Provision Services to determine its own practices and to follow its own procedures.

The County will meet at least quarterly meeting with the City to review areas of concern to the parties (i.e. workload, new initiatives or procedures, current case review, cost priorities related to community supervision etc.).

**4. SUPERVISION SERVICES:** The parties agree that the most effective way to minimize consolidated Probation Services to reduce costs and provide services is for District Court to continue providing probation supervision services to all offenders subject to probation supervision by virtue of the Municipal Court.

- a. The City will continue to refer applicable offenders to Provision Services. However, nothing herein shall prevent the Municipal Court from conducting bench reviews in lieu of active probation or cases to determine appropriate sentence.
- b. The County shall provide all necessary personnel, equipment, and facilities to perform the supervision services in the manner required by law, rules, or rule. The County shall provide the City with notice of any changes that may impact the staffing and service levels applicable to City probationers.
- c. The County will supervise City probationers consistent with the rule, manner and sentence or court supervision order. The court will provide the collection of probation fees, if ordered, as the law allows.

**5. THIRD-PARTY RIGHTS:** This Agreement is entered into for the sole benefit of the District Court and the Municipal Court. It shall not confer benefits or rights, direct or indirect, on any third persons or entities. No person or entity other than the parties themselves may rely upon or enforce any provision of this Agreement. The receiver by asset or otherwise a provision of this Agreement is solely free of such party.

**6. IMPLEMENTATION:** The Presiding Judge of the Municipal Court and the Presiding Judge of the District Court shall be jointly responsible for implementation and proper administration of this Agreement.

**7. INDEPENDENT CONTRACTOR.** The District Court and the County understand and expressly agree that the County, the District Court and its employees, officials, and agents are not City of Muncie municipal Court employees and shall make no claim of City or Municipal Court employment or shall claim against the City or the County as Employer of employment, benefits, social security, or other retirement benefits.

**8. COMPLIANCE WITH LAW.** All parties to this Agreement will comply with all applicable federal, state and local laws, rules and regulations in carrying out the terms and conditions of this Agreement, including Administrative Rule for Courts of Limited Jurisdiction (ARCLJ) regarding Misappropriation Prioritization Departments.

#### **9. LIABILITY.**

- a. The City agrees to hold harmless, indemnify, and defend the County, its officers, elected officials, employees, and agents from and against any and all suits, actions, claims, liability, damages, judgments, costs and expenses (including costs and reasonable attorney's fees) which may arise or arise out of any intentional or negligent, acts or omissions of the City, its officers, elected officials, employees, and agents in connection with or in relation to the performance of this Agreement.
- b. The County agrees to hold harmless, indemnify, and defend the City, its officers, elected officials, employees, and agents from and against any and all suits, actions, claims, liability, damages, judgments, costs and expenses (including costs and reasonable attorney's fees) which may arise or arise out of any intentional or negligent, acts or omissions of the County, its officers, elected officials, employees, and agents in connection with or in relation to the performance of this Agreement.
- c. In the event that both the County and the City are negligent or in error arising out of the activities of the parties pursuant to this Agreement, each party shall be liable for its contributory share of negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses including costs and reasonable attorney's fees.
- d. Nothing contained in this section of this Agreement shall be used to increase liability or a right of indemnification to any third party.
- e. Notwithstanding any provision in the Agreement, the terms of the Section 5(2)(B)(v) of any expiation or termination of this Agreement.
- f. TERMINATION. Termination of this Agreement by either party may be accomplished upon one year's written notice of the intent to terminate to the other party. At the termination of the Agreement all records, publications, together with all relevant and necessary case files and records associated therewith, shall be transferred to the City.

**11. INSURANCE.** The County is insured by the West African Counties Risk Pool. The City is insured by the Association of Washoean Counties.

- a. At all times during provision of law enforcement services by Probation Services for Municipal Court proceedings, Yankima County shall secure and maintain in effect insurance to protect the City from general claims, damages, losses, and expenses arising out of or resulting from the negligent or insurance or non performance of the Agreement by Yankima County officers or employees. Yankima County shall provide and maintain in force insurance in limits no less than the set forth below, as applicable. The City reserves the right to require higher limits should it deem it necessary in the best interest of the public.  
  
b. Commercial General Liability Insurance. Subject this Agreement is fully executed by the parties, the County shall provide the City with a certificate of insurance as provided hereinabove a liability insurance and commercial liability liability insurance with a total liability liability limit of Two Million Dollars (\$2,000,000) per occurrence, one hundred single limit bodily injury and property damage, and Two Million Dollars (\$2,000,000) general aggregate (per project). The policy shall include employee liability (West African Swap Corp). The certificate shall clearly state who the provider is, the coverage amount, the policy number, and when the policy and provisions provided, are in effect. The insurance shall be with a single company or companies rated A-VII or higher in Best's Guide. If the policy is written on a claims made basis the coverage will continue in force for an additional two years after the compilation of this Agreement.
- c. Professional Liability Coverage. Before this Agreement is fully executed by the parties, the County shall provide the City with a certificate of insurance as part of professional liability coverage with a total minimum liability limit of One Million Dollars (\$2,000,000) per claim or combined single limit bodily injury and property damage, and Two Million Dollars (\$2,000,000) aggregate. The certificate shall clearly state who the provider is, the coverage amount, the policy number, and when the policy and provisions provided, are in effect. The insurance shall be with a single company or companies rated A-VII or higher in Best's Guide. If the policy is written on a claims made basis the coverage will continue in force for an additional two years after the compilation of this Agreement.

**12. INTERPRETATION, SUPERSESSION AND MODIFICATION.** This Agreement and from all of the terms, conditions and agreements of the parties relative to the subject matter hereof are superseded; any and all prior negotiations, discussions, agreements and understandings between the parties as to the subject matter hereof. There are no terms, conditions, or agreements with respect thereto, except as herein provided and no amendment, modification or addition of this Agreement, shall be effective unless reduced to writing and executed by the parties.

**13. SEPARATE LEGAL OR ADMINISTRATIVE AGENCY.** No separate legal or administrative agency is created by this Agreement.

## 11. SEVERABILITY.

- a. If a court, or court-appointed, mediator holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the other parts and provisions shall not be affected, and the parties' rights and obligations set by this contract will be enforced as if the Agreement did not contain the provision held to be invalid.
- b. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be clear of the operative and null and void clause as to any conflict and shall be deemed agreeable to conform to such statutory provision.

12. NON-WAIVER. The waiver by the City or the City of the breach of any provision of this Agreement by the other party shall not operate to be construed as a waiver of any subsequent breach by either party or prevent either party from thereafter enforcing any such provision.

13. NOTICES. Unless stated otherwise herein, all notices and demands shall be in writing and sent to the parties to their addresses as follows:

TO CITY/MUNICIPAL COURT: Ronni Northeast, Judge  
Granger Municipal Court  
102 Main Street  
Granger, WA 98902

TO CITY/ MUNICIPAL COURT: Alfred G. Schuppel, Presiding Judge  
Yakima County District Court  
28 N. 2nd Street Room 113  
Yakima, WA 98901

Or to another address as the parties may mutually select, prior to writing. Notices and/or documents shall be sent by registered or certified mail, postage prepaid or hand delivered. Such notices shall be deemed effective when mailed or hand delivered to the addresses specified above.

14. SURVIVAL. Any provision of this Agreement that imposes an obligation after termination or expiration of this Agreement shall survive the termination or expiration of this Agreement, and shall be binding on the parties to this Agreement.

15. GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

16. BINDING AUTHORITY. As provided in judges of the Probationary Court, and Courts, the parties signing hereon have the power and authority to execute this agreement in consultation w/ Probation Services and the书记er of Granger Municipal Court and the Yakima County District Court, in accordance with the law.

CITY OF GRANGER

By: \_\_\_\_\_  
R. Tilda Gonyea, Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Robert Newhardt, Judge

Date: \_\_\_\_\_

YAKIMA COUNTY

By: \_\_\_\_\_  
Alfred G. Schweppe, Presiding Judge

Date: \_\_\_\_\_

Approved as to form:

District Prosecuting Attorney,  
WSDA: \_\_\_\_\_  
DOL: \_\_\_\_\_

CITY OF CHANHAS  
WORKSHOP & COUNT.

City of Chanhas



City of Chanhas

STAFFED BY: Executive Director Administrator, Yvonne Voth Community Development Manager.	AGENDA OF Meeting #110 MAY 2016
ITEMS:	
Expenditure Required	Amount Bridged

SUMMARY STATEMENT

МАСТЕРСКИЙ ПОДОУ  
Master's Degree Program for Native American  
Office of Planning & Management

**Resolution 2025-01**

A Resolution, chartering and directing the Mayor of the City of Granger to execute the attached "Agreement for the Yakima Valley Office of Emergency Management" with Yakima County.

WHEREAS, the Board of County Commissioners of Yakima County, Washington and Mayors of incorporated cities and towns within Yakima County, Washington have agreed to the joint operation of the emergency services functions as provided by the RCW Chapter 58.52; and

WHEREAS, the declared purpose of the attached agreement, are to provide for the preparation and carrying out of plans, reducing risk or potential effects, for the protection of persons and property within this country in the event of a disaster, and to provide for the coordination of the emergency service functions of this county with other public agencies and official joint persons, corporations, and organizations; and

WHEREAS, the City Council finds it to be in the best interest of the City of Yakima to enter into the attached "Agreement for Yakima Valley Office of Emergency Management" with Yakima County; now, therefore:

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANGER:**

The Mayor of the City of Granger are hereby authorized and directed to execute the attached "Agreement for Yakima Valley Office of Emergency Management" with Yakima County.

ADOPTED BY THIS CITY COUNCIL ON THIS 11<sup>th</sup> DAY OF MARCH 2025.

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Mike Jones ex. Mayor

ATTACHED

APPROVED TO PROOF:

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Ruthie Baker, City Clerk

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Seann McDaniel, City Attorney

## AGREEMENT FOR YAKIMA VALLEY OFFICE OF EMERGENCY MANAGEMENT

The Washington State RCW 38.52.070 provides for the establishment of a joint organization for emergency management in which two or more political subdivisions may join for the establishment and operation thereof; and,

WHEREAS, the Board of County Commissioners of Yakima County, Washington and the various Heads of Incorporated Cities and Towns within Yakima County, Washington have agreed to the joint operation of the emergency management organization as provided by the RCW 38.52; and,

WHEREAS, the declared purposes of this agreement are to suffice for the preparation and carrying out of plans, including mock or practice drills, for responding to and the protection of persons and property within the county in the event of a disaster or public safety incident, and to provide for the coordination of the emergency management functions of this county with other public agencies and affected private persons, organizations, and organizations; and,

WHEREAS, any expenditures made in connection with such emergency management activities, including mutual aid activities, and mock or practice drills, shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of Yakima County and its participating Incorporated Cities and Towns; and,

WHEREAS, "emergency management" denotes the preparation for and the carrying out of emergency functions other than functions for which the military forces are primarily responsible, and the activities necessary in connection to the preparation for, or carrying out of these activities; now, moreover,

### ARTICLE I: THE AGREEMENT

#### OFFICE AND FUNDING

(A) A joint local organization pursuant to RCW 38.52.070 for emergency services was created in 1984 (hereinafter the "Joint Organization for Emergency Management"), to be composed of Yakima County, and those incorporated cities and towns to be known as the "Yakima Valley Office of Emergency Management" ("YVOEM" or "Yakima Valley Emergency Management") to be administered by the Emergency Management Executive Director.

(B) This joint organization shall constitute its assent upon the signing of this agreement by the County, Commissioners of Yakima County and the Council of any city or town. Thereafter any incorporated city or town may become a participating member upon the adoption of a resolution by its legislative body to that effect and agree to the provisions hereof and the deposit with the Emergency Services Director of Yakima Valley Office of Emergency Management a duly executed copy of this agreement.

(C) There is hereby established a special pooled fund to be administered by the members of Yakima County, which fund shall be known as the "Yakima Valley Office of Emergency Management Fund", into which shall be deposited funds received by the account of this joint organization and from which shall be paid all proper claims. The Emergency Services Director is empowered to authorize the payment of claims and expenses which are properly budgeted - the participating members contributions to the

Takoma Valley Office of Emergency Management fund shall be based upon a per capita charge of that portion of the Emergency Management Budget that is not reimbursed by the Federal Government through the State agency. The charges, determined by the Emergency Manager, Executive Board (EWLB), shall be payable by the 1st day of February of each calendar year, or made in four equal quarterly payments. The per capita charge shall be based on the latest of all population estimates of the State Office of Financial Management. The cost of emergency functions above and beyond the permanent staff and facilities of the Takoma Valley Office of Emergency Management shall be borne by the participating subdivisions or member's affected by such emergency, and promptly remitted to the Takoma Valley Office of Emergency Management Fund, advising that the Emergency Services Director shall obtain approval from the executive head or his designee of the affected political subdivision prior to providing the services. In any case the EWLB cannot agree upon the supervision of cost, the matter shall be referred to by the State Emergency Management Council for arbitration. A EOCB shall be formed.

(g) in the event of an emergency, resulting in the necessity for carrying out of emergency functions for the preservation of human life and/or property, participating subdivisions when requested by YOEM shall provide personnel support, resources, use and access to facilities, and properties under their ownership; and/or use [to include any contracts or agreements] to facilitate response in cities throughout Takoma County.

(h) an annual budget shall be prepared by the Emergency Services Director and approved by the YOEM Executive Board.

(i) the YOEM Executive Board shall review and approve proposed amendments to the annual City budget including value(s) for contracted service(s), if any, and Contracted Scope of Work submitted by the Emergency Services Director.

(j) the YOEM Executive Board shall be required to vote on any change associated with a member jurisdiction other than the annual per capita budget.

(k) the YOEM may enter into contracts, accept gifts, grants or loans/ money, equipment or services from any lawful source and perform functions authorized by law to be performed by emergency management organizations.

## EMERGENCY MANAGEMENT ORGANIZATION

### Definitions:

**Executive Head:** The county executive in those charter counties with an elected office of county executive, however designated, and, in the case of other counties, the county legislative authority. In the case of cities and towns it means the mayor in those cities and towns with mayor-council or commission forms of government, where the mayor is directly elected, and it means the city manager in those cities and towns who council manager forms of government. Cities and towns may also designate an executive head for the purposes of this chapter by ordinance. (ICW 58.52.010)

**Chair:** The chair shall preside over the meetings of the Board and has the full right to have one equal vote recorded in all deliberations of the Board.

**Secretary.** The Yakima Valley Office of Emergency Management Financial Specialist shall keep a record of all meetings of the Board and those records shall remain the property of the Board and be maintained at such office as the Board may direct. In the absence of the Secretary from any meeting, the YOEM planner shall fill the position, or a Pro-Temproate alternate shall be appointed by the chair.

**Emergency Services Director.** The Emergency Services Director or designee shall lead all board meetings and is responsible for creating and maintaining an agenda for each board meeting after consultation, as necessary, with the Chair and distributed by the Emergency Services Director with the minutes of the preceding board meeting, to be received by the Board members at least two working days prior to the scheduled meeting date.

#### **EMERGENCY MANAGEMENT EXECUTIVE BOARD (EMEB)**

**Membership and positions.** An executive board shall be formed consisting of one County Commissioner, the executive head or designated representative from the member city/town with the largest population, three executive heads or designated representatives from other member districts and Yakima County Sheriff and/or designee. The Emergency Services Director will be ex-officio non-voting member of the board. Board Members and a Chairman will be elected at the first meeting of the year and will serve a two year term. Members of the board shall select an alternate member(s) as stipulated by their jurisdictions policy/protocols and newly verified of their appointees. A list of board positions and their alternates will be kept in Appendix A of this document.

**(a) Powers and Duties.** The EMEB shall assist the Emergency Services Director in performance of his duties as described herein. The EMEB shall review and approve personnel, financial, budget, and organizational/strategic plans. The EMEB shall be responsible for approving the process of hiring the Emergency Services Director. The EMEB shall be responsible for making decisions on the termination of the Emergency Services Director.

**(b) Quorum and Meetings.** The EMEB shall meet at least quarterly. A quorum of the EMEB shall be a simple majority of the voting members. Members shall be considered present at the meeting if calling in through video and conference calling. The meeting date and time will be published by the Emergency Services Director or designee prior to the meeting. Other meetings of the EMEB shall be called by the Chairman, Vice Chairman or by a majority of the members of the EMEB.

#### **Yakima County Emergency Services Director, POWERS, DUTIES, AND RESPONSIBILITIES**

The Emergency Services Director shall be selected by a majority vote of the LMC. The Emergency Services Director shall be responsible for the coordination and development of overall emergency management planning and regular training exercises. To ensure that quality Emergency Services are delivered to the community, the Emergency Services Director shall report directly to the EMEB and Emergency Management Committee (EMC).

- (a) Subject to the direction of the LMC and EMEB, the Emergency Services Director is fully empowered and directed:
- (i) To produce an emergency management operating plan for Yakima County and its participating cities and towns, conforming to the state emergency management plan and programs.

- (v) Administer emergency management activities in a manner, preparedness, response, and recovery from major emergencies and disasters.
  - (vi) Oversee preparation and implementation of the county's comprehensive emergency management plan, the hazard mitigation plan.
  - (vii) Coordinate the effort of the emergency management organization for the accomplishment of the purposes of this section, etc.
  - (viii) To direct coordination and cooperation between disaster services, and units of the joint emergency management jurisdictions.
  - (ix) To present the emergency management organizations of these cities in dealings with public or private agencies pertaining to emergency management and disasters.
  - (x) Conduct emergency operations exercises as may be required by law.
  - (xi) To keep and maintain an inventory of general supplies and equipment of Yavapai Valley Office of Emergency Management or its subsidiary holding federal excess property on hand in the department with said inventory to specify the location of each item listed therein.
  - (xii) The Emergency Services Director will ensure that Emergency Services training meets the standard of care by overseeing the development of training and instruction to the providers. The Emergency Services Director or designee may respond to Emergency Medical Service calls to evaluate and/or assist with patient care.
  - (xiii) Upon request of the recent Commandant the Emergency Services Director or designee will respond to public safety incidents to support recent Commandant community needs.
- (B) In the event of a disaster, the Emergency Services Director and/or designee shall be empowered:
- (1) To coordinate matters reasonably related to the protection of the state property as selected by such disaster.
  - (2) To activate the emergency operations center, as needed for coordination.
  - (3) To obtain materials, supplies, equipment and such other resources as needed for the protection of the state property and response efforts for the communities within Yavapai County and bind the participating members, herein and those not immediately, to commandeer the same for purpose just.
  - (4) To exercise the special powers conferred upon the position by this agreement or by resolution adopted pursuant thereto, by power conferred upon the position by statute, or by agreement approved by the EMC or other law enforcement entities.
  - (5) To request necessary personnel or material from any county, city or town department or agency. Officers and employees of these counties, cities, and towns with those paid and volunteer forces enrolling them during a disaster, and groups, organizations, and persons whom, by agreement or operation of law may be charged with duties incident to the protection of life and property in these counties, cities, and towns during disaster, shall constitute the emergency management organization of the counties, cities, and towns.
  - (6) Per ARS 38.52.070. The Emergency Services Director or his designee may enter into contracts and incur obligations necessary to combat such disaster, protecting the health and safety of persons and property, and providing emergency assistance to the victims of such disaster.
  - (7) To make emergency purchases in any amount following the guidance of Yavapai County Resolution No. 2015-004 with approval from the Emergency Operations Center Executive/Policy Group. The Director will alert member jurisdictions and the board of county supervisors if excess of the thresholds established by the LMLD and YVEMD manager.

## SERVICES TO BE PROVIDED TO PARTICIPATING SUBDIVISIONS

The Yakima Valley Office of Emergency Management shall provide services, equipment, and personnel to participating county subdivisions to assist them in effecting emergency operational plans and programs to include the following:

- A. To provide an emergency management organization to coordinate operational activities and to minimize death, injury, and damages for periods before, during, and after a natural disaster or human-caused disaster.
- B. To coordinate local emergency management planning with the Federal government, State of Washington, neighboring counties, military organizations, and other support agencies.
- C. To provide for the efficient utilization of resources available from outside these jurisdictions to minimize the effects of disaster and to request assistance as necessary through established emergency management channels, county, local, tribal, or federal.
- D. To recruit, register and identify personnel and to seek compensation coverage for volunteers who suffer injury or equipment loss as a result of emergency management duty.
- E. To establish and maintain training and public information programs.
- F. To identify victims for the compilation against known hazards.
- G. To provide emergency disaster control and coordination through the Yakima Valley Office of Emergency Management.
- H. To develop a system for warning the general public and to provide information and guidance to the general public.
- I. To provide support for search and rescue operations.
- J. To perform initial office processing, correspondence, and investigations.

## **DURATION**

This agreement shall remain in full force and effect from date of adoption by the Yamhill County Board of Commissioners and each respective incorporated city or town within Yamhill County.

## **AGREEMENT UPDATES**

YACEM will be responsible for updating the terminology, responsibilities, and timelines of this agreement as needed and will review and re-adopt the agreement at the same time as the Comprehensive Emergency Management Plan update (every 5 years). WAC 178-30-40 requires a resolution adopting the Interlocal Agreement for Emergency Management services.

## **WITHDRAWAL**

Any participating party to this agreement shall have the right to withdraw from this agreement by giving 180 days' notice in writing to the other parties.

## **PROPERTY DISPOSAL UPON MEMBERSHIP WITHDRAWAL OR AGREEMENT CANCELLATION**

- (A) No real property, ownership or acquisition is anticipated - property, for the purpose of this section, refers to personal property only.
- (B) Federal or state owned properties shall be disposed in accordance with appropriate federal or state guidelines.
- (C) Items loaned to the Yamhill Valley Office of Emergency Management, by a participating member, shall be returned to that member upon just the member's withdrawal from this agreement, upon the agreement's cancellation or upon the expiration of the agreement.
- (D) Items owned by the Yamhill Valley Office of Emergency Management and obtained through per capita quota billings of serving members, or through federal or state funding, shall be disposed of as follows:
  - (i) Upon agreement cancellation or expiration of the entire agreement, unspent funds shall be distributed on a current per capita basis to the cities.
  - (ii) Upon the withdrawal of any or all cities or towns, such city or town shall be refunded any funds received from the preceding per capita billings. Properties owned by the Yamhill Valley Office of Emergency Management will remain with Yamhill Valley Office of Emergency Management and shall not be subject to disbursement.

Yamhill County and the following incorporated towns are Affirmative Equal Opportunity Employers:

**Appendix 1: Board Members, Alternates, & Positions**

Position	Elected Board Member	Alternate Board Member	Not Elected
<b>Board Chair</b>	Kyle Curtis Val Verde County Commissioner	OPEN	
<b>Emergency Services Director</b>	Tony Miller Director of Emergency Services	Mike McMillen Paramedic	N/A
<b>Board Secretary</b>	Pamela Brooks Financial Specialist	Nicole Parpart Grant Specialist/Manager	N/A
<b>Board Position #1</b>	Pamela Brooks Mayor, City of Marathon	OPEN	
<b>Board Position #2</b>	Mayor, City of Selah	OPEN	
<b>Board Position #3</b>	Mayor, City of Zillah	OPEN	
<b>Board Position #4</b>	Val Verde Sheriff's Office	OPEN	
<b>AdHoc</b>	Roy Lemoineau, Fire Chief Fire Chief's Representative	OPEN	
<b>AdHoc</b>	Member of the Public	OPEN	

**AGREEMENT FOR YAKIMA VALLEY  
OFFICE OF EMERGENCY MANAGEMENT**

IN WITNESS WHEREOF, the parties to the Agreement for Yakima Valley Office of Emergency Management by their respective proper officers duly authorized by respective resolutions of the governing bodies. This agreement is signed and executed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF GRANBYVIEW**

Mayor \_\_\_\_\_

**CITY OF GRANGEK**

Mayor \_\_\_\_\_

**TOWN OF HARRAH**

Mayor \_\_\_\_\_

**CITY OF MATION**

Mayor \_\_\_\_\_

**CITY OF MOKEE**

Mayor \_\_\_\_\_

**TOWN OF XACLES**

Mayor \_\_\_\_\_

**CITY OF SELAH**

Mayor \_\_\_\_\_

**CITY OF SUNNYSIDE**

Mayor \_\_\_\_\_

**CITY OF TLETON**

Mayor \_\_\_\_\_

**CITY OF TOLTON KISHI**

Mayor \_\_\_\_\_

**CITY OF UNION GAP**

Mayor \_\_\_\_\_

**CITY OF WAHLAU**

Mayor \_\_\_\_\_

**CITY OF YAKIMA**

Mayor \_\_\_\_\_

**CITY OF ZILLAH**

Mayor \_\_\_\_\_

**BOARD OF YAKIMA COUNTY COMMISSIONERS**

Chairman \_\_\_\_\_

**CITY OF GRANGE  
WORKSHOP & COUNCIL**

**City of Grange**



SUBJECT:	AGENDA ITEM:
Climate Emergency Plan Review	Agenda Item 10: 2025
EXHIBITS:	None
Expenditure Required:	Amount Budgeted:

**SPENDING STATEMENT:**

After this page I have detailed on the entire, all further information

## Periodic Update Checklist for Fully-Planning Cities

**Notice:** This checklist has been updated with the new 2020-2025 funding status. Please let us know if you have any questions or concerns about the changes made to the checklist. **Feedback** is welcome to help identify areas of the requirements that might have been missed during the last periodic update so the checklist can continue to reflect the required periodic update process. Additionally, an addendum to the GMA indicates that more than 2020-2025 funding may be authorized in the document on Commerce's [GMA Laws and Rules webpage](#).

Print contact where none

**Overview:** This checklist is intended to help a city that is fully planning to determine what GMA-funded periodic update of its comprehensive plan and development regulations require under [WAC 24.46.100\(5\)](#). This checklist does not cover all of the requirements that must be developed to obtain the additional funding available. GMA changes prior to the last update in 2018 and after 2019 are not yet reflected in this checklist.

Checklist items should be checked for compliance with policies, laws, or administrative actions. If a city has only partially completed a section and is not able to check off all items, it should still be checked as a minimum to reflect the most recent update.

### Checklist Instructions

With the most recent version of your comprehensive plan and development regulations in hand, follow each item in the checklist, marking it off as being complete.

In this item addressed in your current plan or development regulations? If YES, list in the column following the item the specific regulation(s) to which it applies or regular or the item is addressed. Where possible, we recommend listing by category rather than page numbers, since these can change. If you have questions or need further assistance, follow the link to the relevant structure provisions in the [Washington Periodic Update webpage](#) or contact the [Commerce planner assigned to your region](#).

Is an amendment needed to reflect current statute? Check Y/N. A checkmark indicates a change is now planned to become effective. Check N/D if you indicate that the Code Amendment has already been met. Look to see if it is not necessary. The table contains changes to code, your proposed update, a date, the name of the keeper, contact information and a review status. In this table, check that a change is made or removed.

Use the 'Notes' column to add additional information to let us know your notes may apply to your plan or a revised version of your plan or development regulations to call out sections that are no longer required by statute or in case if the user is not appropriate to your plan.

Submit your checklist! This will be checked against the [periodic update grant](#).

**Planning system and instructions:** Every state checklist can be submitted through the homepage. You can also file the Planning system all at once or by county or subarea to track or report on the progress of every state's planning and regulation of the state's coastal resources. If you would like to submit a cover sheet, email [Denise.Austin@commerce.wa.gov](mailto:Denise.Austin@commerce.wa.gov) with a subject line of "Cover Sheet". Please note that this checklist is not intended to identify specific areas of concern under the Growth Management Act Laws and Rules webpage.

## Need help?

Please visit [Commerce's periodic update webpage](#) for additional resources.

### Contact

Denise Austin, N/A  
Denise.P.Austin@commerce.wa.gov

Craig McVay, N/A  
Craig.McVay@commerce.wa.gov  
N/A  
N/A

Suzanne Austin, [Suzanne.Austin@commerce.wa.gov](mailto:Suzanne.Austin@commerce.wa.gov)

Or [your assigned regional planner](#)

# Checklist Navigation

Section I: Comprehensive Plan	Section II: Development Regulations	Appendices
LAND USE	Critical Areas	APPENDIX C: CDR NARRATIVE; APPENDIX D: PLANNING MAPS
HOUSING	ZONING CODE	APPENDIX E: CDR FORMS; APPENDIX F: PLANNING MAPS
INFRASTRUCTURE FACILITIES	SHORELINE MASTER PROGRAM	
WATER TIES	RESOURCE PLANS	
TRANSPORTATION	ESSENTIAL PUBLIC FACILITIES	
MICROCLIMATE	SUBDIVISION CODE	
ESSENTIAL PUBLIC FACILITIES	STORMWATER	
TRIBAL PLANNING	CHAMIC MATERIALS MANAGEMENT	
CLIMATE CHANGE & RESILIENCY	IMPACT STUDY	
ECONOMIC DEVELOPMENT	CONCURRENCY & TDM	
PARKS & RECREATION	TRIBAL PARTICIPATION	
OPTIONAL ELEMENTS	REGULATIONS FOR OPTIONAL ELEMENTS	
CONSISTENCY	PERMIT REVIEW PROCEDURES	
PUBLIC PARTICIPATION	PLAN & REGULATION AMENDMENTS	

# Section I: Comprehensive Plan

## Land Use Element

Consistent with countywide planning policies (SWPPs) and [RCW 36.70A.070\(1\)](#), amended in 2020

Policy	Policy Description	Planning Criteria	Measure	Notes
<b>Policy 1.1.1</b> <a href="#">RCW 36.70A.070(1)</a> includes changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Policy 1.1.1 includes changes to <a href="#">RCW 36.70A.070(1)</a> to include changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Planning Criteria 1.1.1 includes changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Measure 1.1.1 includes changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Completed 2020
<b>Policy 1.1.2</b> <a href="#">RCW 36.70A.070(1)</a> includes changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Policy 1.1.2 includes changes to <a href="#">RCW 36.70A.070(1)</a> to include changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Planning Criteria 1.1.2 includes changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Measure 1.1.2 includes changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Completed 2020
<b>Policy 1.1.3</b> <a href="#">RCW 36.70A.070(1)</a> includes changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Policy 1.1.3 includes changes to <a href="#">RCW 36.70A.070(1)</a> to include changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Planning Criteria 1.1.3 includes changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Measure 1.1.3 includes changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Completed 2020
<b>Policy 1.1.4</b> <a href="#">RCW 36.70A.070(1)</a> includes changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Policy 1.1.4 includes changes to <a href="#">RCW 36.70A.070(1)</a> to include changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Planning Criteria 1.1.4 includes changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Measure 1.1.4 includes changes to <a href="#">RCW 36.70A.100</a> required to 2020 comply with countywide planning policies and improvement.	Completed 2020

## Section I: Comprehensive Plan

Action Item Description	Current Status	Completion Date	Notes	
<p>Identify new and existing strengths of the plan and how to move forward to the continuous improvement cycle for evaluation and review. See <a href="#">RCW 36.704.115 B(2)</a> and <a href="#">WAC 363-196-405(2)(b)</a>.</p>				Incomplete Plan
<p>Establish a process for reviewing and updating the plan on a biennial basis and review every four years. <a href="#">RCW 36.704.115(1)</a>, <a href="#">amended in 2023</a>, <a href="#">WAC 363-196-405(2)(b)</a></p> <ul style="list-style-type: none"> <li>• The process may be planned or ad hoc           <ul style="list-style-type: none"> <li>- see the <a href="#">ad hoc planning committee</a> in <a href="#">RCW 36.704.115(1)</a> for more information</li> </ul> </li> </ul> <p>For additional information, see <a href="#">Comprehensive Building</a> <a href="#">Links</a> page.</p>				Incomplete Plan
<p>Identify areas where the community and business community need the public works system. <a href="#">RCW 36.704.115(1)</a>, <a href="#">amended in 2023</a>, <a href="#">WAC 363-196-405(2)(c)</a>, <a href="#">WAC 363-196-405(3)(c)</a></p>				WIP - In Progress
<p>Identify strengths and areas for improvement of the public works system. <a href="#">RCW 36.704.115(2)</a>, <a href="#">amended in 2023</a>, <a href="#">WAC 363-196-405(2)(d)</a>, <a href="#">WAC 363-196-405(3)(d)</a></p>				Complete - Plan

Document title version	Pages inserted 12/2022	Notes	
<p>Policy document on climate change adaptation and resilience for the Puget Sound region, including a summary of adaptation planning, the baseline, and the science that underpins it, and the recommended policy framework for action.</p> <p><a href="#">RCW 34.70A.010</a> amends 16-9073 RCP <a href="#">RCW 34.70A.010</a> amends 16-9073 RCP <a href="#">RCW 34.70A.010</a> amends 16-9073 RCP</p>			Finalized Draft
<p>Policy document on climate change adaptation and resilience for the Puget Sound region, including a summary of adaptation planning, the baseline, and the science that underpins it, and the recommended policy framework for action.</p> <p><a href="#">RCW 34.70A.010</a> amends 16-9073 RCP <a href="#">RCW 34.70A.010</a> amends 16-9073 RCP <a href="#">RCW 34.70A.010</a> amends 16-9073 RCP</p>			Finalized Draft
<p>Policy document on climate change adaptation and resilience for the Puget Sound region, including a summary of adaptation planning, the baseline, and the science that underpins it, and the recommended policy framework for action.</p> <p><a href="#">RCW 34.70A.010</a> amends 16-9073 RCP <a href="#">RCW 34.70A.010</a> amends 16-9073 RCP <a href="#">RCW 34.70A.010</a> amends 16-9073 RCP</p> <p>Addendum to the Climate Change Action Plan: Protect Puget Sound Watersheds; Building Cities in the Rain; Energy Storage Scenarios; Puget Sound Partnership Action Agenda</p>			Finalized Draft

Project Description	Project Status	Project Progress	Comments	Owner
<p>• To increase the number of local food cooperatives, we need to start identifying existing food cooperatives and determine if they have the right policies. We then have to work with them to help them grow and succeed.</p> <p>The first step is to contact existing food cooperatives to see what is necessary to establish a finance committee.</p> <p><a href="#">RCW 36.70A.010(1)(b) RCW 36.70A.010(1)(c)</a>  <a href="#">RCW 36.70A.010(1)(d)</a>  <a href="#">RCW 36.70A.010(1)(e)</a></p>	Planned	Not Yet Started		Completed
<p>• To reduce our carbon footprint, we will be creating a local food cooperative to help us source locally grown produce. This will be a great way to support local farmers and reduce our carbon footprint.</p> <p><a href="#">RCW 36.70A.010(1)(b) RCW 36.70A.010(1)(c)</a>  <a href="#">RCW 36.70A.010(1)(d)</a>  <a href="#">RCW 36.70A.010(1)(e)</a></p>	Planned	Not Yet Started		Completed
<p>• To increase the number of local food cooperatives, we need to start identifying existing food cooperatives and determine if they have the right policies. We then have to work with them to help them grow and succeed.</p> <p><a href="#">RCW 36.70A.010(1)(b) RCW 36.70A.010(1)(c)</a>  <a href="#">RCW 36.70A.010(1)(d)</a>  <a href="#">RCW 36.70A.010(1)(e)</a></p>	Planned	Not Yet Started		Completed
<p>• To increase the number of local food cooperatives, we need to start identifying existing food cooperatives and determine if they have the right policies. We then have to work with them to help them grow and succeed.</p> <p><a href="#">RCW 36.70A.010(1)(b) RCW 36.70A.010(1)(c)</a>  <a href="#">RCW 36.70A.010(1)(d)</a>  <a href="#">RCW 36.70A.010(1)(e)</a></p>	Planned	Not Yet Started		Completed

Indicators	Indicators Definition	Change needed to reach target	Notes	
<ul style="list-style-type: none"> <li>• Encapsulate considerations in activities</li> <li>- including climate resilience, gender equality, inclusion, health, environment, democracy, and human rights, within planning processes</li> </ul> <p><b>Indicators:</b> <a href="#">Indicator 1</a> <a href="#">Indicator 2</a> <a href="#">Indicator 3</a></p>				<b>Target 1 -</b> Done
<ul style="list-style-type: none"> <li>• Encapsulate environmental and social issues in decision-making processes through a participatory approach, involving all stakeholders</li> </ul> <p><b>Indicators:</b> <a href="#">Indicator 1</a> <a href="#">Indicator 2</a> <a href="#">Indicator 3</a></p> <p><a href="#">Indicator 4</a> <a href="#">Indicator 5</a> <a href="#">Indicator 6</a></p>				<b>Target 2 -</b> In Progress

## Housing Element!

RCW 2021 and 2022 legislation substantially enhanced the housing related provisions of the Growth Management Act (GMA). [RCW 36.70A.070\(2\)](#)  
Local governments should review local comprehensive plan policies and countywide planning policies to be consistent with the updated requirements.  
Please refer to [Comprehensive Housing website](#) for further information. See also Appendix A of this checklist for the new 2023 minimum housing unit requirements per capita.

Policy Area	Policy Description Policy 2020-2021	Policy 2022-2023	Notes
<b>Notes:</b> By January 1, 2023, local governments must adopt an <a href="#">Extended Housing Checklist</a> and begin updating GMA Housing Element language.			
<ul style="list-style-type: none"> <li>- Contains 2020-2021 language</li> <li>- Includes section on housing in SRV</li> <li>- Includes <a href="#">Housing Element Update</a></li> <li>- Includes <a href="#">Housing Element Update</a> and <a href="#">SRV</a></li> <li>- Includes <a href="#">SRV</a> and <a href="#">SRV</a></li> <li>- Includes <a href="#">SRV</a> and <a href="#">SRV</a></li> <li>- Includes <a href="#">SRV</a> and <a href="#">SRV</a></li> </ul> <p><b>Notes:</b> Local governments must adopt an <a href="#">Extended Housing Checklist</a> and begin updating GMA Housing Element language.</p>			New language ✓
Local governments must adopt an <a href="#">Extended Housing Checklist</a> and begin updating GMA Housing Element language.			Complete ✓

Policy Number Title	Policy Number Title	Changes made to the policy	Notes	
<p>• new definition of capacity of the holder holding            - starting point is that the holder has the capacity to hold the title and can make informed decisions about the title and its value            - however, if the holder lacks the capacity to make informed decisions about the title and its value, then the title is held in trust for the holder.  <b>NEW: TRUSTS ARE NOT ALLOWED</b> <a href="#">WAC 365-196-410(a) and (b)</a></p>				Effective 2027
<p>• new definition of capacity of the holder holding            - starting point is that the holder has the capacity to hold the title and can make informed decisions about the title and its value            - however, if the holder lacks the capacity to make informed decisions about the title and its value, then the title is held in trust for the holder.  <b>NEW: TRUSTS ARE NOT ALLOWED</b> <a href="#">WAC 365-196-410(a) and (b)</a>  <a href="#">WAC 365-196-410(b)(1)(a), (b), (c), (d), (e), (f), (g), (h), (i), (j), (k), (l), (m), (n), (o), (p), (q), (r), (s), (t), (u), (v), (w), (x), (y), (z)</a>            - see below for details <a href="#">Public comment Period</a>  <a href="#">Review of the Plan</a></p>				Effective 2027
<ul style="list-style-type: none"> <li>• additional definitions regarding titleholders            - new joint-tenancy rules and new rules for co-ownership by two or more people           <ul style="list-style-type: none"> <li>- example: if two people own a title together, then they must either:               <ul style="list-style-type: none"> <li>• both sign the title</li> <li>• one signs the title</li> <li>• one signs the title and the other signs a document that states they are a joint tenant.</li> </ul> </li> </ul> </li> </ul> <b>NEW: JOINT TENANCY RULES</b>				DRAFT 2026 Title
<p>• new definitions regarding titleholders            - new joint-tenancy rules and new rules for co-ownership by two or more people           <ul style="list-style-type: none"> <li>- example: if two people own a title together, then they must either:               <ul style="list-style-type: none"> <li>• both sign the title</li> <li>• one signs the title</li> <li>• one signs the title and the other signs a document that states they are a joint tenant.</li> </ul> </li> </ul> <b>NEW: JOINT TENANCY RULES</b> </p>				DRAFT 2026 Title

Action Item	Action Item Title Description	Action Item Title Description	Notes
	Change Impact Analysis Tool	Change Impact Analysis Tool	Notes
<p>g. The final draft document may be subject to further review and discussion by the public and the City Council prior to being adopted. The City Council will review the proposed development plan and make recommendations.</p> <p><b>RECOMMENDED APPROVAL</b></p> <p>Approved by Council on [REDACTED] A resolution given to the Secretary of the City Council and a copy of the resolution is provided to the City Clerk, City Attorney, and the City Auditor. The resolution is also provided to the City Manager, the City Clerk, the City Auditor, and the City Attorney; among others by the planning department, zoning division, and construction division, and is forwarded to the City Clerk for circulation by email.</p> <p><b>RECOMMENDED APPROVAL</b></p> <p><a href="#">View Support Materials for Recency Determination, Exclusion, and Displacement Work</a></p>			Approved – [REDACTED]

## Capital Facilities Plan (CFP) Element

This section is a check on the practicability of achieving other elements of the plan, covering all capital facilities planned, provided and paid for by public entities the funding from government and special districts, e.g., including water systems, storm water systems, storm water facilities, parks, parks and recreational facilities, police and fire protection facilities. Capital expenditures from park and recreation elements, if separate, should be included in the CFP Element. The CFP Element must be consistent with GWP-2, and [RCW 36.70A.070\(3\)](#) amended in 2020 (changes marked in blue) through [LCH 191](#) (further change and residency) are not required, although jurisdictions should make a good faith effort to incorporate these items to be consistent with the new legislation.

Title	Current CFP Requirement	Changes required by 2020 (marked in blue)	Notes	
Additional capital funds available to districts by 2020 (marked in blue) - Note: Add 10% to 2020 <a href="#">RCW 36.70A.120</a>				Required Date:
Capital funds available to districts by 2020 (marked in blue) - Note: Add 10% to 2020 <a href="#">RCW 36.70A.120</a> <a href="#">WAC 365-196-065</a> <a href="#">WAC 365-196-066</a> <a href="#">WAC 365-196-067</a>				Required Date:
Capital funds available to districts by 2020 (marked in blue) - <a href="#">RCW 36.70A.070(3)(b)</a> and <a href="#">WAC 365-196-013(1)(b)</a>  Note: This includes 10% of need above the 2020 target, and additional capital available but excluded over the planning period				Required Date:
Capital funds available to districts by 2020 (marked in blue) - <a href="#">RCW 36.70A.070(3)(b)</a> and <a href="#">WAC 365-196-013(1)(b) and (3)(c)</a>  Note: This includes 10% of need above the 2020 target, and additional capital available but excluded over the planning period				Required Date:
Capital funds available to districts by 2020 (marked in blue) - <a href="#">RCW 36.70A.070(3)(b)</a> and <a href="#">WAC 365-196-013(1)(b)</a>  Note: This includes 10% of need above the 2020 target, and additional capital available but excluded over the planning period				Required Date:

Element	Description	Status
<p>g) Provide access to existing water supply systems, including fire suppression systems, to support the proposed new system. <a href="#">RCW 36.70A.070(4)</a> and <a href="#">WAC 365-396-05001</a></p> <p>Proposed changes to existing water supply systems, including fire suppression systems, to support the proposed new system. <a href="#">RCW 36.70A.070(4)</a> and <a href="#">WAC 365-396-05001</a></p>		Proposed Change
<p>g) Provide access to existing water supply systems, including fire suppression systems, to support the proposed new system. <a href="#">RCW 36.70A.070(4)</a> and <a href="#">WAC 365-396-05001</a></p>		Proposed Change
<p>g) Provide access to existing water supply systems, including fire suppression systems, to support the proposed new system. <a href="#">RCW 36.70A.070(4)</a> and <a href="#">WAC 365-396-05001</a></p>		Proposed Change
<h3>Utilities Element</h3> <p>Consistent with relevant CWPPIs and <a href="#">RCW 36.70A.070(4)</a>, areas under CWPPIs, but not limited to sanitary sewer systems, water lines, fire suppression electrical lines, telecommunications lines, and natural gas lines. Changes made to this element through <a href="#">HB 1181</a> (allowing change of ownership) are not reflected, although jurisdictions should make a good faith effort to incorporate these changes in the new legislation.</p>		
<p>g) Provide access to existing water supply systems, including fire suppression systems, to support the proposed new system. <a href="#">RCW 36.70A.070(4)</a> and <a href="#">WAC 365-396-05001</a></p>		Proposed Change
<p>g) Identify and actuate meter - <a href="#">RCW 36.70A.070(4)</a> (including water, all waste products, potable water and nonpotable water) by and on behalf of the utility. <a href="#">RCW 36.70A.070(4)(b)</a> and <a href="#">WAC 365-396-05001</a></p>		Proposed Change

## Reporting Element

Consistent with relevant CAPPs and RCW 36.704.070 (6) amended in 2023 by HB 1119. See also the new or revised text below for additional requirements.

Reporting Element	Current WAC Requirement	Proposed Requirement	Notes	
<p>4.07(1)(a) (2023 effective 2023-07-01) (6)</p> <p>Individually identified areas of change between current, prior performance standards and new standards (e.g., conditions, legal and regulatory requirements).</p> <p><b>Amended in 2023 by WAC 365-196-430(6)(c)</b></p>				Crossed out text
<p>4.07(1)(b) (2023 effective 2023-07-01) (6)</p> <p>Identified areas of change between current, prior performance standards and new standards (e.g., conditions, legal and regulatory requirements) where the changes are significant enough to affect the system's ability to meet the applicable standards and regulations, or to have a material impact on the system's ability to meet the applicable standards and regulations.</p> <p><b>RCW 36.704.070(b)(1)(B) and (C) (2023 effective 2023-07-01)</b></p> <p><b>RCW 36.704.070(b)(1)(D) and (E) (2023 effective 2023-07-01)</b></p>				Crossed out text
<p>4.07(1)(c) (2023 effective 2023-07-01) (6)</p> <p>Identified areas of change between current, prior performance standards and new standards (e.g., conditions, legal and regulatory requirements).</p> <p><b>Amended in 2023 by WAC 365-196-430</b></p>				Crossed out text
<p>4.07(1)(d) (2023 effective 2023-07-01) (6)</p> <p>Identified areas of change between current, prior performance standards and new standards (e.g., conditions, legal and regulatory requirements).</p> <p><b>RCW 36.704.070(b)(1)(D) and (E) (2023 effective 2023-07-01)</b></p> <p><b>RCW 36.704.070(b)(1)(F) and (G) (2023 effective 2023-07-01)</b></p> <p><b>WAC 365-196-430(c)(6)</b></p>				Crossed out text

Project Name	Project Description	Project Status	Last Update Date
<ul style="list-style-type: none"> <li>• Implement the 2018 City Code, including the new Building Code, the Fire Code, and the Electrical Code. <b>NEW 2018 CITY CODE APPROVED AND AMENDED IN JULY 2018. WAC 085-4300-0000 and 085-4300-0100.</b></li> </ul>			Completed
<ul style="list-style-type: none"> <li>• Ensure the city has opportunity to be included in <b>THIS ILD 400</b>, which is a framework of codes and standards developed by the International Code Council. This will allow the city to have more opportunities to receive grants and incentives. <b>WAC 085-4300-0000 and 085-4300-0100 APPROVED AND AMENDED IN JULY 2018.</b></li> </ul>			Completed
<ul style="list-style-type: none"> <li>• An ordinance is being developed to allow for the creation of a business district. This will designate specific areas for certain types of businesses to locate. This will help to increase the tax base and provide additional funding for the city. <b>NEW BUSINESS DISTRICT APPROVED IN 2020, WAC 085-4300-0000.</b></li> </ul>			Upcoming
<ul style="list-style-type: none"> <li>• Implement a City Charter, which is a document that outlines how the city is run. It includes things like the budget, the audit process, and the election process. <b>NEW CITY CHARTER APPROVED AND AMENDED IN JULY 2018. WAC 085-4300-0000 and 085-4300-0100.</b></li> </ul>			Completed
<ul style="list-style-type: none"> <li>• Establish a new zoning code. This will update the existing zoning code and make it more accessible and understandable. <b>NEW ZONING CODE APPROVED AND AMENDED IN JULY 2018.</b></li> </ul>			Completed

Project Description	Current Project Status	Changes from previous report	Notes	
Project ID	Project Manager	Project Lead	Notes	
<p>Completed - 1 Phase</p> <p>Completed in the competitive bid process by the General Contractor, the project is now in the final review stage. <a href="#">RCW 36.70A.070(a)(1)(b)</a> and <a href="#">RCW 36.77.010</a>, <a href="#">WAC 365-196-430(2)(a)(ii)</a></p>				
<p>In Progress - 1 Phase</p> <p>The General Contractor has submitted a bid for the construction of the new building. The bid was submitted on March 26, 2024. The bid amount is \$1,200,000. The bid includes all labor and materials required to complete the project. The bid is subject to review and approval by the City Council.</p>				
<p>Completed - 1 Phase</p> <p>The project has been completed and accepted by the City Council. The project was completed on March 26, 2024. The total cost of the project was \$1,200,000. The project included the construction of a new building, which was completed on time and within budget.</p>				

## Shoreline

For purposes of this rule, the goals and policies of the shoreline management plan set forth in RCW 90.58A.020 are added as one of the goals of the Growth Management Act (GMA) set forth in [RCW 90.58A.010](#). The goals and policies of a shoreline master program for a county or city approved under RCW 90.58 shall be considered an element of the county or city's comprehensive plan.

Title	Policy	Policy	Policy	
<ul style="list-style-type: none"> <li>1. The goals, uses, and resources in <a href="#">RCW 90.58</a> shall be given respect by the responsible local government in planning and the state master programs. The responsible local government master program shall be consistent with the local comprehensive plan, and <a href="#">RCW 90.58</a> shall be followed. <a href="#">RCW 90.58A.010</a>, <a href="#">RCW 90.58A.020</a>, and <a href="#">RCW 90.58A.030</a>.</li> </ul>				Consistent with
<ul style="list-style-type: none"> <li>2. The local master program shall be consistent with projects, plans, and actions located within a watershed or the local shoreline master program area that may affect the water body according to applicable laws and regulations (unless prohibited or controlled by <a href="#">RCW 90.58</a>).</li> </ul>				Consistent with
<ul style="list-style-type: none"> <li>3. Activities of the local government in the implementation of the comprehensive plan, local shoreline master plan, and other plans located within a watershed or the local shoreline master program area that may affect the water body according to applicable laws and regulations (unless prohibited or controlled by <a href="#">RCW 90.58</a>) shall be designated as such by a local government pursuant to <a href="#">RCW 90.58A.030</a>.</li> </ul>				Consistent with

Description of the facility	Type of facility and location	Expenditure level and timing	Notes	
<ul style="list-style-type: none"> <li>• Hazardous waste management facilities or facilities that store or treat hazardous wastes that occur outside the boundaries of the state as defined by <a href="#">RCW 80.08.010(1)</a>, the county, or other political subdivision.</li> <li>• Landfills, solid waste collection sites, <a href="#">RCW 36.70A.060(2)</a></li> </ul>				RCW 80.08.010 etc.
<p><b>Provisions for citing essential public facilities (EPFs)</b></p> <p>Consistent with CWPBs and RCW 36.70A.200, entered 2021. This section can be included in the Capital Facilities Element, Land Use Element or its own element. Sometimes the identification and citing process for EPFs is part of the CWPBs.</p>				
<ul style="list-style-type: none"> <li>• Essential facilities as defined by <a href="#">RCW 36.70A.200</a> and <a href="#">WAC 365-195-550(1)</a></li> <li>• <a href="#">RCW 36.70A.200(1)(b)</a> and <a href="#">WAC 365-195-550(2)</a></li> <li>• <a href="#">RCW 36.70A.200(1)(c)</a> and <a href="#">WAC 365-195-550(3)</a></li> <li>• <a href="#">RCW 36.70A.200(1)(d)</a> and <a href="#">WAC 365-195-550(4)</a></li> </ul>				RCW 36.70A.200 etc.

## Local Participation in Planning now in 2022 (and FEB 2014)

a federally recognized Indian tribe may voluntarily choose (opt-in) to participate in the local and regional planning processes

Local Government Type	Local Government Type	Notes	
Local Government Type	Local Government Type		
<ul style="list-style-type: none"> <li>100% fully engaged in local planning processes</li> <li>Local government has a formalized relationship with the tribal government and has a formalized mechanism for engagement and consultation with the tribe.</li> <li>RCM 36.705(d)(1)(ii)(B) RCM 36.705(d)(1)(ii)(C) RCM 36.705(d)(1)(ii)(D)</li> </ul>			Opt-in Date:
<ul style="list-style-type: none"> <li>50% engaged, selected projects, and independently developed and accountable pursuant to tribal consent to the project and consistent with RCM 36.705(d)(1)(ii)(B)</li> <li>RCM 36.705(d)(1)(ii)(E)</li> </ul>			Opt-in Date:
<ul style="list-style-type: none"> <li>50% engaged, selected projects, and independently developed and accountable pursuant to tribal consent to the project and consistent with RCM 36.705(d)(1)(ii)(F)</li> <li>RCM 36.705(d)(1)(ii)(G)</li> </ul>			Opt-in Date:

## Climate Change and Resiliency

New in 2023, see UC 110; RCW and WAC updates are forthcoming.

A new required element for comprehensive plans and next goal of the CMA. Designed to reduce greenhouse gas (GHG) emissions, plan for resiliency and support environmental justice. Climate elements must make account for environmental and social justice and prioritize environmental justice in order to avoid worsening environmental health disparities. A climate element can take the form of a single comprehensive plan chapter or be integrated into several chapters/elements such as housing, transportation and use. Visit [Comprehensive Climate Program webpage](#) for further guidance, grants, tools and start contacts.

These requirements for GHG emission reductions and resiliency apply to the following counties and their cities with a population greater than 6,000 as of Jan 1, 2021. Please also review Appendix K for requirements due in the upcoming [periodic update](#).

- June 30, 2025 Deadline: Clark, Clallam, Thurston, Whatcom
  - June 30, 2026: Pierce, Benton, Franklin, Spokane
  - June 30, 2027: Other cities
- These jurisdictions are only required to update the elements if they have transportation and climate elements.

City/County Jurisdiction	Next Goal Deadline	Climate Element Status	Transportation Element Status	Resiliency Element Status
Clark, Clallam, Thurston, Whatcom and Benton, Franklin, Spokane jurisdictions	June 30, 2025	In Progress	In Progress	In Progress
Pierce, Franklin, Benton, Franklin, Spokane jurisdictions	June 30, 2026	In Progress	In Progress	In Progress

## Future required elements pending state funding

As of 2017, these elements have not received state funding to aid local jurisdictions in implementation. Therefore, these elements are not required to be added to comprehensive plans at this time. However, it encourages jurisdictions to begin planning for these elements, pending the future mandate.

Element	Current Status Implementation Timeline	Notes	Implementation Timeline
<b>Economic Development</b>  Additional to the <a href="#">RPA/SC TIAA/CIP</a> , jurisdictions may include an economic development element in their TIAA/CIP. This element would include the following key areas: • Economic development goals and objectives • Economic development activities and programs • Economic development resources and opportunities • Economic development partners and stakeholders • Economic development performance measures  <a href="#">HOW TO ADD THIS ELEMENT</a> > <a href="#">Economic Dev</a>	Proposed 2018		Proposed 2020
<b>Parks and Recreation</b>  Additional to the <a href="#">RPA/SC TIAA/CIP</a> , jurisdictions may include a parks and recreation element in their TIAA/CIP. This element would include the following key areas: • Parks and recreation goals and objectives • Parks and recreation activities and programs • Parks and recreation resources and opportunities • Parks and recreation partners and stakeholders • Parks and recreation performance measures  <a href="#">HOW TO ADD THIS ELEMENT</a> > <a href="#">Parks and Rec</a>	Proposed 2018		Proposed 2020

## Optional Elements

Pursuant to R.C. 363.66(C)(3), a comprehensive plan may include optional elements, being or studies dealing with other subjects relating to the physical development within its jurisdiction, including, but not limited to:

• Cultural Resources	Historic Preservation Cultural Resources	Not Applicable	
Sub Area Plans		Not Applicable	Not Required Not Applicable
Conservation		Not Applicable	Not Required Not Applicable
Recreation		Not Applicable	Not Required Not Applicable
Solar Energy		Not Applicable	Not Required Not Applicable

## Consistency is required by the GMA

	Policy Type Source	Policy Type Source	Policy Type Source	Policy Type Source
<ul style="list-style-type: none"> <li>• The new rules will harmonise with existing EU rules, particularly the <a href="#">EU Directive on the protection of personal data and privacy in the electronic communications sector (Directive on privacy in the electronic communications sector)</a> and <a href="#">EU Directive on the protection of personal data and privacy in the electronic communications sector (Directive on privacy in the electronic communications sector)</a></li> </ul>				Consistent with
<ul style="list-style-type: none"> <li>• A new directive has been adopted soon after <a href="#">RCM 36.70A.070 (proposed)</a> and <a href="#">RCM 36.70A.100</a></li> </ul>				Consistent with
<ul style="list-style-type: none"> <li>• The law must be consistent with the <a href="#">EU Directive on the protection of personal data and privacy in the electronic communications sector (Directive on privacy in the electronic communications sector)</a></li> </ul>				Consistent with
<p><b>Public Participation</b></p> <ul style="list-style-type: none"> <li>• The new rules will harmonise with existing EU rules, particularly the <a href="#">EU Directive on the protection of personal data and privacy in the electronic communications sector (Directive on privacy in the electronic communications sector)</a> and <a href="#">EU Directive on the protection of personal data and privacy in the electronic communications sector (Directive on privacy in the electronic communications sector)</a></li> </ul>				Consistent with
<ul style="list-style-type: none"> <li>• If the proposed law harmonises with the existing EU rules, then it must be consistent with the <a href="#">EU Directive on the protection of personal data and privacy in the electronic communications sector (Directive on privacy in the electronic communications sector)</a> and <a href="#">EU Directive on the protection of personal data and privacy in the electronic communications sector (Directive on privacy in the electronic communications sector)</a></li> <li>• The law proposed in the new rules must be consistent with the other existing EU rules, particularly the <a href="#">EU Directive on the protection of personal data and privacy in the electronic communications sector (Directive on privacy in the electronic communications sector)</a> and <a href="#">EU Directive on the protection of personal data and privacy in the electronic communications sector (Directive on privacy in the electronic communications sector)</a></li> <li>• There must also be a procedure for amending emergency rules, which may be issued under <a href="#">RCM 36.70A.100(3)(b)</a> and <a href="#">RCM 36.70A.100(3)(c)</a>.</li> </ul>				Consistent with

## Consistency is required by the CMA

CMA's Role	Georgia's process of technical review	Solving	
CMA's Role	Georgia's process of technical review	Solving	
<ul style="list-style-type: none"> <li>The majority of the time spent on the technical review process is spent on the review of the proposed zoning map changes. This is reflected in the cost of \$300,000-\$100,000.</li> <li>The majority of the time spent on the review of the proposed zoning map changes is spent on the review of the proposed zoning map changes. This is reflected in the cost of \$300,000-\$100,000.</li> <li>The majority of the time spent on the review of the proposed zoning map changes is spent on the review of the proposed zoning map changes. This is reflected in the cost of \$300,000-\$100,000.</li> </ul>			
<ul style="list-style-type: none"> <li>The second largest amount of time spent on the technical review process is spent on the review of the proposed zoning map changes. This is reflected in the cost of \$300,000-\$100,000.</li> <li>The second largest amount of time spent on the review of the proposed zoning map changes is spent on the review of the proposed zoning map changes. This is reflected in the cost of \$300,000-\$100,000.</li> <li>The second largest amount of time spent on the review of the proposed zoning map changes is spent on the review of the proposed zoning map changes. This is reflected in the cost of \$300,000-\$100,000.</li> </ul>			
<ul style="list-style-type: none"> <li>The third largest amount of time spent on the technical review process is spent on the review of the proposed zoning map changes. This is reflected in the cost of \$300,000-\$100,000.</li> <li>The third largest amount of time spent on the review of the proposed zoning map changes is spent on the review of the proposed zoning map changes. This is reflected in the cost of \$300,000-\$100,000.</li> <li>The third largest amount of time spent on the review of the proposed zoning map changes is spent on the review of the proposed zoning map changes. This is reflected in the cost of \$300,000-\$100,000.</li> </ul>			

## Consistency is required by the DMA

Estimated value of the DMA is \$36.7B<sup>4</sup>.  
The DMA is the **ROW 36.7B4.0B5** of the  
estimated value of the DMA is \$36.7B<sup>4</sup>.

## Section II: Development Regulations

Meet the department's role and implement the comprehensive plan. [RCW 36.70A.040, WAC 365-196-800](#) and [§19](#)

### Critical Areas

Habitat areas protecting critical areas are required by [RCW 36.70A.060\(1\)](#), [RCW 36.70A.122\(1\)](#), [RCW 365-196-080](#) and [WAC 365-196-900](#) through 925

Check off the checklist [Critical Areas webpage](#) to see what items have been checked off. [Critical Areas Checklist](#): Critical areas requirements, habitat areas and uplands; wetlands; streams; floodplains; groundwater; archaeological resources; cultural resources; and more. The checklist includes a tracking feature to indicate which items have been checked off.

### Zoning Code

Note: Please review the new 2020 housing laws in the Washington State Housing Laws of 2019 through 2020 guidance on Commerce's Planning for Housing webpage and Appendix 4 of this checklist.

Section	Policy	Policy Description	Policy Status	Notes
<a href="#">Housing</a>	<a href="#">Housing</a>	<a href="#">Housing</a>	<a href="#">Not Started</a>	<a href="#">Housing</a>
<a href="#">Planning</a>	<a href="#">Planning</a>	<a href="#">Planning</a>	<a href="#">Not Started</a>	<a href="#">Planning</a>
<a href="#">Critical Areas</a>	<a href="#">Critical Areas</a>	<a href="#">Critical Areas</a>	<a href="#">Not Started</a>	<a href="#">Critical Areas</a>

Type of Action	Characteristics and Estimated Cost	Cost	
<p>• Total population: 101,430,000</p> <p>• Avg. household size: 2.75 people per household</p> <p>• Median age: 30 years old</p> <p>• Primary industry: agriculture</p> <p>• Major cities: 56 towns with populations &gt; 10k</p> <p>• Avg. household income: RMB 35,313.83 (average per capita: RMB 35,313.83)</p> <p>• Major cities: Beijing, Shanghai, Guangzhou, Shenzhen, Chongqing, Wuhan, Nanjing, Hangzhou, Chengdu, Chongqing, Xian, Shenyang, Harbin, Dalian, Changsha, Nanchang, Fuzhou, Jinan, Zhengzhou, Lanzhou, Urumqi, Guiyang, Kunming, Lhasa, Haikou, etc.</p> <p>• Transportation: railway, roads, air, water, road network: 340,000 km</p> <p><b>RMB 136,243,210</b></p>			<b>Completed Date:</b>
<p>• Total number of registered workers and employees: 600 million</p> <p>• Average wage: 4,500 RMB per month</p> <p>• Median age: 30 years old</p> <p>• Primary industry: agriculture</p> <p>• Major cities: Beijing, Shanghai, Guangzhou, Shenzhen, Chongqing, Wuhan, Nanjing, Hangzhou, Chengdu, Chongqing, Xian, Shenyang, Harbin, Dalian, Changsha, Nanchang, Fuzhou, Jinan, Zhengzhou, Lanzhou, Urumqi, Guiyang, Kunming, Lhasa, Haikou, etc.</p> <p>• Transportation: railway, roads, air, water, road network: 340,000 km</p> <p><b>RMB 136,243,210</b></p>			<b>Completed Date:</b>
<p>• Total population: 101,430,000</p> <p>• Avg. household size: 2.75 people per household</p> <p>• Median age: 30 years old</p> <p>• Primary industry: agriculture</p> <p>• Major cities: Beijing, Shanghai, Guangzhou, Shenzhen, Chongqing, Wuhan, Nanjing, Hangzhou, Chengdu, Chongqing, Xian, Shenyang, Harbin, Dalian, Changsha, Nanchang, Fuzhou, Jinan, Zhengzhou, Lanzhou, Urumqi, Guiyang, Kunming, Lhasa, Haikou, etc.</p> <p>• Transportation: railway, roads, air, water, road network: 340,000 km</p> <p><b>RMB 136,243,210</b></p>			<b>Completed Date:</b>
<p>• Average daily wage: 200 RMB</p> <p>• Wages for agriculture: located in rural areas by households: 300 RMB</p> <p>• Total average daily wage: RMB 100 RMB</p> <p>• Average household size: 3.5 people</p> <p>• Total population: 101,430,000</p> <p>• Total average daily wage: RMB 100 RMB</p> <p><b>RMB 136,243,210</b></p>			<b>Completed Date:</b>

Title of Project and No. of Construction Permit	Name of Contractor and Trade Name	Notes	
<p>§ Many required housing is required the same as such is made in <a href="#">RCM 35.3(1)(a)</a> inserted in <a href="#">2019 RCM 35.3(1)(a)</a> <a href="#">RCM 35.3(2)</a> inserted in 2010 and <a href="#">RCM 35.3(2)</a> inserted in 2010 A new procedure is required for specifying the new <a href="#">RCM 35.3(2)</a> as part of a performance requirement which comply with industry standards and make it conformable to the regulations of the province of Ontario at minimum of the <a href="#">RCM 35.3</a></p> <p><b>3. National Building Code</b></p> <p><b>Construction and Safety Standards Act of 1974</b></p> <p>Section 14 of the <a href="#">Construction and Safety Standards Act of 1974</a> (C.S.S.A.) incorporates the National Building Code industry standards and other standards published by the Canadian Standards Association (CSA) in the <a href="#">National Building Code</a> (N.B.C.). In 2010 the <a href="#">Government of Canada</a> inserted in 2010 (<a href="#">inserted in 2010</a>) <a href="#">RCM 35.3(1)(a)</a> which made the N.B.C. applicable in the minimum building requirements. Then <a href="#">35.3(6)(f)(g)</a> inserted in 2010 See how the <a href="#">National Building Code</a> works in <a href="#">existing</a></p>			Completed Date:
<p>Gradual adoption of the <a href="#">National Building Code</a> (N.B.C.) for existing buildings are from older to newer and to better building standards by requiring the provinces to implement the N.B.C. as applicable gradually or phase in required changes. This may initially bring into the <a href="#">Ontario Building Code</a> and the <a href="#">Ontario Residential Building Code</a> the requirements of the N.B.C. in addition to those in the <a href="#">Ontario Building Code</a> and the <a href="#">Ontario Residential Building Code</a>. If there is any conflict between the <a href="#">Ontario Building Code</a> and the <a href="#">Ontario Residential Building Code</a> and the N.B.C., the Ontario Building Code and the Ontario Residential Building Code will prevail.</p> <p><a href="#">35.3(6)(f)(g)</a> inserted in 2010 and <a href="#">35.3(6)(f)(g)</a> inserted in 2010 see <a href="#">35.3(6)(f)(g)</a> and <a href="#">35.3(6)(f)(g)</a></p>			Completed Date:
			Completed Date:

Strategic Initiatives	Strategic Objectives	Key Performance Indicators
<p>Develop a comprehensive strategy to enhance road safety across the state, including:</p> <ul style="list-style-type: none"> <li>Implementation of a state-wide traffic safety program, including enhanced enforcement and driver education.</li> <li>Upgrades to local roads and highways.</li> <li>Expansion of public parking facilities to reduce non-residential traffic.</li> <li>Development of a state-of-the-art traffic management system.</li> </ul> <p>Timeline: 2025-2030  <u>Lead: DOT Secretary, Budget: \$100M</u></p> <p>Key Milestones: 2025, 2028, 2030</p>	Enhanced road safety measures and infrastructure development.	Completion Date
<p>Establish a state regulatory body to oversee transportation safety standards and best practices across all modes of transport, including:</p> <ul style="list-style-type: none"> <li>Regulation of vehicle emissions and fuel efficiency.</li> <li>Development of a state-wide electric vehicle infrastructure network.</li> <li>Implementation of strict safety standards for commercial vehicles.</li> </ul> <p>Timeline: 2026-2030  <u>Lead: DOT Secretary, Budget: \$50M</u></p>	Improved safety standards and regulations.	Completed Date
<p>Develop a state-wide transportation infrastructure investment plan, prioritizing projects that support economic development and environmental sustainability, including:</p> <ul style="list-style-type: none"> <li>Upgrading of major roads and highways.</li> <li>Investment in public transit systems.</li> <li>Development of a state-wide rail network.</li> <li>Enhancement of coastal and inland port facilities.</li> </ul> <p>Timeline: 2027-2030  <u>Lead: DOT Secretary, Budget: \$200M</u></p>	Optimized infrastructure investment.	Completed Date

Policy	Policy Type Level	Policy referred to Policy Type	Policy	
<p>✓ To support the delivery of local place priorities, 100% of the capital investment in infrastructure in the port area will be spent on decarbonising or recompensating for additional climate losses <a href="#">RCM 2018-2020 (p. 1)</a> and <a href="#">RCM 2021-22 (p. 2)</a>. <a href="#">Sustainable Sourcebook</a> Local areas have the right to help where local climate impacts are unavoidable, through the compensation of climate action spending in their respective area, or via developing regulations or local requirements that do so.</p>				Completed Policy
<p>✓ Local areas will make a commitment to reduce emissions by 50% by 2030 – the first step in achieving net zero by 2050. This will be achieved through a range of measures including increased energy efficiency, reduced emissions from transport and increased recycling. <a href="#">RCM 2021-22 (p. 2)</a></p>				Completed Policy
<h2>Shoreline Master Program</h2>				
<p>Consistent with RCM 2020-22 Shoreline Master Program Act of 1971</p> <p>✓ Local governments are encouraged to implement the 1971 Shoreline Master Program Act of 1971, that requires <a href="#">RCM 2020-22 (p. 1)</a>.</p>				Completed Policy
<p>✓ Approve a new <a href="#">RCM 2021-22 (p. 1)</a> that includes a new 20-year coastal protection strategy that is updated annually and aligned to climate change by the end of 2025. <a href="#">RCM 2021-22 (p. 2)</a> <a href="#">RCM 2021-22 (p. 3)</a></p> <p>✓ <a href="#">Ecology's shoreline planning toolbox</a> <a href="#">RCM 2021-22 (p. 1)</a> and <a href="#">RCM 2021-22 (p. 2)</a> <a href="#">Ecology's Shoreline Master Program Handbook webpage</a></p>				Completed Policy

## Resource Lands

Defined in SCD 2020.000(3), (12) and (13) and consistent with WAC 365-190-040 and WAC 365-190-100.

Description	In Current Regs WAC 2020.000	Proposed reworking of Current WAC 2020.000	Notes	
<ul style="list-style-type: none"> <li>Prohibits conversion of natural resources land to other uses if the size is listed in the table in resource lands. <a href="#">RCW 36.70A.200(3)</a> and <a href="#">WAC 365-190-040(3)</a> consider unavoidable conversion requests and require a detailed analysis of the environmental conditions. <a href="#">WAC 365-190-040(3)</a> See also <a href="#">WAC 365-190-040(3)</a> for examples of unacceptable zoning practices.</li> </ul>				Unplanned Uses:
<p>Permits to ensure that new subdivisions are consistent with natural resource protection. <a href="#">RCW 36.70A.200(4)</a> and <a href="#">WAC 365-190-040(4)</a></p> <p>Developers require written environmental permits or plans within 100 days of extended natural resource analysis if the proposed development is anticipated to have significant environmental impacts - such as cumulative effects, habitat loss, or degradation.</p>				Completed - Date:
<p>Permits regarding individual and regional resource agreements to be issued by local government entities or tribal governments. Applicability does not limit the location of the development to areas under conservation agreements. <a href="#">RCW 36.70A.200(5)</a></p>				Completed - Date:
<p>Designated critical lands to be protected. <a href="#">RCW 36.70A.200(6)</a> and <a href="#">WAC 365-190-040(6)</a> for more information see the WA State Dept. of Natural Resources (<a href="#">DNR's Geotext Database</a>)</p>				Completed Date:

## String Entertaining Public Facilities

Regulations for string residential author facilities shall include those in WAC 36-70A-260 and consider WAC 36-565-195-550. Certain vital public facilities include those facilities that are typically difficult to site, such as airports, state correctional facilities, solid waste handling facilities, and hospitals. Facilities including substance abuse facilities, mental health facilities, group homes, and secure community entry facilities. Regulations may be specific to a local jurisdiction, but may be part of county wide planning policies (CWPBs).

Facility Type	Permitted Regs Regulation	Change required from current standard	Notes
Residential facilities intended for individuals with developmental disabilities, individuals with severe emotional disturbance, or individuals with cognitive impairments (IDEs) <a href="#">WAC 36-565-195-550</a> Individualized treatment facilities (IDEs) Community residential facilities (CRFs) and residential facilities for individuals with cognitive impairments (IDEs)	WAC 36-70A-260	None	Permitting Level

## Emergency Code

• Subsequent to the issuance of the first ADT, emergency regulations are established. <a href="#">WAC 36-70A-260(4)</a>	Emergency Level
• Permits are issued, subject to findings, and issued sequentially by permit number. <a href="#">WAC 36-70A-260(5)</a> <ul style="list-style-type: none"> <li>• Subsequent permits are issued by the ADT committee, unless otherwise directed by the ADT.</li> <li>• Permits are issued sequentially and sequentially numbered.</li> <li>• Subsequent permits are issued sequentially and sequentially numbered. <a href="#">WAC 36-70A-260(6)</a></li> <li>• Subsequent permits are issued sequentially and sequentially numbered. <a href="#">WAC 36-70A-260(7)</a></li> <li>• Subsequent permits are issued sequentially and sequentially numbered. <a href="#">WAC 36-70A-260(8)</a></li> </ul>	Permit Level

Action	Current status → N/A → Plan, no action item	Changes needed to law or regulations?	Actions	
<p>• Amend or add new provisions in the <b>R&amp;D</b> <b>58-7-140</b> and <b>58-17-130</b> are additional parts of five year comprehensive budgetary and financial plan.</p> <p>Local governments shall submit to the governor by April 1st the date of preliminary plan approval or at least before December 31, 2014, the objects and activities plan approved by county or city council, city council or town council if the town council has authority to do so, and the date the local government adopted the preliminary budget by December 31, 2014.</p>				Completed — Date:
<p>• Amend the state budget to provide for the amount of funds available during the first year of a local government's preliminary budget from <b>58-17-130</b> \$5,000,000 beginning in 2015 to <b>58-17-130</b> \$6,000,000.</p>				Completed — Date:

## Stormwater

Project Description	Current Status Completion	Change in Stormwater Requirements	Notes	
<p>a. Rehabilitation of stormwater quality and implementation of green infrastructure. The Puget Sound Partnership is developing a new, revised Puget Sound Stormwater Guidance Document (<a href="#">HCR 36-70A-07001</a>) to include revised development criteria and design standards for stormwater management. A draft document is available at <a href="#">http://www.pugetsoundwatersheds.org/stormwater</a>. The document will be updated to reflect the 2025 Technical Guidance Document for Grading and Seeding in Western Washington.</p> <p>• Update the “Green Infrastructure” section of the <a href="#">Puget Sound Partnership 2025 Low Impact Development Guidance for Puget Sound &amp; Eastern Washington Low Impact Development Guidance</a>.</p> <p>• Additional Resources: <a href="#">Federal Grants to Protect Puget Sound Watersheds: Building Cities in the Rain Ecology Stormwater Manual</a>, <a href="#">Puget Sound Partnership Action Agenda</a></p>				Completed Date
<p>b. Provisions for stormwater quality and implementation of green infrastructure. The Puget Sound Partnership is developing a new, revised Puget Sound Stormwater Guidance Document (<a href="#">HCR 36-70A-07001</a>) to include revised development criteria and design standards for stormwater management. A draft document is available at <a href="#">http://www.pugetsoundwatersheds.org/stormwater</a>. The document will be updated to reflect the 2025 Technical Guidance Document for Grading and Seeding in Western Washington.</p>				Completed Date

## Organic Materials Management Facilities

- New in 2022, Part 1792 added a section to the CMA aimed at reducing the sources of organic materials collected in conjunction with other solid wastes and delivered to landfills, supporting anaerobic processes of organic material waste and reduction of methane gas (a greenhouse gas).

Project ID	Project Name	Chances assessment Measureable/trackable Value/Risk	Notes
1792	Organic Materials Management Facilities	High Measureable Value/Risk	Completed - Done.
1793	Organic Materials Management Facilities	Medium Measureable Value/Risk	Completed - Done.
1794	Organic Materials Management Facilities	Medium Measureable Value/Risk	Completed - Done.
1795	Organic Materials Management Facilities	Medium Measureable Value/Risk	Completed - Done.

## Impact Fees

may impose impact fees on development activity as part of the financing for public facilities, provided that the financing for system improvements is used to develop and must provide for a balance between impact fees and other sources of public funds, cannot rely solely on impact fees.

✓ Admitted, Impact fees structure developed <del>with NEW \$10,000 amendment in 2010, now \$10,000 amendment in 2010 by BOM-2008, 2010 \$10,000 superceded in 2010 and 2011</del> <del>2008-2009 Impact fee guidelines adopted by City Council, implementation plan</del>			Completed Done
✓ Admitted, Impact fees structure developed <del>and implemented, original for the developed residential and non-residential single-family detached and other residential construction units, and with \$10,000 per unit, \$10,000 is retained in 20%</del>			Completed - Done
✓ Admitted, Impact fees structure developed <del>and implemented, \$10,000 per unit in 2010</del>			Completed Done

Title	Owner Agency or Department	Objectives and Activities	Notes	
• Other local governments in the past have funded economic and emergency housing development projects in 2002 and 2003. See also the entry at <a href="#">http://www.housing.com/2003/03/03/030303.htm</a> (archived in 2013)				Completed: . Date:
• Examples of local governments that have funded economic and emergency housing development projects include the City of Atlanta, Georgia, which has provided funding for the construction of 1,000 new units of affordable housing since 2002 ( <a href="#">http://www.housing.com/2003/03/03/030303.htm</a> (archived in 2013))				Completed: Date:
• Local governments can provide funding for existing buildings by using existing grants or funding from private foundations. • Local governments can provide funding for existing buildings by using existing grants or funding from private foundations.				Completed: Date:
<b>(Concluency and Transportation Demand Management ("D'M"))</b>				
Ensures consistency in land use approval and the development of adequate public facilities as plans are implemented, maximizes the efficiency of existing transportation systems, limits the impacts of traffic and reduces pollution.				
• The state of California recently passed a law that requires local governments to ensure that public transit providers meet certain service standards by 2010. The law became effective in 2003 ( <a href="#">http://www.housing.com/2003/03/03/030303.htm</a> (archived in 2013))				Approved: Date:
• Local governments can adopt policies that encourage the use of public transportation, cycling, walking, and other forms of active transportation.				

Action Item	Owner/Lead Agency	Chancery Response Report Date - Status	Notes	
<ul style="list-style-type: none"> <li>• Increased risk of being unable to meet federal requirements if not addressed.</li> <li>• Propriety of current practices and policies.</li> <li>• Increased risk of non-compliance.</li> </ul> <p>• Implement changes per <a href="#">RCW 36.70A.070(b)(6)(b)(ii)</a> and <a href="#">(f)</a> (<a href="#">RCW 36.70A.070(b)(6)(b)(ii)</a> amended in 2021).</p> <p>• Local government will be held to account for its own actions and failures. See <a href="#">WAC 365-196-040</a> which is being developed at the local level.</p>				On Track None
<ul style="list-style-type: none"> <li>• The majority of local governments (192) are exempt from the consistency review. <a href="#">RCW 36.70A.070(b)(6)(b)(ii)</a></li> </ul>				Complete - None
<ul style="list-style-type: none"> <li>• Local government management (192) resources are limited due to COVID-19.</li> <li>• Implement the plan <a href="#">RCW 36.70A.070(b)(6)(b)(ii)</a>.</li> <li>• Local government require review and support to be provided by county and state. Education, technical assistance, funding, training, and capacity building are key components.</li> <li>• County and state have to be <a href="#">WAC 365-196-040</a> resources available to facilitate implementation of changes to the consistency review.</li> <li>• Implement changes that address the needs of all populations in a comprehensive and sustainable manner.</li> </ul>				On Track - None
<ul style="list-style-type: none"> <li>• In response to <a href="#">RCW 36.70A.070(b)(6)(b)(ii)</a> a committee will be formed of 100+ local government leaders to be prepared for the consistency review. Committee members are been appointed, no specific date has been set, and will be in contact with the Chancery office to be updated on their progress.</li> <li>• Local government will be required to provide information on their plans to the Chancery office.</li> </ul>				Complete - None

## Tribe Participation in Planning new in 2022 (see L41/17)

A federally recognized Indian tribe may voluntarily choose to participate in the county or regional planning process. See Commerce's new [Title VI Planning Coordination for CMAA Projects](#) for guidance and staff contacts.

Action Item	Planned Start Date / Due Date	Current Status / Milestone	Notes	
<ul style="list-style-type: none"> <li>• A tribe's voluntary participation in the county or regional planning process must be made in writing and submitted to the county or regional planning agency before the tribe begins to participate in the planning process. See the tribal participation section of the <a href="#">CMAA Project Planning Guide</a> for more information.</li> </ul>				Completed Date:
<ul style="list-style-type: none"> <li>• Tribes may also request to be included in the county or regional planning process at any time during the planning process. This request must be submitted in writing to the county or regional planning agency and the tribe will be included in the planning process from that point forward.</li> </ul>				Ongoing Process
<b>Requestions to Implement Colonial elements</b>				
<ul style="list-style-type: none"> <li>• Implement tribal self-government principles by the county or regional planning agency through the planning process. <a href="#">DOI/DOB - CMAA 2022 Sec 015</a></li> </ul>				Completed Date:
<ul style="list-style-type: none"> <li>• Implement tribal self-government principles by the county or regional planning agency through the planning process. <a href="#">DOI/DOB - CMAA 2022 Sec 016 302</a> and <a href="#">DOI/DOB - CMAA 2022 Sec 016 302</a></li> </ul>				Completed Date:
<ul style="list-style-type: none"> <li>• Implement tribal self-government principles by the county or regional planning agency through the planning process. <a href="#">DOI/DOB - CMAA 2022 Sec 017</a> and <a href="#">DOI/DOB - CMAA 2022 Sec 017</a></li> </ul>				Completed Date:
<ul style="list-style-type: none"> <li>• Implement tribal self-government principles by the county or regional planning agency through the planning process. <a href="#">DOI/DOB - CMAA 2022 Sec 018</a> and <a href="#">DOI/DOB - CMAA 2022 Sec 018</a></li> </ul>				Completed Date:

Action Item	Owner - Agency Office	Description/Details of Action Item	Type	Completion Date
<ul style="list-style-type: none"> <li>Finalize requirements for the DEPA system</li> <li>Identify a contractor to support the development of the system based on the design developed by GEM</li> <li>Review existing software architecture and evaluate the proposed solution to determine if it meets the needs of the system</li> </ul>				Completed Date
<ul style="list-style-type: none"> <li>Develop detailed functional requirements and review the proposed solution to determine if it meets the needs of the system</li> </ul>				Completed Date
<ul style="list-style-type: none"> <li>Review the proposed functional requirements and identify any gaps or areas for improvement</li> <li>Propose a plan to address any identified gaps or areas for improvement and update the system requirements</li> </ul>				Completed Date
<ul style="list-style-type: none"> <li>Propose a plan to address any identified gaps or areas for improvement and update the system requirements</li> <li>Propose a plan to address any identified gaps or areas for improvement and update the system requirements</li> </ul> <p><b>Proposed plan due in Q3 2023 by 06/30/23</b></p>				Completed Date
<h3>Project Review Procedures</h3>				
<p>In 2022, GEM substantially amended its internal review processes. Codification and adoption resources from Commerce are forthcoming.</p> <p>The GEM internal review process is described in Policy <a href="#">EPA-06-006-000-000</a> dated 07/05/2022.</p>				
<p>Also <a href="#">EPA-06-006-005-000-000</a> dated 07/05/2022.</p> <p>Commerce has also updated the <a href="#">Ecology DEPA Handbook</a>.</p> <p>Proposed periodical environmental review cycle:</p>				Completed Date
<ul style="list-style-type: none"> <li>Initial site visit</li> <li>Review of application</li> <li>Review of permit conditions</li> <li>Review of project activities</li> <li>Review of applicable regulations &amp; permits</li> <li>Review of documents</li> <li>One or more field visits</li> </ul>				Completed Date

## Plan 8: Regulation Amendments

If procedures governing comprehensive plan amendments are part of the code, then each of the following are true:

Title of the amendment	Date of adoption (approximate)	Changes proposed to regulations, statute (approximate)	Notes	
• Amended the amendments to the comprehensive plan to clarify which subdivisions ( <a href="#">RCW 36.70A.130(2)</a> and <a href="#">WAC 365-190-640(3)</a> )				Completed Date
• Acquisition during land use planning activities ( <a href="#">RCW 36.70A.130(2)</a> , <a href="#">WAC 36.70A.130(2)(a)</a> , <a href="#">WAC 365-190-640(4)</a> )				Completed Date
• Acquired land during planning activities, including and considering <a href="#">RCW 36.70A.130(2)</a> , <a href="#">RCW 36.70A.140</a> , <a href="#">WAC 365-190-640(2)</a>				Completed Date
• Acquired land that established memory and the purpose of a subdivision, or a portion of it, in the plan to proceed ( <a href="#">RCW 36.70A.130(1)</a> , <a href="#">RCW 36.70A.140</a> , <a href="#">WAC 365-190-640(2)</a> ) through the amendment of <a href="#">RCW 365-190-610(2)</a> (through amendment of <a href="#">RCW 36.70A.130(1)</a> )				Completed Date
• A process exists to ensure that no one's property is taken without just compensation ( <a href="#">RCW 36.70A.130(2)</a> , <a href="#">RCW 36.70A.140</a> , <a href="#">WAC 365-190-640(4)</a> ) see also <a href="#">2018 Advisory Memo on the Unconstitutional Taking of Private Property</a>				Completed Date
• A process exists to ensure that no one's property is taken without just compensation ( <a href="#">RCW 36.70A.130(2)</a> , <a href="#">RCW 36.70A.140</a> , <a href="#">WAC 365-190-640(4)</a> )				Completed Date

## Appendix A: Housing and mobility per jurisdiction

See Annex A: [Middle Housing webpage](#) for more information and the [Middle Housing Fact Sheet](#) for the list of cities that will apply some of the housing requirements.

### Cities with a population less than 25,000 but within the Contiguous URA with the largest city in a county with a population greater than 275,000

City Name County	Planning Unit ID Year	Number of new and current delivery years	Total	Example Date
Corona and development region (includes part of San Joaquin and Sacramento counties) and Lodi (Calaveras Co., unless the lot is under one acre, see section 707) <a href="#">Building C</a> and <a href="#">Housing</a> <a href="#">111C</a>				

### Cities with a population between 25,000 and 75,000

City Name County	Planning Unit ID Year	Number of new and current delivery years	Total	Example Date
a. Existing and development vocabulary > older & newer: <ul style="list-style-type: none"> <li>■ two-tiered cities - each city</li> <li>■ California's unique and relatively stable &gt; California, unique, &lt; ... &gt; annualized 1000-acre limit</li> </ul>	4-00, developed	14 2018, current < 10	14	Unpublished Date
b. Zoning and code > 2000 regulations given by state law, modified rules or even city-specific rules relating directly to regulation of uses				Concurrent Date

## Cities with a population greater than 75,000

	In Conformance? Yes/No	Changes needed to bring current & code?	Notes	Owner Date
	Yes/No	Yes/No		Owner Date
a. zoning and development regulations adopted - cost				Owner Date
b. zoning ordinances on adoption.				Owner Date
c. additional units on zoning map (not two new residential units - one residential and one non-residential).				Owner Date
d. zoning and development regulations adopted - cost				Owner Date

### Required Updates to GMA Elements per HB 1181

GMA Periodic Update Due Dates	Greenhouse Gas Reduction Sub-element	Climate Resiliency Sub-element	Transportation Element	Energy Efficiency	Capital Facilities Element*	Utilities Element**	Parks & Recreation Element***
For jurisdictions with a 2024 deadline and subject to GHG Emissions Reduction [Sec. 15 (10)]	Due 2029	Due 2029	Due 2029			Due in 2034	
For jurisdictions with a 2025 & 2026 deadline and subject to GHG Emissions Reduction [Sec. 4 (1) and (2)]	X	X	X	X	X*	X*	X*
Jurisdictions not subject to GHG Emissions Reduction (all years) [Sec. 4 (3) and 9(e)(i)]	Optional	X See RCW 90.70A.0 70(9)(n)	**	Only counties over 20k pop.	X*	X*	X*

Table notes: "X" indicates a GMA update requirement. One asterisk (\*) indicates jurisdictions should make a good faith effort to update their elements to be consistent; refer to HB 1181 (Chapter 228, Laws of 2023) for specifics. Two asterisks (\*\*) indicates 22 cities that need to update their transportation element based on population, not whether or not their county is among those that must develop a GHG emissions element.

## Climate Element: City of Granger Community Assets

Task 1.1: Identify community assets	
Sectors	Assets (examples below; revise list as desired)
Agriculture & Food Systems	<ol style="list-style-type: none"> <li>1. Ag culture production</li> <li>2. Agricultural processes (e.g. produce storage)</li> <li>3. Producers' markets (Goodwill, Local Government, Farmers' market, roadside stand)</li> <li>4. Agricultural services (e.g. Farmers market, roadside stand)</li> <li>5. Community gardens</li> <li>6. Home gardens</li> <li>7. Food delivery services (e.g. meal delivery, mobile vending)</li> <li>8. Food banks</li> <li>9. Food co-ops</li> <li>10. Grocery stores</li> <li>11. FAF/Food stamps - programs and outreach available</li> </ol>
Buildings & Energy	<ol style="list-style-type: none"> <li>1. Residential buildings</li> <li>2. Distribution power lines</li> <li>3. Power generation (natural gas, wind energy, solar, renewable)</li> <li>4. Natural gas lines</li> <li>5. Electricity distribution</li> <li>6. Municipal buildings</li> <li>7. Government, public agencies</li> <li>8. Commercial buildings</li> <li>9. Commercial vehicles (trucks, vans, cars, etc.)</li> <li>10. Electric vehicle facilities</li> <li>11. Electric vehicle infrastructure</li> <li>12. Fueling stations</li> <li>13. Parks &amp; recreation</li> <li>14. Homeless facility/ shelter</li> <li>15. Medical facilities</li> <li>16. Education facilities</li> <li>17. Public transportation systems/communities</li> <li>18. Homebuilding (shopping) areas (existing)</li> <li>19. Manufacturing/manufacturing facilities (domestic and international)</li> </ol>
Cultural Resources & Practices	<ol style="list-style-type: none"> <li>1. Museums</li> <li>2. Antecedent cultural practices (cultural, spiritual)</li> </ol>

	<ol style="list-style-type: none"> <li>3. Economic activities</li> <li>4. Services</li> <li>5. Attending cultural programmes</li> <li>6. Religious</li> <li>7. Participating in political events</li> <li>8. Competitions</li> <li>9. Festivals</li> <li>10. Using lighting, garnishing items</li> <li>11. Community gathering (S. New Year, New Moon, etc.)</li> <li>12. Gathering events</li> <li>13. Holiday events</li> <li>14. New year parties</li> <li>15. Participating in local competitions, discos, fairs, feasts, feasts;</li> <li>16. Cultural gathering sessions</li> </ol>
Local businesses	<ol style="list-style-type: none"> <li>1. Tourism (agriculture, outdoor activities, etc.)</li> <li>2. Agro-businesses</li> <li>3. Plant nurseries</li> <li>4. Animal husbandry</li> <li>5. Manufacturing industries</li> <li>6. Technology industries</li> <li>7. Rural businesses</li> <li>8. Service - activity</li> <li>9. Transport businesses (on land, e.g. in vehicles, etc.)</li> <li>10. Garment industry/ tailoring industry</li> <li>11. Restaurants</li> <li>12. Food service</li> <li>13. Construction industry (construction, building materials, etc.)</li> <li>14. Collection storage business (Household articles, building materials, etc.)</li> <li>15. Charitable organizations (NGO's, etc.)</li> <li>16. Farmers' markets</li> <li>17. Veterinary services</li> </ol>
Local arts	<ol style="list-style-type: none"> <li>1. Folk And Wildlife Festival</li> <li>2. Weavers</li> <li>3. Dzong-Aquifer Recharge Project (Dzong-hwa)</li> <li>4. Traditional handicrafts</li> <li>5. Proverbially Blended Boxes</li> <li>6. Ware quality</li> <li>7. Party, Leisure, sports and open space activities</li> <li>8. Confucianism</li> </ol>

	<ol style="list-style-type: none"> <li>3. Landscaping rules in areas, and tree canopy</li> <li>4. Local regulations</li> <li>5. Threatened &amp; Endangered species (State DNR)</li> <li>6. Native species</li> <li>7. Native habitats</li> <li>8. Wetland banking</li> </ol>
Emergency Management:	<ol style="list-style-type: none"> <li>1. Fire and police stations, etc. (WFR 200)</li> <li>2. Wildland Urban Interface</li> <li>3. Fire stations</li> <li>4. Fire suppression</li> <li>5. Fire service</li> <li>6. Animal control</li> <li>7. Medical facilities</li> <li>8. Community facilities and infrastructure</li> <li>9. Communication (cellular, telephone, communication system, etc.)</li> </ol>
Health Walking	<ol style="list-style-type: none"> <li>1. Headlines</li> <li>2. Exercise routines</li> <li>3. Parks and recreation (Swim areas, bike paths)</li> <li>4. Outdoor sports facilities (Inflatable soccer, basketball, tennis, etc.)</li> <li>5. Housing and transit</li> <li>6. Cities</li> <li>7. Cities</li> <li>8. Employment</li> <li>9. Food availability</li> <li>10. Access to services</li> <li>11. Access to social services</li> <li>12. Social programs (e.g., Meals on Wheels)</li> <li>13. Crime prevention</li> <li>14. City grounds</li> <li>15. Public art (mural sculptures)</li> <li>16. Program walking routes</li> </ol>
Transportation:	<ol style="list-style-type: none"> <li>1. Highway system</li> <li>2. Rail system</li> <li>3. Sidewalks</li> <li>4. Trails</li> <li>5. Public Transportation</li> <li>6. Bicyclists</li> <li>7. Transportation demand response systems (e.g., Dial-a-ride)</li> </ol>

	<p>8. Firefighting</p> <p>9. UV-light generation</p> <p>10. Earthworks</p> <p>11. Flight systems</p> <p>12. Material transportation</p> <p>13. Street maintenance (catering, snow plowing, keeping roads open);</p> <p>14. Wildlife protection</p>
Waste Management:	<p>1. Landfills</p> <p>2. Waste heating</p> <p>3. Waste-to-energy treatment facilities (incineration and/or gasification)</p> <p>4. Septic systems</p> <p>5. Solid waste collection (household refuse collection)</p> <p>6. Hazardous waste collection</p> <p>7. Industrial waste storage</p> <p>8. Solid waste incineration</p> <p>9. Correcting leachates</p> <p>10. Recycling programs</p> <p>11. Sludge</p>
Water Resources:	<p>1. Aquifer levels</p> <p>2. Water rights</p> <p>3. Declining water supply (mountain, plain and wet)</p> <p>4. Fresh, raw water</p> <p>5. Clean water</p> <p>6. Wastewater treatment plant</p> <p>7. Water infrastructure (pumps, lines, water towers, etc.)</p> <p>8. Water storage (ice caps, tanks, reservoirs, dams, levees, etc.)</p> <p>9. Water usage (farms and streams)</p> <p>10. Water quality</p> <p>11. Water harvesting</p>
Zoning & Development:	<p>1. Single and multi-family residential (residential, suburban)</p> <p>2. Commercial buildings</p> <p>3. Industrial properties</p> <p>4. Local businesses</p> <p>5. Warehousing (warehouses and distribution)</p> <p>6. Residential clusters (suburb, neighborhood)</p> <p>7. Utility facilities (power, water, etc.)</p> <p>8. Development sites (sites)</p> <p>9. Natural/Wetland Interface</p> <p>10. Zoning enforcement</p>

11. Participants' ages (years)

12. Geographical distribution (countries)

## City of Granger

### Periodic Update Work Plan

#### Periodic Update Scope

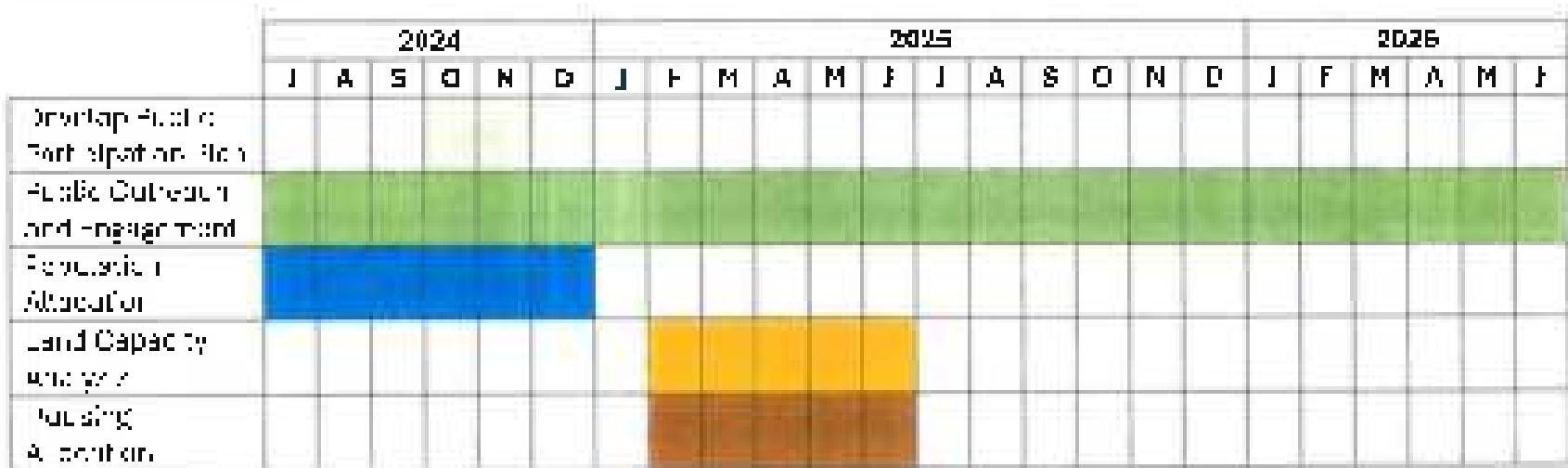
The City of Granger is updating its Comprehensive Plan, Critical Areas Ordinance, Subdivision Ordinance, and Zoning Ordinance. The main purpose of the update is to provide the council, the Planning Commission, City staff, city residents, and the business and development community with a collective plan to guide decision making and development for the next 20 years. The update also will help coordinate development efforts between the city and the public, as well as those who have who live here and own businesses and property in Granger.

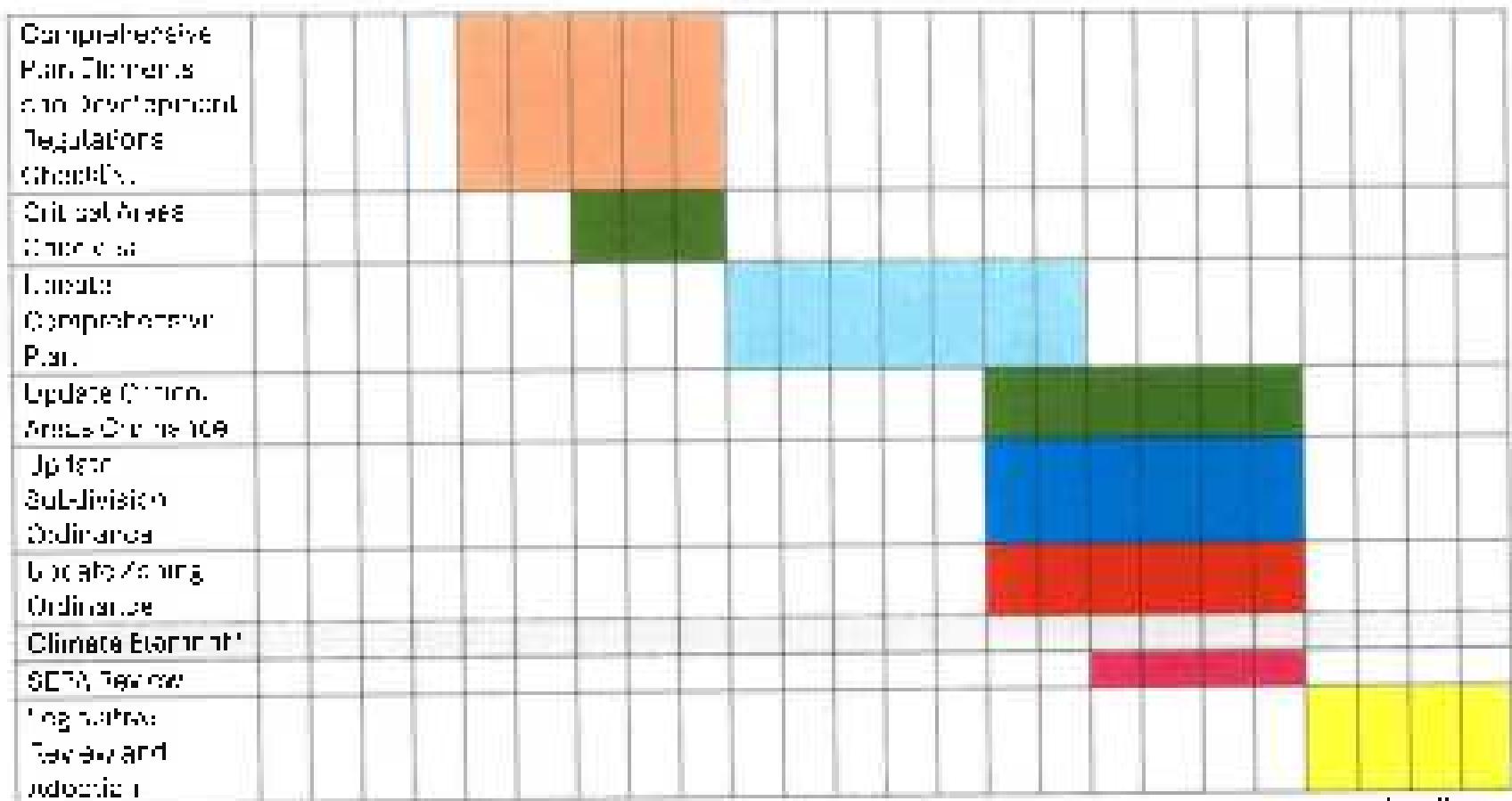
Granger's Comprehensive Plan is separated into eight elements: Administration, Land Use, Housing, Transportation, Capital Facilities, Utilities, Natural Systems, and Climate Change and Resiliency. Changes are needed to reflect how the Growth Management Act (GMA) has changed since the last update in 2017. The Climate Change and Resiliency is a new element being drafted currently with the update of the other eight. The following table summarizes the individual elements of the Comprehensive Plan.

Element	Description
Administration	The administrative element provides information on future updates to the Granger Comprehensive Plan and provides the process to be used for those updates and amendments.
Land Use	The Land Use Element establishes the desirable character, quality and concern of the physical environment, and represents the community's policy plan for growth over the next 20 years. In addition, because it is a limited resource, the Land Use Element looks at an overall, fair and balanced system to provide a balance between people, land & natural lands that is a natural state in maintaining natural systems functions.
Housing	The element contains existing housing resources and needs in the City, as well as projected future housing needs.
Transportation	The Transportation Element coordinates with land use, established service providers, and identifies transportation demand mitigation measures and potential transportation funding mechanisms to meet the needs of Granger.

Capital Outlays	The Capital Facilities Element identifies infrastructure such as schools, libraries, parks, and water and sewer systems that are deemed to be compatible with future development, and that existing levels of service standards are not threatened or exceeded.
Parks and Recreation	With the exception of Parks and Recreation, Criteria, Goals and Policies related to public parks and recreation facilities are included in the Capital Plan, Trees and Land Use Elements.
Utilities	The Utilities Element addresses utility services in the City of Granger and its urban growth area (UGA), and covers items like service location, proposed location, and capacity of all existing and proposed facilities, including, but not limited to, electrical lines, telecommunications, water, gas, and natural gas lines.
Natural Systems	The Natural Systems Element describes the goals and policies that relate to the natural systems that exist and function within the City of Granger and its UGA, as well as the greater Yakima Valley. The goals and policies related to the Shoreline Master Program are included in this element.
Climate Change and Resiliency	Climate Change and Resiliency is a new element during this update cycle. It is intended to mitigate Granger's resiliency which is impacted by climate change related hazards, such as drought, severe weather, flooding, and flooding.

The Strategic Update is a three-year process, and the Work Plan provides an outline to the steps that will occur in this timeline for each step.

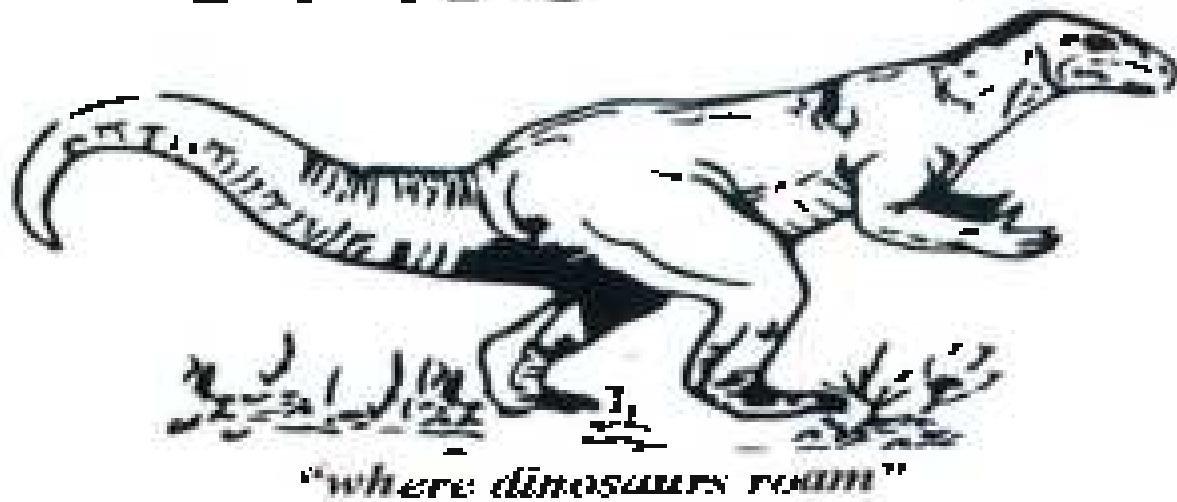




In addition to changes to the Comprehensive Plan and development regulations as a result of legislative actions of the SCMA, changes to Future Land Use Map and development regulations may occur as directed by Orange Town Council and staff as a result of requests from the community.

# **GRANGER**

## **Public Works**



*"where dinosaurs roam"*

CITY OF GRANGER  
WATERBOTTLED WATER

City of Granger



SUBJECT: Sept./Oct. Water Bills Budget vs. Actual, etc.	AGENDA NO. Sept. 11, 2003 171
EXHIBITS:	
Expenditure Required	Balance Budgeted

STANDBY STATEMENT.

RECOMMENDED MOTION:  
Motion to approve the amount of \$10,000.00.



## CITY OF GRANGER

### Request for Expenditures

Fiscal Year: 2023 Date: 3/5/2025  
Department: Public Works Department  
Total Cost: \$6,063.50

City Clerk  
 Approved  
 Denied  
Mayor  
 Approved  
 Denied  
City Council  
 Approved  
 Denied

Does not exceed the \$2,500 threshold amount for Council Approval

Vendor Name: High Dive Tech Diving Services Phone: (503) 329-5926  
Address: 711 Market St Email: highdiveon@divingservices.com  
Klamath Falls, Or. S 7691 Website: www.divingservices.com

Description: General Association  
etc cleaning services Justification: Maintenance/leaning

Attach supporting expense documentation

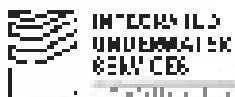
	Fund(s)	Bars Code(s)	Amount(s)
Source of Funds:		534 20.41.000	\$2,021.00
Where used (to fund name)		534 20.41.002	\$2,021.00
Item for this expenditure		534 20.48.000	\$2,021.00
Notes:			



<b>CONTRACTOR</b>		<b>INTERSTATE UNDERWATER SERVICES LLC</b>	
Name	Craig Ellinger	Name	DBS
Contact	Amberlea Estates	Address	Theodore Hall Jr.
Address	102 Main St	City, State, Zip	7074 Portion Way, Vashon, WA 98070
City, State, Zip	Gig Harbor, WA 98335	Telephone	(206) 220-0290
Telephone	(509) 934-1527	Fax	thebs@msn.com
Email	tsuservice@verizon.net		
<b>PROJECT INFORMATION</b>			
Name	300K B. 200K Concrete	Start Date	3/30/2007
Description: Inspection and Cleaning			
Location	Gig Harbor, WA	Date	3/4/2007
<b>SUMMARY</b>			
I, Craig Ellinger, Sub. # C, is pleased to provide the following estimate for 300K x 200K in Gig Harbor. This proposal is for removal of 10' of Silt from a 200K and 300K.			
DUS's General Terms and Conditions of Service are incorporated herein by this reference. This is valid for 30 days.			
Thank you for the opportunity and if you don't hesitate to contact me with any questions. To confirm the performance of this proposal, please execute the "Proposal Acceptance" below.			
Sincerely, Theodore Hall Jr., Sales Executive			
<b>SCOPE OF WORK</b>			
Internal inspection and silt removal of 300K & 200K internal - max depth via ROV			
<b>PRICE SCHEDULE</b>			
Item			
Aobilization (Round trip)	\$350		
Inspection of 300K Reservoir	\$2,000		
Silt Removal from 300K Reservoir	\$950		
Transportation 200K Reservoir	\$2,000		
Silt Removal from 200K Reservoir	\$950		
Total	\$9,310		
Tax (0%)	\$0.00		

Printed: 2007-03-05 10:44 AM, User: 20070305, Version: 1.00, Page: 98





ESTIMATE DRAFTED: 8/1/2012

### INCLUDED SERVICES/TERMINALS/COMMITMENT

#### Service Incrases

ROV Inspection package & ROV dive log package, full service report color video & still photo's + digital + ac

### ASSUMPTIONS & EXCLUSIONS

- Estimate is for the port of Port Klang, Malaysia facility
- Pricing is based on standard 7.0 hour weekday calls (0600-1300, Monday - Friday)
- Premium time applies after 12 hours on standard calls, Sundays and 4 public days
- Silt removal deeper than 3" subject to additional hourly charge at \$4.50
- Additional services or equipment required will be billed at current U.S. rate if rates
- Additional travel per day, per person will be billed at cost + 20%
- Any permits required are to be provided by customer
- Discharge site capacity and disposal will be a site-specific additional charge.

### CONTRASLAL ACCEPTANCE

#### CONTRAMER

The above prices and conditions are satisfactory and hereby accepted. Integrated Underwater Services will be honored to perform the work as proposed. The undersigned action is doing so as a duly authorized representative of Contractor.

Sig: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

PO Number: \_\_\_\_\_

This proposal when executed represents a legal binding contract.

Contractor's license number: IM CCL-JS 7500

• DRAFT ESTIMATE • SUBJECT TO APPROVAL • CONTRACT NUMBER: IM CCL-JS 7500 • DATE: 8/1/2012



ACI Services



## General Terms and Conditions

1. **Definitions.** In this Agreement the words have the same meaning as on the two pages of the agreement. In addition, in addition to the definitions contained in the General Terms and Conditions, unless otherwise expressly indicated in the two pages of this Agreement, the term "Client" refers to the individual or entity that has contracted with the Company to receive the services and to whom the services will be provided, and to the "Customer" refers to the individual or entity with whom Client will be interacting by reason of Client's provision of the services.
2. **WARRANTIES.** THE MAKER(S) (WHICH INDIVIDUALLY OR COLLECTIVELY ARE REFERRED TO AS "COMPANY") MAKE NO WARRANTIES, REPRESENTATIONS OR WARRANTY AS TO THE PRECISE NATURE OR CAPABILITY OF THE SERVICES AND ANY ASSOCIATED PERSONNEL, LABOR, EQUIPMENT, OR MATERIALS PROVIDED OR PROVIDED. INCLUDING BUT NOT LIMITED TO, ANY WARRANTY OR REPRESENTATION AS TO COMPLETION TIMES OR UPKEEP OF EQUIPMENT, OR THE SERVICES, OR ANY WARRANTY OF SEAWORTHINESS.
3. **REGULATIONS.** Client shall make commercially reasonable efforts to provide the Company with prompt, clear and accurate information to enable the Company to bill, capture, calculate, collect and remit timely (not later than 30 days after the end of each calendar month) all amounts due to Client, including but not limited to the amounts due to Client, performed by law, such as, but not limited to, the applicable rates shall remain valid for the period of time and expenses incurred during the month of January, 2018 for services rendered prior to January 31, 2018 and thereafter, until such time as such amounts are paid in full.
4. **Termination.** Client may terminate this Agreement at any time, and for any reason, which may be exercised upon notice to the Company to the extent that the services are required under this Agreement.
5. **Additional Charges.** Any charges required by Client in the course of service shall be assessed at the Client's rate previously listed on the first page of this Agreement or otherwise stated. To any additional amount paid by Client, Client agrees that it may not have had an opportunity to represent itself to the Client or its employees or third parties, and Client agrees that Client shall be required to defend and indemnify Client or those employees and the third parties against any claims or actions brought by Client. In addition, Client's performance is dependent on the quality of their own personnel whether or any other person retained by Client, and Client shall pay to the Company the full amount of the services rendered by Client's personnel, contractors, agents, subcontractors, and/or persons who are performing the required services, including but not limited to, the cost of materials, tools, equipment, and other costs of labor associated with performing such services.
6. **Suspension or Termination by US.** US may suspend or terminate this Agreement if Client fails to timely pay amounts due by Client, including Client's unpaid account, the amount due within 30 days of the due date, or Client fails to demonstrate the ability to pay for the services, client and/or association for any and all unpaid amounts due to Client, following a non-compliant audit for amounts to be suspended or withdrawn by Client for failure to satisfactorily audit the date of termination.
7. **Expenditures.** We shall retain certain funds and other amounts, as specified hereinabove, to be used in the day-to-day operation of the business or to conduct our business, and to hold them in escrow until such time as the funds are disbursed to us in accordance with the terms and conditions set forth herein. Such amounts shall be used exclusively for the payment of accounts, expenses, and debts of Client and shall not be used for personal expenses or other purposes.
8. **Indemnity.** On the date of commencement of use, Client shall indemnify and defend US from and against, to the best of Client's knowledge, all acts, omissions and negligent acts, and liability and all claims, suits, losses, damages, costs, judgments and attorney's fees and other legal expenses to the limit of liability under circumstances reasonably related to the services, Client's business as conducted by Client or Client's agents, employees, and contractors, except to the extent that Client is liable for its own negligence, carelessness, or willful misconduct. IN NO EVENT SHALL THE FURNISHING COMPANY BE HELD EXCLUSIVELY RESPONSIBLE FOR ANY AND ALL LIABILITY ARISING FROM THE AGREEMENT OR SIMILAR LAW INCLUDING AS APPROPRIATE STRICT LIABILITY; PROVIDED, HOWEVER,
9. **Consequential Damages.** Neither party shall be liable to the other for any special damages or expenses, including but not limited to losses of revenue, loss of profits, and/or loss of anticipated savings, arising out of or resulting from the breach of this Agreement, however small and regardless of whether the damage is direct or indirect, or whether or not the party could have foreseen or expected it.
10. **Insurance.** Client and US shall jointly and individually insure their equipment and their premises and, where so required by Client's insurance, Client's liability insurance, against liability for damage to Client's equipment and Client's liability for damage to the Company's liability, in amounts no less than the sum of the fees payable to the Company for additional insurance coverage plus the cost of the equipment, up to a maximum of \$100,000 per occurrence.
11. **Confidentiality and Proprietary Information.** This Agreement may be assigned by Client to one or more persons, and the named individual and/or organization will be bound by the same terms and conditions as the original signatory. For this purpose, "individual" and "organization" shall be construed broadly.
12. **Survival.** The general principles of liability shall continue notwithstanding the termination of this Agreement, and such fact shall not affect the rights of the parties to sue for damages, and the obligations of the parties to be relieved of the consequences of the termination of this Agreement, and the rights of the parties to sue for damages, and the obligations of the parties to be relieved of the consequences of the termination of this Agreement.
13. **Entire Agreement.** The information listed on the second page of this Agreement is the result of several joint discussions and negotiations between the parties, and the parties believe that the information contained in the second page of this Agreement is accurate and complete. In the event of any conflict between the second page of this Agreement and the body of this Agreement, the body of this Agreement shall prevail. In the event of any conflict between the second page of this Agreement and the body of this Agreement, the body of this Agreement shall prevail.

THIS AGREEMENT IS MADE AND ENTERED INTO THIS 20TH DAY OF JANUARY, 2018.



Signature

AGC of America





# LiquiVISION TECHNOLOGY DIVING SERVICES

Physical Location  
111 Main Street  
Mayetta PA 17045

Phone/Fax Number: 570-523-1212  
E-mail Address: [info@liquivision.com](mailto:info@liquivision.com)

Mailing Address:  
P.O. Box 200  
Mayetta PA 17045

Date: 4/17/07  
Customer: Tradegility  
Div. #: City of O. Linger  
Address: 603 Main St.  
City/ST: Lancaster, PA 17602

Phone: 717-542-7770  
E-mail: [travis.galloway@tradelinkusa.com](mailto:travis.galloway@tradelinkusa.com)  
Mobile: 717-767-2157

## Understanding This Proposal

**On Page 1:** Find a full breakdown services with a detailed explanation of our base service, Additional Service #1 and Additional Service #2. Please Initial

**On Page 2:** Find a break down of the tank(s) dimensions and the cost for the New Service only. This section is optional. Please initial on the line provided.

**On Page 3:** Find the option to select Additional Service #1 and Additional Service #2. If either one of these services are desired, Please initial on the line(s) provided.

Pages 4-5 agree over the Scope of Work, Exclusions/Additional Charges

Page 6: Sign Our Signature Page.

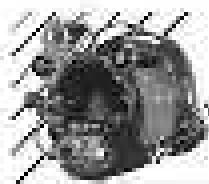
Please Sign

Please feel free to ask any questions if you have any comments or concerns.  
We will be more than happy to help in any way we can!

We would like to thank you for choosing LiquiVision Technologies!

Sincerely,

The L.V.T. Team



# LiquiVision TECHNOLOGY SERVICES

Marketing Director  
CM Vision Group  
1-800-555-1234

New & Used Equipment  
1-800-555-1234  
www.liquivision.com

Technical Support  
CM Vision Group  
1-800-555-1234

Terry Conley  
CM Vision Group  
500 Main St.  
Cottage Grove, OR 97424

343-2429  
OR 800-2770  
www.liquivision.com  
1-800-555-1234

You are invited to review the following bid summary and contact Terry Conley or our service center.

## QUOTE SUMMARY:

This quote is valid for 30 days.

Please see the explanation of our services. You will have the option to choose which services to have completed by indicating the box provided. This quote is valid for up to 90 days. Returned signed quotes are valid for up to 1 year. They are as follows:

1. Basic service: Cleaning the roof deck and full deck of materials for a minimum and maximum time from the date for one (1) hour each time or until secured to perform to the length of the materials to complete the work. The roof coating system is the minimum required to be removed. The protection system is not required. The cost for this would be accomplished by lifting off whatever you can clean, the top layer of the materials. The materials will remain on the roof deck. This is starting with the top layer under the top coat of paint and removing all material and debris down to the bottom of your tank. This is the only way we can do this without having to go up on the roof surfaces without getting any of them and the water damage. No water damage is expected to be seen due to the fact that the water holds the debris to the roof and the resulting bush projects. I am just now research. No other competitor can provide this level of service. Even they can not do it as well as us. Our clients are very happy with our service. We have been in business since 1990. We have a lot of experience and we have cleaning and used water. See Pg. 2

2. Additional Service #1: Is the roof paint removal as well. And also high highly contaminated areas for a very light roof coating of approximately 1/16th of an inch. See Pg. 3

3. Additional Service #2: Cleaning asphalt shingles, we can do just in the areas above. But also deck cleaning, deck repair, and to be general and get my equipment over the area. This may change due to the fact of asphalt shingles, and the roof deck, which may cause us to do the original cleaning of our roof, sealing and coating materials. There are several types of asphalt shingles.

Look closely to see what type we use a two part urethane spray or three. For this reason, we have different types of asphalt shingles, so we have to determine the spray to use. If the roof has the wrong, it is not going to seal and coating materials. There are several types of asphalt shingles.

See Pg. 3

4. Consumption of oil spraying.

See Pg. 3

(Page 1)



All Services Quoted are for the following two items:

Item	Type	Size or Weight (mm)	#	Normal Calibrated Capacity (kg/mm²)	Test Capacity (kg/mm²)	Max Surface Area (mm²)	
1. 500 KG	OS Concrete	50	24	500.000	2,100	5,520.000	
2. 210 KG	OS Concrete	40	24	200.000	1,250	3,000.000	

BASE SCOPE OF WORK	Plastering Acceptance	Total
City of Guelph, WA	For Plaster Skinning & Inspection	
1. 500 KG	\$1,000.00	1,000.00
2. 210 KG	\$1,000.00	

Total For Base Scope of work

For Plaster  
Skinning &  
Inspection

**\$ 2,000.00**



# LiquiVision Technology

T. (707) 463-2271  
FAX. (707) 463-2271

ADDITIONAL SERVICES #1:	Please initial accepted	Rate For Addl. Service		Total
<u>Weld Cleaning</u>				
" 27' KG	" Please Contact Office For Pricing			
" 20' KG				

Total For Additional #1

\$ 0.00 (See Item #1 above)

\$ -

ADDITIONAL SERVICES #2:	Please initial accepted	Rate For Addl. Service	Exclusion For Time	Rate For Excluded Service
<u>Tankage Repair/Additional Costs:</u>				
" 600 KG				
" 200 KG				

Total For Addl. item #2

\$ 0.00 (See Item #2 above)

\$ -

**TOTAL FOR ALL SERVICES**

\$ 0.00 (See Item #1 & #2 above)

\$ 0.00 (\$0.00)

ACROSS THE BASE SCOPE OF WORK, and the following ADDITIONAL SERVICES:

PLEASE INITIAL WHICH ADDITIONAL SERVICES YOU ACCEPT:

- ADDITIONAL SERVICES #1:  
 ADDITIONAL SERVICES #2.

1. Pricing is contingent on work being completed on the same site.
2. I.V. sediments 1 day of work for Dredge Services.  
If more time is needed multiple trips might be required and additional fees may apply.
3. Excavation levels over 2' will be billed additinally at \$320 per cu.y.
4. Primer On Rebar (Rebar Coating Rates).
5. If required by the District, sediment will be ditch cleaned at the rate of \$20.00 per hour.
6. If required by the District, sediment will be collected by filter bags at the cost of \$263 per bag.  
The user of the bags will assume the property of the waste material.

(Page 10)



# LiquiVision Technology

7 - Master Sheet  
April 16, 2014, U.S.  
100-1  
Version 2014-04-17

## Scope of Work:

### INCLUSIONS:

- 1. The cleaning of walls, ceiling, and vinyl floors with a drywall cleaner. Cleaning time based off hours or the area with these materials cleaned. Includes areas such as the exterior of buildings, windows, doors, etc. with 20% off. Cleaning exterior prior to painting the materials. This includes all the exterior clutter that is cleaned and hand washed vinyl windows and vinyl doors you supply. All wall cleaner used are available on USG drywall cleaner for free to other.
- 2. There Service is determined based upon the scope of the services. Other areas cleaned can vary by factors that pertain to the length of time it takes to do your work. The main consideration is the amount of debris that is removed. Cleaning is based on a pH 7 of normal sediment. Cleaning and other areas that are not normal sediment, the customer will be charged extra for the areas with a rapidly returning brush. The brush is needed to remove the dry buildup on the surface or removed. No other supplier can provide this level of service.
- 3. Price \$20.00 per hour, regardless of the job size. If you are cut price the deposit will be determined by materials to be cleaned. If the material is not determined, we bill by labor. We also do not charge for digital pictures. Cost photos of the houses at 1.00, recommended one will be provided by the customer's local photographer.
- 4. PM, oil removed from residential, during cleaning will be the cost of oil plus 10% profit.
- 5. And more! See next! The cleaning of the walls, glass cleaning by highly experienced technicians with a very high standard of work will be provided for free, from the start of the job. Our cleaning does not include, as low hanging and easy access sections, combined with a rapidly returning brush. No other competitor can provide this level of service.
- 6. Additional cost: Any expense other than normal supplies, weather dependent, or other expenses will be charged by MSA 70.5%. For non-negotiable items.

### EXCLUSIONS OR ADDITIONAL CHARGES:

- 1. Cleaning exterior areas that do not meet exterior cleaner (exterior), calculated based on materials, megaphone, oil, gas, no. of people water lines that is easily reached by our tools, or system. If the exterior is filled with debris, we will charge a minimum of 1000.00, plus 10% profit. Each hour for removing the material. If you have some debris contact us before any services, we will charge an additional fee that may apply if we are removing the job with residue. MSA 70.5% plus 10% profit.
- 2. Glass cleaned in multiple areas down all surfaces must be cleaned and sealed before cleaning or above 25 degrees at least. So less cleaning, longer, less cost. We charge \$20.00 per hour. Additionally, if the customer does not want to pay for glass replacement cost, 75% of total cost will be taken off the total.
- 3. Many situations created to us to troubleshoot many problems and that I might not be able to complete the job on a timely schedule. If we are unable to get the customer to move to the job, I would do a full quote for removal of debris to determine how much time it will take to complete the work. Charges for this service are \$750.00 per hour. This paragraph is by application, and will be set up your serviceability needs. We do not include, cost of labor, scheduling, additional, additional, over 2 days, over 2 days, after 2 days, and 10% off work before cancellation, etc., in the event a break in clean. If the customer has other cleaning needs outside of the service area, 10% work charge will also applies. See One-Off Fee and you will see the typical. This is called "Going Forward" Charge for going forward. I negotiated and am informed by customer, is \$750 per hour.



## LiquiVision Technology

4. Cleaning costs in this table are based on a standard cleaning. This standard job covers most cleaning situations and is based on a one month usage of LiquiVision. The service charge only applies to the initial cleaning work and remains free with a greater load than the original cleaning. All other repeat cleaning & cleaning under a new or revised NAF 30 & 01 statement, requires additional charges deducted by the rate of \$600 per hour and \$450 per 20' x 20' ft. (4m x 6m) area.
5. The cleaning price is constant to the use of a 2000 psi high pressure water gun. For larger tanks, higher fluid volumes and/or higher pressure will increase the service charge. For each hour above or below the quoted in the table, all cleaning, except cleaning, costs extra based NAF 30 & 01 rates. Rates are due on the difference based on the rates at \$750 per hr. for the 2000 pressure of spray.
6. Cleaning rates are required for a tank up to the capacity of 500,000 cu. ft. Larger tanks require that the base rate be charged at \$250,000 cu. ft. plus an extra fee. Cleaning rates increase for water and sewer because the cleaning responsibility is divided.

Our cleaning procedure is accomplished utilizing our proprietary water cleaner, the "LiquiVisor" (Patented). The LiquiVisor pumps an average of 200 gallons per minute. It has a rotating soft bristle brush to scrub the floor or wall clean and removes all sediment without creating turbidity in your tank. This is the only way to ensure that all biofilm is removed from the interior surfaces without getting any of it mixed into the water column. The system uses suction to clean walls due to the fact that the suction holds the nozzle to the wall and the rotating brush sweeps it around the tank.

(Page 2)



# LiquiVision Technology

TM, United States  
Patent and Trademark Office  
Reg. No. 3,862,257

Plants of America

CE Lines: 800-284-1110

CE Fax: 972-283-8200

Website: <http://www.liquivision.com>

CE Email: [CE@liquivision.com](mailto:CE@liquivision.com)

For more information on the LiquiVision CE Lines, please call or email us at 800-284-1110 or 972-283-8200. We will be happy to answer any questions you may have about our products or services. We also offer a variety of training programs to help you learn more about our products and how they can benefit your business.

Please sign and return this back to us today. Please feel free to contact us if you have any questions or concerns. Thank you for your interest in LiquiVision.

Very truly yours,

Entry hatch on top of the tank is at least 18" diameter.

The water level is kept within ten (10) feet of the top of the tank.

Tank dimensions are correct.

Slope of bank is correct.

Water in Reservoir has / has not been treated?

Yes       No

This quote does / does not require prevailing wage rates.

Yes       No

At LiquiVision, we believe in quality and innovation. Our mission is to provide our clients with reliable and efficient equipment and services that meet their unique needs. We are committed to providing excellent customer service and support. Our team of experts is dedicated to accomplishing every job with the utmost precision, efficiency, and affordability.

Signature:

Stephen A. Bell

V.P. Project Development

Client Name:

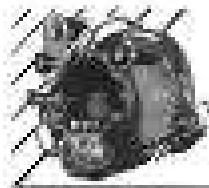
I have read this proposal carefully and agree to its contents.  
 I have read this proposal carefully and agree to its contents.

Accepted by:

SAW

Signature:

HJ



# LiquiVision TECHNOLOGY

## DIVING SERVICES

Offshore Drilling  
Diving Services  
Oil & Gas  
Refineries

Offshore PV/Industrial Diving  
Diving Services  
Oil & Gas  
Refineries

Offshore  
Diving Services  
Oil & Gas  
Refineries

### Rising Charge Contract Form

John Carter  
City of Corpus  
Texas 78101  
Phone: 512-476-2222

812-3326  
512-471-2770  
E-mail: [jcarter@corpus.com](mailto:jcarter@corpus.com)  
Fax: 512-476-0212

Name \_\_\_\_\_  
User #2 \_\_\_\_\_

Date \_\_\_\_\_  
Date #2 \_\_\_\_\_

Task	Spd	Dis.	Type	Max. min	Rate	CHG	
			(ft/min)	Estimated	Surface	\$0.00	
			(ft/min)	Capacity	Avg.	\$0.00	
			(ft/min)	(Gallons)	Surf.	\$0.00	
1. 500' x 50	0.5 Gpm/min	50	ft	377.000	1.726	4,113.89	
2. 200' x 50	0.5 Gpm/min	50	ft	225.000	1.292	2,715.87	

Total:		
Services Worked:	Time or Quantity:	Extended:
Sales Tax Name:		
Total:		
Additional Signature One Work is Complete.		

Estimation of cost for recommendations that LVT can perform.

Service Description	Estimated Value	Total Estimate
Total		

# AGENDA



City of Grover  
"Where Modernism Roars!"

7:00 p.m.

March 11, 2025

- 1 CALL TO ORDER
- 2 PLEDGE OF ALLEGIANCE
- 3 ROLL CALL
- 4 CONSENT AGENDA
  - A Approve Minutes Workshop called February 26, 2025
  - B Approve Minutes of Council Meeting dated February 28, 2025
  - C Approve the accounts payable paid on March 11, 2025 in the amount of \$304,90.83
  - D Approve payroll dated March 5, 2025 in the amount of \$127,791.61
- 5 PUBLIC HEARING  
Six Year Transportation Improvement Program 2025-2030
- 6 ANNUAL PARTICIPATION
- 7 OLD BUSINESS
- 8 NEW BUSINESS  
City Hall  
Approved Contract from Municipal Court Judge Services  
Yavapai County District Court Prefer on Services Institutional Agreement  
Resolution 2025 01 Appointed the Yavapai Valley Office of Emergency Management  
Resolution 2025 02 Adapting a revised Six year Transportation Improvement Program  
Public Works  
Expenditure Requests-Reservoirs Inspection/Cleaning
- 9 DEPARTMENT/COMMITTEE/COMMISSION REPORTS
- 10 MAYOR'S REPORT  
Congratulations Mayor on a Outstanding Term
- 11 COUNCIL REPORTS
- 12 EXECUTIVE SESSION
- 13 ADJOURNMENT

# **PUBLIC HEARING**

**CITY OF GRANGER  
COUNCIL**



SUBJECT:	MINUTE OF March 1, 2025
PUBLIC HEARING Six Year Transportation Improvement Program from 2025 to 2030	BILL NO.
EXHIBITS: <i>West Regional Transportation Plan</i>	
Expenditure Requested	Amount Budgeted

**SUMMARY STATEMENT:** There is a public hearing at 7:00 p.m. before the regular Council meeting to revise the Six Year Transportation Improvement Program from 2025 to 2030.

**ADMINISTRATION'S RECOMMENDATION:**

**RECOMMENDED MOTION:**

*Council will have no opportunity to adopt Resolution 2025-01 under New Rules.*



**CITY OF GRANGER**  
100 Main Street  
P.O. Box 1100  
Granger, WA 98902  
Phone: 509-854-7725  
Fax: 509-854-2103

**City of Granger  
Notice of Public Hearing  
Six Year Transportation Improvement Program (TIP)**

Notice is hereby given that the City Council of the City of Granger, Washington pursuant to the provision of chapter 36.707 revised code of Washington, intends to revise the Six Year Transportation Improvement Program for the City of Granger, as hereinafter adopted.

Notice is further given that a Public Hearing on the proposed revision will be held in the Council Chambers, 102 Main Street, Granger, Washington, at 7:00 p.m. on March 11, 2005, after which the City Council will make a final determination concerning the proposed revisions.

The public is encouraged to attend this hearing or submit written comments for consideration. Comments may be mailed to City of Granger, P.O. Box 1100, Granger, WA 98902 or sent via e-mail at info@grangerwa.org.

**Fantasia Reyes, City Clerk/Treasurer  
City of Granger  
Published March 03, 2005**



## Six Year Transportation Improvement Program From 2025 to 2030

Legend: ✓ = Yes

✗ = No / Not Yet

NA = Not Applicable

Y/N/A = Yes/No/Answer

Y/N/A/NA = Yes/No/Answer/Not Applicable

Y/N/A/NA/NA = Yes/No/Answer/Not Applicable/Not Applicable

Y/N/A/NA/NA/NA = Yes/No/Answer/Not Applicable/Not Applicable/Not Applicable

Y/N/A/NA/NA/NA/NA = Yes/No/Answer/Not Applicable/Not Applicable/Not Applicable/Not Applicable

Project ID	Project Name	Project Description	Project Status	Six Year Transportation Improvement Program (FY25-30)					
				2025	2026	2027	2028	2029	2030
1	Project 1	Project 1 Description	Planned	✓	✗	✗	✗	✗	✗

Funding								
Allocation	Phase	Phase Start Date (MM/DD)	Phase End Date (MM/DD)	Phase Total Value	Total Participants	Open Projects	Closed Projects	Comments
1	Ph 1	01/01/25	06/30/25	\$1,000,000	5	1	4	Phase 1 Complete
2	Ph 2	07/01/25	12/31/25	\$1,000,000	5	1	4	Phase 2 Complete
	Total			\$2,000,000	10	2	8	

Project Status Details						
Phase	1st	2nd	3rd	4th	5th	6th
1	✓	✗	✗	✗	✗	✗
2	✗	✓	✗	✗	✗	✗
Total	✓	✗	✗	✗	✗	✗

Transportation Impact		Social Impact		Economic Impact	
Impact Type	Description	Impact Type	Description	Impact Type	Description

RESOLUTION 2025-02

A RESOLUTION ADOPTING A REVISED AND EXTENDED COMPREHENSIVE  
SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR  
THE CITY OF GRANGER\*

WHEREAS, the Revised Code of Washington, Chapter 36.77 requires that the City of Granger shall, after public hearing thereon, propose and adopt a comprehensive street program for the ensuing six calendar years; and

WHEREAS, said RCW 36.77 requires that the City of Granger shall propose, and after public hearing thereon, adopt a revised and extended comprehensive street program, and

WHEREAS, based upon the findings of a feasibility study of traffic and LURP 2000, it is required that the City of Granger shall propose, and after public hearing thereon, adopt a revised and extended comprehensive street program, and

WHEREAS, due notice of a public hearing on said program is now further required by law has been given, fixing the hour of 7:00 p.m. on March 11, 2002 at Granger City Hall, 110 Main Street, Granger, Washington, for the time and date of hearing; and

WHEREAS, the City Council of the City of Granger did meet in a public hearing on the revised comprehensive street program and did receive the comments of three persons present:

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
GRANGER, WASHINGTON, AS FOLLOWS:

Section 1: That the aforesaid revised and extended comprehensive Six Year Transportation Improvement Program as set forth in Schedule "A" attached hereto and by this reference made a part hereof, is hereby adopted and approved by said City Council.

Section 2: That the City Clerk Treasurer is hereby directed to file said plan program with the Director of Highways as is required by the Revised Code of Washington, Chapter 36.77.

PASSED BY THE CITY COUNCIL OF THE CITY OF GRANGER, WASHINGTON, AND  
APPROVED BY THE MAYOR THIS 11<sup>th</sup> day of March 2002.

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Timothy Conner, Mayor

ATTEST:

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Fantasia Hayes, Clerk-Treasurer

APPROVED AS MY FIRM:

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Scout Woodward, City Attorney

City of Ranger

CITY OF RANGER  
WORKSHOP & COMMISSIONS



City of Ranger Texas

SUBJECT:	Consent Agenda	AGENDA OF May 12, 2022
		BILL NO.
EXHIBITS:		
a. Approval Minutes of Work Session dated February 23, 2022 b. Approval Minutes of Council (new) February 23, 2022 c. Approval Minutes of City Council dated March 11, 2022 d. Resolution 2022-014 e. Approval of the May 12, 2022, City Council Agenda dated April 11, 2022		
Expenditure Required	Amount Budgeted	

SUMMARY STATEMENT:

ADMINISTRATIVE INFORMATION:

RECOMMENDED MOTIONS:

Move to approve the Consent Agenda for City Council.

CITY OF GRANGE  
WORCESTER & DISTRICT.

City of Grange



WORCESTER & DISTRICT

AGENDA ITEM	AGENDA OF MARCH 11, 2013
Agenda 8 - Pay Day Home and City Budget Services	None
EXHIBITS	
Expenditure Required	Amount Budgeted

SUMMARY STATEMENT.

RECOMMENDED VOTE:

As per the agenda the motion carried for the City of Grange and Grange Height for  
the new members to vote for the motion.

CITY OF GRAYSON  
WORKSHOP & COUNCIL

City of Grayson



"Where Goodness Reigns"

SUBJECT:	AGENDA #:
Yadkin County Deed Card <i>(Probation version) Goodwill Agreement</i>	Agenda #11, 2021
EXHIBITS:	
Expenditure (Required)	Amount Budgeted

MINUTE STATEMENT:

RECOMMENDED MOTIONS:  
Motion to approve the Yadkin County Goodwill Agreement with  
Yadkin County Sheriff's Office.

CITY OF GRANGER  
WONDERFUL & CONNECTED

City of Granger



SUBJECT:	Resolution 2023-11 Agreement for Purchase of a Climax Recovery Management	AGENDA OF Tuesday, June 13, 2023
EXHIBITS:		Bill 4-
Expenditure Required		Amount Budgeted

MINUTES OF THE MEETING.

RECOMMENDED ACTION:

Motion to approve the agreement for purchase of Climax Recovery Management

**CITY OF GRANGER  
COUNCIL**



<b>SUBJECT:</b>  PUBLIC HEARING Six Year Transportation Improvement Program from 2025 to 2030	<b>AGENDA OF</b> May 11, 2022
<b>PARTNERS:</b>  Washington State Department of Transportation	<b>ITEMS:</b> 
Expenditure Required	Amount Unbudgeted

**SUMMARY STATEMENT:**

**ADMINISTRATION'S RECOMMENDATION:**

**RECOMMENDED ACTION:**

Resolution to adopt the Resolution 2425-02 adopting a revised and extended comprehensive six year transportation improvement program.

**CITY OF GRANGER**

**CITY OF GRANGER  
WORKSHOP & COMM. COUN.**



*"A place where people live"*

<b>SUBJECT:</b> Proposed Budget for 2020-21 Implementation Services	<b>AGENDA DATE:</b> March 11, 2019
<b>EXHIBITS:</b>	
<b>Expenditure:</b> \$6,000.00 <b>Required:</b>	<b>Amount:</b> Budgeted

**APPENDIX STATEMENT:**

**RECOMMENDED ACTION:**

Motion to approve the expenditure in the amount of \$6,000.00.



**MAYOR**

**2025**

GRANGER WRESTLING  
LADY METANS

