

Granger City Council

Tuesday, May 13, 2025

WORKSHOP 6:00PM



COUNCIL MEETING 7:00 P.M.

AGENDA
WORKSHOP

6:00 p.m.

May 13, 2025



City of Granger

"Where Dinosaurs Roam"

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

4 CONSENT AGENDA

A Review Minutes of Workshop dated April 22, 2025

B Review Minutes of Council dated April 22, 2025

C Review the accounts payable dated for May 13, 2025 in the amount of \$83,117.55

D Review payroll dated May 05, 2025 in the amount of \$144,681.73

5 PUBLIC HEARINGS

6 AUDIENCE PARTICIPATION

7 OLD BUSINESS

8 NEW BUSINESS

City Hall

Expenditure Request- Certinet

HLA Task Order 2025-01 Utility Electronic File Conversion

HLA-Update on SR 223 and East Third ST, Roundabout project

YVCOG- 2024 Annual Report and 2025 Goals

9 DEPARTMENT/COMMITTEE/COMMISSION REPORTS

10 MAYORS REPORT

11 COUNCIL REPORTS

12 EXECUTIVE SESSION

13 ADJOURNMENT

TENTATIVE

CONSENT AGENDA

(The following will be enacted by one motion. There will be no seperate discussion of these items unless a councilmember or citizen so requests, in which event the item will be removed from the consent agenda and discussed.)

City of Granger



"where dinosaur roam"

SUMMARY STATEMENT:

Any questions or comments on items A-D?



Meeting Minutes

GRANGER CITY COUNCIL WORKSHOP

6:00PM
April 22, 2025,

City Hall
102 Main Street

CALL TO ORDER

Mayor Hilda Gonzalez called the workshop to order at 6:00 p.m.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Susie Munoz	Francisco Tijerina, Public Works Director
Israel Bustamante	David Marks, Lieutenant
Judi Montes	Terry Carter, Fire Chief
Ryan Stonemetz	Fantasia Reyes, Clerk-Treasurer
Alfredo Reyes-Absent	Grant Rhode, Public Works

ADDITIONS OR CORRECTIONS TO CONSENT AGENDA

- A** Review Minutes of Workshop dated April 8, 2025
- B** Review Minutes of Council dated April 8, 2025
- C** Review the accounts payable dated April 22, 2025, in the amount of \$76,193.81
- D** Review payroll dated April 18, 2025, in the amount of \$65,941.95
- E** Review quarterly payments for 1st Quarter of 2025 in the amount of \$16,932.75

AUDIENCE PARTICIPATION

Joe Cruz – Works with Community First Realty - Land Rental w/ option to buy

His client has been leasing this piece of land for quite some time. We have gone ahead and got the land surveyed and have an offer of \$20k in cash. Per mayor there is a process to doing such a sale and will have to have a discussion with council and attorney before moving forward.

OLD BUSINESS

JP Investors Conditional Use Permit

Mayor introduced the topic and had a series of questions for the council (appearance of fairness questions). Attorney Foster explained who she was and what the series of questions was for? Council member Montes asked if these questions had to be answered publicly to which Foster responded “yes”. Council member Stonemetz asked why these questions weren’t asked at the previous meeting when speaking of this topic. Foster responded that she was not aware that this discussion was going to take place but recommends this question be asked whenever considering a land use matter. The mayor included that she didn’t know about this until she reached out to our city attorney to get advice and guidance on how to go about the process. Council member Stonemetz stated “so it was a good thing we tabled the matter” to which Foster replied it was okay that the matter was tabled. Council member Bustamante and Montes followed up with asking if they have been our city attorneys for a while why we haven’t been asked these questions before. Per Foster she said she is not sure but now that it has been brought to her attention, she recommends using these questions to keep the process fair. Bustamante asked if these questions are required to which Foster said no but they are very beneficial. Bustamante stated he doesn’t feel confident with Menke Jackson representing us now. (this is just an opinion). Per mayor not a topic on the agenda. Per Stonemetz asking why these questions are not in the council packets. Montes, where are these questions coming from? Foster researched different jurisdictions to put them together. Montes doesn’t feel comfortable answering she hasn’t reviewed. Mayor asked for guidance on how to proceed. Foster stated we can force anyone to answer. Foster explained she will just be giving an overview of what the hearing examiner determined and what they recommended. Attorney Cuillier recommended approval. Albert Miller from YVCOG, who reviewed the application for the conditional use permit was present and ready to answer questions presented. Stonemetz asked about the

GRANGER CITY COUNCIL WORKSHOP

hotel, mini storage and event center being submitted all together. Miller answered they were submitted at the same time not all in one. Stonemetz asked if for the hotel there a bar will be and if it was included in the permit. Miller stated that he did not review that application, but he doesn't believe so. There were questions about other permits related to JP Investors. Foster reminded council we are here for this specific conditional use permit. Mayor clarified that the city was not aware of the business owner wanting to have recurring events not just special events for renters. There was no prior conversations of the owners holding a liquor license themselves so they can hold events. They were considered a banquet. They are not a night club that is just the closest description under the liquor license, but they will still have to apply for a special event permit as well. Foster reminded council that the ruling needs to be based on factual bases of municipal codes. Stonemetz reinstated his question from last council about what the standard for is having security. Per Foster the state requires 1 per 100 people for the liquor but the police department has the authority to request more if seen fit.

NEW BUSINESS

City Hall

HLA – Railroad Water Main Improvements

Fantasia explained we posted for bids and received the bid from Ascent Foundation and More for \$252,027.72. We will need to approve that award. Stonemetz asked about this low of a bid and the reputation of this bid. Mayor explained they have done a lot of work in Cle Elm with some work in Selah as well.

Public Works

Expenditure Request- Commercial Tire

Frank explained we need new tires for our garbage truck we haven't purchased since May of 2023. We need 8 tires at just over \$400 for each one.

MAYORS REPORT

Mayor reminded council tomorrow is the GHS school board meeting and we will put out a quorum notice. Mayor also congratulated Lions Club on a successful Cherry Festival.

ADJOURNMENT

It was moved by Councilmember Montes to adjourn the meeting. Motion was seconded by Councilmember Bustamante.

MOTION CARRIED 4-0

The meeting was adjourned at 6:56 PM.

ATTEST:

Fantasia Reyes, Clerk-Treasurer

Mayor, Hilda Gonzalez

APPROVED TO FORM:

Seann Mumford, City Attorney

GRANGER CITY COUNCIL

April 22, 2025,
7:00 p.m.

City Hall
102 Main Street

MINUTES

CALL TO ORDER

Mayor Hilda Gonzalez called the meeting of April 22, 2025, to order at 7:00 p.m.

PLEDGE OF ALLEGEINCE

Lt. Marks led the Flag Salute.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Susie Muñoz	Frank Tijerina, Public Works Director
Israel Bustamante	David Marks, Lieutenant
Judi Montes	Terry Carter, Fire Chief
Ryan Stonemetz	Fantasia Reyes, Clerk-Treasurer
Alfredo Reyes	

CONSENT AGENDA

- A** Approve Minutes of Workshop dated April 08, 2025
- B** Approve Minutes of Council dated April 08, 2025
- C** Approve the accounts payable dated April 22, 2025, in the amount of \$76,193.81
- D** Approve payroll dated April 18, 2025, in the amount of \$65,941.95
- E** Approve quarterly payments for 1st Quarter of 2025 in the amount of \$16,932.75

It was moved by Councilmember Stonemetz to approve the consent agenda with items A-E as follows. Motion was seconded by Councilmember Munoz.

MOTION CARRIED 4-0

AUDIENCE PARTICIPATION

None.

OLD BUSINESS

City Hall

JP Investors Conditional Use Permit

It was moved by councilmember Munoz to approve the conditional use permit to operate a commercial special event facility at the granger event center based upon the hearing examiners findings and conclusions and to adopt the findings and conclusions as the city councils. Motion was seconded by councilmember Stonemetz.

MOTION CARRIED 5-0

NEW BUSINESS

City Hall

HLA- Railroad Ave Water Main Improvements Bid

It was moved by councilmember Munoz to approve the award for Railroad Ave Water Main improvements. Motion was seconded by councilmember Stonemetz.

MOTION CARRIED 5-0

GRANGER CITY COUNCIL

Public Works

Expenditure Request- Commercial Tire

It was moved by councilmember Stonemetz to approve the expenditure request to purchase new tires for the brown garbage truck and not to exceed four thousand five hundred dollars. Motion was seconded by councilmember Munoz.

MOTION CARRIED 5-0

Fund Totals 04/22/2025

Current Expense	\$ 6,679.29
Parks & Rec	\$ 1,774.20
Streets	\$ 27,656.98
Criminal Justice Fund	\$ 5,993.58
Fed Housing Rehab Grant	\$
Crime Prevention	\$
Festival/Float Fund	\$
Bell Memorial Fund	\$
EMS Fire Trauma	\$ 611.78
Public Safety	\$ 14,054.03
Water	\$ 12,025.40
Sewer	\$ 6,755.58
Garbage	\$ 393.82
Consumer Deposit Refund	\$
Irrigation	\$ 249.15
Court Bound Fund	\$
TOTAL	\$ 76,193.81

Accounts Payable Checks for April 22, 2025: 049362-049397

Payroll for April 18, 2025: ACH \$65,941.95 (includes vendor payments).

1st Quarter 2025 Quarterly Payments: ACH \$16,932.75

COUNCIL

Councilmember Montes wanted to share about how Ms. King Class created and published a book. The students will be recognized by the University of WA on May 4th at 3:00pm, it is open to the public. Councilmember wanted to recognize them for their hard work and great accomplishment. Councilmember Montes shared that Dr. Smith that has been at the clinic downtown, said that she will be leaving the clinic for another opportunity and would like to wish her the best of luck and thanked her for the services she provided to our community. Councilmember Munoz wanted to thank the Granger Lions Club for all the hard work that was put into the Cherry Festival, and it was a great turnout and event.

GRANGER CITY COUNCIL

MAYOR

Mayor informs council of the Granger School Board Meeting tomorrow at 6pm here in the council chambers. Mayor also informed council of an RMSA meeting scheduled for May 6th at 2pm, they are more than welcome to join and to give city hall a heads up so they can publish for possible quorum. Mayor also wanted to let Granger Lions Club know they did a great job with Cherry Festival. Mayor also wanted to share that HLA had a career day and fourteen students from the Granger High School attended the career day and they represented Granger very well.

ADJOURNMENT

It was moved by Councilmember Montes to adjourn the meeting. Motion was seconded by Councilmember Stonemetz.

MOTION CARRIED 5-0

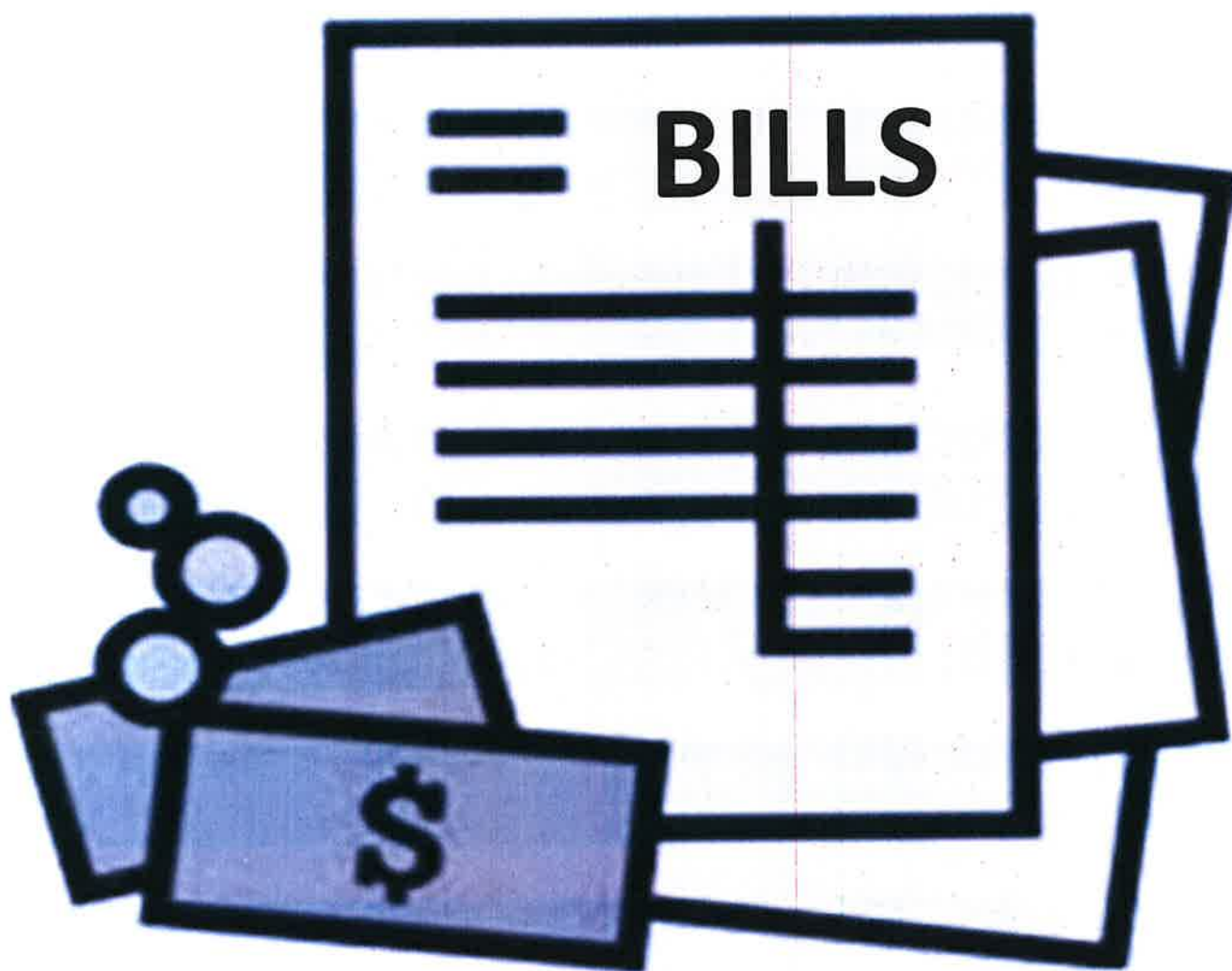
The meeting was adjourned for 7:16 p.m.

Fantasia Reyes, City Clerk Treasurer

Hilda Gonzalez, Mayor

APPROVED TO FORM:

Seann Mumford, City Attorney



ACCOUNTS PAYABLE

City Of Granger

Time: 10:36:34 Date: 05/08/2025

As Of: 06/27/2025

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
3528	05/13/2025	05/13/2025 388	911 SUPPLY	645.22	KETCHUM UNIFORM
3529	05/13/2025	05/13/2025 388	911 SUPPLY	140.59	KETCHUM UNIFORM
3530	05/13/2025	05/13/2025 388	911 SUPPLY	242.76	JIMENEZ UNIFORM
3531	05/13/2025	05/13/2025 388	911 SUPPLY	51.66	KETCHUM UNIFORM
3532	05/13/2025	05/13/2025 388	911 SUPPLY	26.15	JIMENEZ UNIFORM
3533	05/13/2025	05/13/2025 388	911 SUPPLY	26.15	ISIORDIA UNIFORM
3534	05/13/2025	05/13/2025 388	911 SUPPLY	594.83	ISIORDIA UNIFORM
3567	05/13/2025	05/13/2025 388	911 SUPPLY	152.04	ISIORDIA UNIFORM
3568	05/13/2025	05/13/2025 388	911 SUPPLY	93.72	UNIFORMS FOR A. JIMENEZ
3515	05/13/2025	05/13/2025 410	APPLE VALLEY INTERPRETING LLC	220.75	QUALIFIED COURT INTERPRETER
3556	05/13/2025	05/13/2025 410	APPLE VALLEY INTERPRETING LLC	172.00	QUALIFIED COURT INTERPRETER
3593	05/13/2025	05/13/2025 1369	APWA WA	550.00	DEVELOPING LEADER TRAINING F.TIJERINA
3516	05/13/2025	05/13/2025 946	BARAJAS LAW	3,000.00	PUBLIC DEFENDER SERVICES
3550	05/13/2025	05/13/2025 426	BASIN EXPRESS LLC	51.48	SWEEPER TRUCK SUPPLIES
3560	05/13/2025	05/13/2025 434	BOARD FOR VOLUNTEER FIREFIGHTERS	90.00	PENSION FOR MARK LYON
3535	05/13/2025	05/13/2025 439	CANON SOLUTIONS AMERICA	82.60	COPIER SERVICES - PD
3562	05/13/2025	05/13/2025 439	CANON SOLUTIONS AMERICA	327.19	PRINTER SERVICES
3553	05/13/2025	05/13/2025 443	CASCADE NATURAL GAS	101.90	NATURAL GAS SERVICES - CH & PD
3554	05/13/2025	05/13/2025 443	CASCADE NATURAL GAS	22.84	NATURAL GAS SERVICES FOR LIBRARY
3577	05/13/2025	05/13/2025 443	CASCADE NATURAL GAS	424.72	NATURAL GAS SERVICES - FD
3586	05/13/2025	05/13/2025 443	CASCADE NATURAL GAS	213.91	NATURAL GAS SERVICES - PW
3561	05/13/2025	05/13/2025 1317	CERTINET	216.60	60W POE SWITCH
3559	05/13/2025	05/13/2025 450	CHARTER COMMUNICATIONS	129.99	INTERNET SERVICES FOR CITY HALL
3579	05/13/2025	05/13/2025 450	CHARTER COMMUNICATIONS	159.99	INTERNET FIRE DEPT
3587	05/13/2025	05/13/2025 839	CHARTER COMMUNICATIONS	114.99	INTERNET FOR PW
3520	05/13/2025	05/13/2025 454	CITY OF GRANGER	2,920.47	WSG - WWTP
3521	05/13/2025	05/13/2025 454	CITY OF GRANGER	318.63	WSG - SHOP
3522	05/13/2025	05/13/2025 454	CITY OF GRANGER	194.56	WSG - LIBRARY
3523	05/13/2025	05/13/2025 454	CITY OF GRANGER	280.70	WSG - CH & PD
3524	05/13/2025	05/13/2025 454	CITY OF GRANGER	68.46	GARBAGE - PARKS
3557	05/13/2025	05/13/2025 454	CITY OF GRANGER	151.49	WSG - COURT HOUSE
3575	05/13/2025	05/13/2025 454	CITY OF GRANGER	194.56	WSG - FIRE STATION
3547	05/13/2025	05/13/2025 459	CLIFF'S SEPTIC TANK & SEWER	210.00	PORT-A-POTTY RENTAL
3548	05/13/2025	05/13/2025 459	CLIFF'S SEPTIC TANK & SEWER	255.00	PORT-A-POTTY RENTAL
3569	05/13/2025	05/13/2025 463	COMDATA	2,597.37	FUEL - PD
3576	05/13/2025	05/13/2025 463	COMDATA	65.08	FUEL - FIRE DEPT
3583	05/13/2025	05/13/2025 463	COMDATA	2,595.92	FUEL - PW, CITY & BUILDING INSPECTOR
3546	05/13/2025	05/13/2025 464	COMMERCIAL TIRE	4,146.43	TIRES FOR BROWN GARBAGE TRUCK

ACCOUNTS PAYABLE

City Of Granger

As Of: 06/27/2025

Time: 10:36:34 Date: 05/08/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
3542	05/13/2025	05/13/2025 465	CPI INTERNATIONAL	68.41	WATER TESTING SUPPLIES
3513	05/13/2025	05/13/2025 863	CRIME VICTIMS, YAKIMA CO TREASURER	35.56	CRIME VICTIMS REMITTANCE
3518	05/13/2025	05/13/2025 1079	DALAN, QUINN	2,500.00	PROSECUTION SERVICES
3555	05/13/2025	05/13/2025 913	DATABAR	478.42	PAST DUE STMT PROD 04/16/25
3536	05/13/2025	05/13/2025 1347	FASA FAMILY WELLNESS, PLLC- DEPT T	135.00	LEOFF 1
3584	05/13/2025	05/13/2025 527	FAST MOBILE SERVICE LLC	87.18	PART FOR GARBAGE TRUCK
3585	05/13/2025	05/13/2025 529	FERGUSON ENTERPRISES INC	2,379.53	WATER METER BOXES & LIDS
3570	05/13/2025	05/13/2025 551	GIBBONS PHARMACY	98.49	RX FOR LEOFF 1
3525	05/13/2025	05/13/2025 1237	GUARDIAN SECURITY SYSTEMS, INC	43.20	CAMERAS - PW
3526	05/13/2025	05/13/2025 1237	GUARDIAN SECURITY SYSTEMS, INC	259.22	CAMERAS - CH & PD
3563	05/13/2025	05/13/2025 1237	GUARDIAN SECURITY SYSTEMS, INC	1,338.00	ANNUAL FIRE ALARM INSPECTION
3564	05/13/2025	05/13/2025 558	HLA ENGINEERING & LAND SURVEYING INC	181.00	PROF ENGINEERING SERVICES
3537	05/13/2025	05/13/2025 560	HOWARDS OK TIRE STORE	898.24	TIRES FOR PATROL CAR 2203
3538	05/13/2025	05/13/2025 560	HOWARDS OK TIRE STORE	30.78	TIRE PATCH ON PATROL CAR 2202
3539	05/13/2025	05/13/2025 560	HOWARDS OK TIRE STORE	842.08	TIRES FOR PATROL CAR 2204
3552	05/13/2025	05/13/2025 563	IDEAL LUMBER & HARDWARE INC	90.57	PAINT FOR SOCCER FIELDS
3582	05/13/2025	05/13/2025 572	IRRIGATION SPECIALISTS	6,501.77	SUPPLIES FOR REPAIRS ON IRRIGATION LINES
3549	05/13/2025	05/13/2025 996	KEYBANK	106.00	KEY BANK STATEMENT - PW
3565	05/13/2025	05/13/2025 996	KEYBANK	1,274.49	CREDIT CARD STATEMENT - CITY HALL
3566	05/13/2025	05/13/2025 996	KEYBANK	62.30	CREDIT CARD STATEMENT - CITY CLERK
3571	05/13/2025	05/13/2025 996	KEYBANK	203.87	CREDIT CARD STATEMENT - PD
3581	05/13/2025	05/13/2025 996	KEYBANK	1,146.92	CREDIT CARD - MAYOR
3527	05/13/2025	05/13/2025 845	KLARICH CREATIONS	150.00	WEBSITE MAINTNANCE
3592	05/13/2025	05/13/2025 845	KLARICH CREATIONS	150.00	WEBSITE MAINTNANCE APRIL 2025
3517	05/13/2025	05/13/2025 605	LAW OFFICE OF DANIEL POLAGE	400.00	REPRESENTATION FOR COURT APPOINTED CLIENT
3540	05/13/2025	05/13/2025 612	LINCARE INC	60.96	LEOFF 1
3544	05/13/2025	05/13/2025 634	MRSC ROSTERS	135.00	MRSC ROSTERS (SW/CON)
3545	05/13/2025	05/13/2025 659	ONE CALL CONCEPTS INC	22.23	EXCAVATION NOTIFICATIONS
3589	05/13/2025	05/13/2025 1232	OREILLY AUTOMOTIVE, INC	88.51	PARTS FOR GARBAGE TRUCK
3588	05/13/2025	05/13/2025 669	PACIFIC POWER	7,205.14	POWER FOR ALL CITY DEPTS
3578	05/13/2025	05/13/2025 675	PERFORMANCE SYSTEMS INTEGRATION LLC	314.31	FIRE DEPT SUPPLES
3519	05/13/2025	05/13/2025 690	ROBERT R NORTHCOTT	700.00	PRESIDING JUDGE
3558	05/13/2025	05/13/2025 690	ROBERT R NORTHCOTT	400.00	PRESIDING JUDGE 050525
3590	05/13/2025	05/13/2025 713	SIX ROBBLEES	475.83	BOTTLE JACK FOR BACK HOE
3551	05/13/2025	05/13/2025 719	SPRINGBROOK HOLDING CO LLC	26,023.37	2025 ANNUAL SUBSCRIPTION
3543	05/13/2025	05/13/2025 721	STAR RENTALS	75.80	WATER STOP CEMENT
3591	05/13/2025	05/13/2025 391	SUNNYSIDE HARDWARE INC.	2,139.76	SUPPLIES FOR PW
3580	05/13/2025	05/13/2025 432	VALLEY WIDE COOPERATIVE	24.73	FLANGE FOR FIRE DEPT

ACCOUNTS PAYABLE

City Of Granger

Time: 10:36:34 Date: 05/08/2025
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As Of: 06/27/2025

Accts	Pay #	Received	Date Due	Vendor	Amount	Memo
	3541	05/13/2025	05/13/2025	765	VERIZON	280.07 WFI IN PATROL CARS
	3572	05/13/2025	05/13/2025	848	VESTIS	21.16 CARPET SERVICES 4/29.25
	3573	05/13/2025	05/13/2025	848	VESTIS	79.50 TOILETRY SERVICES @ PW
	3574	05/13/2025	05/13/2025	848	VESTIS	1,237.35 UNIFORM SERVICES FOR PW
	3514	05/13/2025	05/13/2025	864	WA STATE TREASURER	2,522.05 APRIL 2025 COURT REMITTANCE
Report Total:					83,117.55	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Granger and that I am authorized to authenticate and certify to said claim.

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

PAYROLL

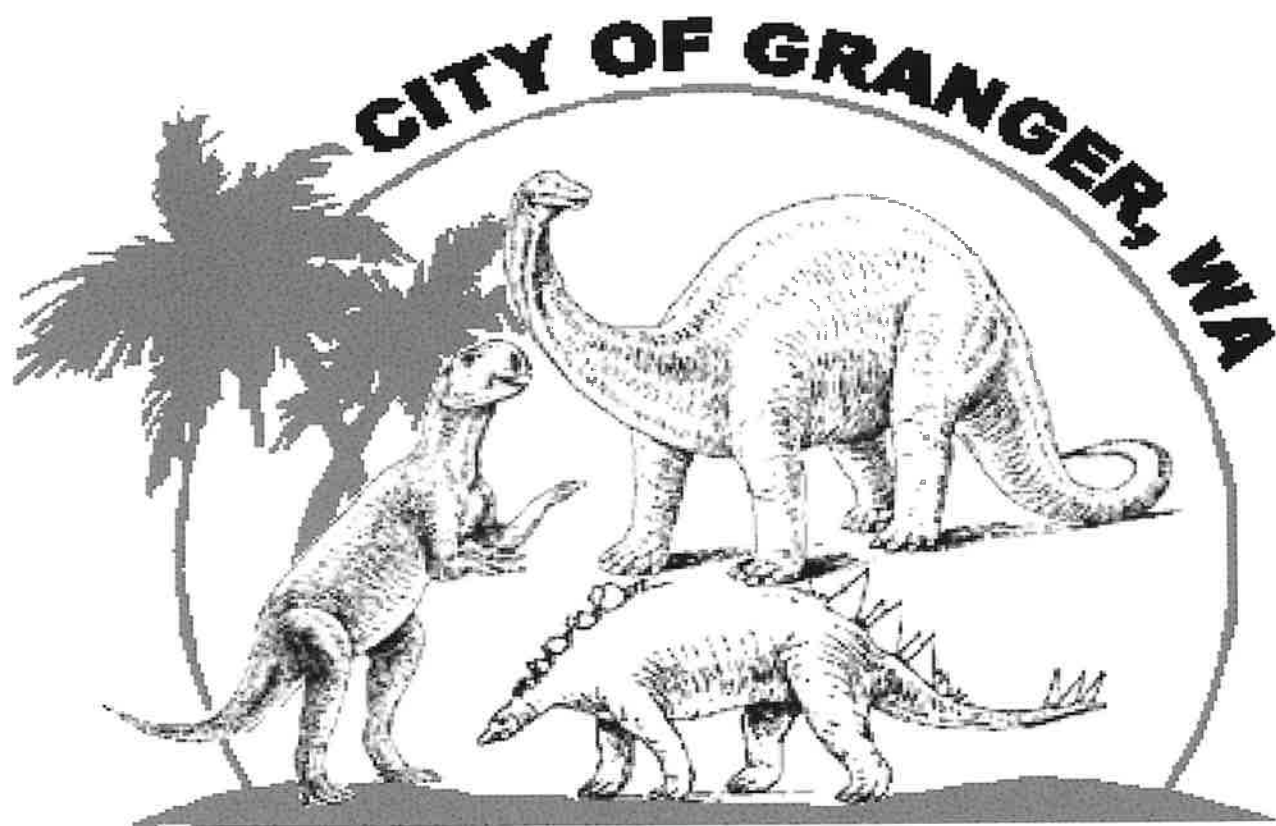


Selected EFT Transactions

Date	Type	Account	Vendor	Amount
05/05/2025	Payroll	234	BAUER , BRYAN P	92.35
05/05/2025	Payroll	858	BULPETT , ROBERT W	200.11
05/05/2025	Payroll	264	BUSTAMANTE , ISRAEL	227.26
05/05/2025	Payroll	1356	CARLISLE, EMMYLOU M	166.23
05/05/2025	Payroll	167	CARTER , TERRY L	213.99
05/05/2025	Payroll	859	FAHSHOLTZ , DIANA J	72.35
05/05/2025	Payroll	256	GONZALEZ , HILDA	911.12
05/05/2025	Payroll	214	LUNNING , TODD J	40.41
05/05/2025	Payroll	235	LYON , MARK	85.82
05/05/2025	Payroll	1211	MONTES, JUDI	227.26
05/05/2025	Payroll	262	MUNOZ , SUSIE A	227.26
05/05/2025	Payroll	1218	REYES, ALFREDO	45.45
05/05/2025	Payroll	213	ROBILLARD , KEN L	5.41
05/05/2025	Payroll	168	SHIPMAN , KENNETH W	166.23
05/05/2025	Payroll	263	STONEMETZ , RYAN D	181.81
05/05/2025	Payroll	150	THEOBALD , LEE T	92.35
05/05/2025	Payroll	241	CEJA , JUAN C	3,583.20
05/05/2025	Payroll	186	GADLEY , TRAVIS J	2,315.75
05/05/2025	Payroll	1128	GARCIA , ROSA	1,994.81
05/05/2025	Payroll	1202	HARTLEY, GARY L	2,079.47
05/05/2025	Payroll	1121	HEITZMAN , DANNY R	2,558.95
05/05/2025	Payroll	1360	ISIORDIA, DIEGO	2,021.03
05/05/2025	Payroll	1359	JIMENEZ, ALEJANDRO J	2,187.70
05/05/2025	Payroll	1340	KETCHUM, CARSON T	2,151.33
05/05/2025	Payroll	259	MARKS , DAVID L	3,210.80
05/05/2025	Payroll	1160	MARQUEZ , BRANDON S	2,262.06
05/05/2025	Payroll	1289	MCGUIRE, PATRICK	2,098.46
05/05/2025	Payroll	261	OSWALT , SCOTT R	2,915.74
05/05/2025	Payroll	230	REYES , FANTASIA	4,269.73
05/05/2025	Payroll	243	REYES , MIRANDA M	1,618.97
05/05/2025	Payroll	185	RHODE , GRANT M	2,516.25
05/05/2025	Payroll	1008	RODRIGUEZ , GIOVANNI M	2,679.28
05/05/2025	Payroll	137	RODRIGUEZ , ROBERT	2,545.14
05/05/2025	Payroll	1343	SANTOS, ORLANDO	1,999.01
05/05/2025	Payroll	229	SIDES , HEATHER M	2,086.67
05/05/2025	Payroll	916	TIJERINA , FRANCISCO M	2,382.11
05/05/2025	Payroll	1344	TOBIA, BRANDON J	2,729.52

55,161.39

Payroll Date	Vendor	Amount	CHECK #
5/5/2025	AFLAC REMITTANCE PROCESSING	\$ 328.64	EFT
5/5/2025	INTERNAL REVENUE SERVICE	\$ 19,132.84	EFT
5/5/2025	DEPT OF RETIREMENT SYSTEMS	\$ 20,051.22	EFT
5/5/2025	NORTHWEST ADMINISTRATORS	\$ 38,306.90	EFT
5/5/2025	TEAMSTERS LOCAL 760	\$ 1,568.00	1069
5/5/2025	WESTERN CONFERENCE TEAMSTERS PENSION TRUST	\$ 10,132.74	1070
TOTAL		\$ 89,520.34	



"where dinosaurs roam"™

CITY HALL



CITY OF GRANGER

Request for Expenditures

Fiscal Year: 2025 **Date:** 5/13/2025

Department: City Hall

Total Cost: \$19,927.20

City Clerk
{ } Approved
[] Denied

Mayor
{ } Approved
[] Denied

City Council
{ } Approved
[] Denied

[] Does not exceed the \$2,500 threshold amount for Council Approval

Vendor Name: Certinet **Phone:** 509-571-1700

Address: 1221 S 40th Ave **Email:** _____

Yakima WA 98908 **Website:** www.certinetsystems.com

Description: New Computers for City Hall, Court, Mayor **Justification:** Current computers are very old and need to be

and Police Department updated. Computers are orgianlly from Vision.

Attach supporting expense documentation


	Fund(s)	Bars Code(s)	Amount(s)
Source of Funds:	001	511	\$1,245.45
(Where would the funds come from for this expenditure)	001	512	\$ 1,245.45
	001	559	\$ 1,245.45
	001	514	\$ 4,981.80
Notes:	001	521	\$ 11,209.05

**CITY OF GRANGER
WORKSHOP & COUNCIL**

City of Granger



"where dinosaur roam"

SUBJECT: Expenditure Request to purchase new computers. EXHIBITS:	AGENDA OF May 13, 2025
	Bill No.
	
Expenditure Required	\$ 19,927.20 Amount Budgeted

SUMMARY STATEMENT:

- 1 Computer for Court
- 1 Computer for Mayor
- 1 Computer for Building Dept
- 4 Computers for City Hall
- 9 Computers for Police Dept.

RECOMMENDED MOTION:

*Motion to approve the expenditure request to purchase computers
in the amount of \$19,927.20*

1221 S 40th Ave
Yakima, WA 98908
www.certinetsystems.com
509-571-1700



City Of Granger
102 Main Street
Granger, WA 98932

Estimate # 3416
Estimate Date 04-23-25
Total \$19,927.20

Item	Description	Unit Cost	Quantity	Line Total
ThinkStation P3 Tiny Workstation	ThinkStation P3 Tiny Workstation + 5 year warranty	\$1,150.00	16.0	\$18,400.00
	Yakima	8.3%		\$1,527.20

THIS IS AN ESTIMATE

Disclaimer

This document is for estimation purposes and is not a guarantee of cost for services. This estimate is based on current information from the client about the project requirements. Actual cost may change once project elements are finalized or negotiated. The client will be notified of any changes in cost prior to them being incurred.

Subtotal \$18,400.00
Tax \$1,527.20
Estimate Total \$19,927.20

50% Deposit is required before ordering of any parts/labor associated with this estimate.

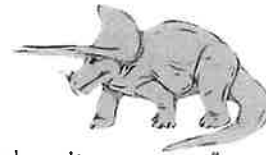
Signed: _____

Date: _____




**CITY OF GRANGER
WORKSHOP & COUNCIL**

City of Granger



"where dinosaur roam"

SUBJECT: HLA Task Order 2025-01 Utility Electronic File Conversion EXHIBITS:	AGENDA OF May 13, 2025
	Bill No.
	
Expenditure Required \$5,000	Amount Budgeted

SUMMARY STATEMENT:

RECOMMENDED MOTION:

Motion to approve Task Order 2025-01 for the Utility Electronic File Conversion project.

Date: April 22, 2025

Project No.: 25102E

To: City of Granger
P.O. Box 1100
Granger, WA 98932

Attention: Frank Tijerina
Public Works Director

From: Stephen S. Hazzard, PE

Re: Utility Electronic File Conversion
Task Order No. 2025-01

We are sending you the attached following items:

Two (2) Original Task Order Agreements

Comment:

Frank,


Upon review and approval, please have the Mayor sign the attached Task Order No. 2025-01 agreements for the Utility Electronic File Conversion project. Upon execution, please keep one copy of the Task Order for your records and return the other to our office.

We very much appreciate the opportunity to work for the City of Granger. If you have any questions or need additional information, please contact me at (509) 966-7000 or shazzard@hlacivil.com.

Thank you.

Copy to: _____

Signed: _____



TASK ORDER NO. 2025-01

REGARDING GENERAL AGREEMENT BETWEEN THE CITY OF GRANGER

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

Utility Electronic File Conversion
HLA Project No. 25102E

The City of Granger (CITY) desires to convert its utility AutoCAD files to a GIS format, allowing for easier management and analysis of utility infrastructure data within its Geographic Information System (GIS). This conversion involves importing AutoCAD drawings (DWG files) into a GIS geodatabase, which will allow the CITY to keep an inventory of water mains and valves, hydrants, meters, sewer manholes, and storm drainage structures, including the condition and type of each structure. This GIS information tool will benefit the CITY by optimizing planning and decision making for utilities, including prioritizing improvements and preparing for emergencies. This project is being paid for with CITY funds.

SCOPE OF SERVICES:

At the direction of the CITY, HLA shall provide professional engineering services for the Utility Electronic File Conversion (PROJECT). HLA services shall include the following.

1.0 Project Management and File Conversion

- 1.1 Project management of overall project delivery and project controls.
- 1.2 Plan and facilitate a PROJECT kickoff meeting to align expectations between CITY and HLA.
- 1.3 Gather utility electronic AutoCAD files from the CITY. Review files and prepare layers and coordinate systems.
- 1.4 Import utility basemap AutoCAD files into GIS geodatabase.
- 1.5 Confirm that the utility AutoCAD data and geodatabase have the same coordinate system.
- 1.6 If the utility AutoCAD data is not georeferenced, it will be done so by associating points in the AutoCAD file with known geographic coordinates.
- 1.7 Transfer necessary attribute data from the utility basemap AutoCAD files to the GIS geodatabase.
- 1.8 Verify the accuracy and completeness of the converted data.
- 1.9 Organize files and provide electronic GIS data to the CITY via email, thumb drive, Microsoft OneDrive, or other FTP site software.

Additional Services

Provide professional engineering services for additional work requested by the CITY that is not included in this Task Order.

Items to be Furnished and Responsibility of the CITY

The CITY will provide or perform the following:

- Provide all information as to the CITY requirements for the PROJECT.
- Provide all available information pertinent to the PROJECT relative to completion of the PROJECT, including all CITY AutoCAD files.
- Examine all documents presented by HLA and provide written decisions within a reasonable time so as not to delay the work of HLA.

TIME OF PERFORMANCE:

HLA will diligently pursue the completion of the PROJECT as follows:

1.0 Project Management and File Conversion

HLA will begin project management and file conversion efforts upon notice to proceed from the CITY and will continue through the completion of utility electronic file conversions and HLA providing the GIS geodatabase to the CITY. It is anticipated that this work may take up to two (2) months to complete.

Additional Services

Additional services directed by the CITY will be completed as mutually agreed upon at the time service is requested by the CITY.

FEE FOR SERVICES:

For the services furnished by HLA as described within this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties.

1.0 Project Management and File Conversion

Project management and file conversion efforts shall be performed on a time-spent basis at current hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$5,000.

Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the current hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as vehicle mileage, out-of-town meals/lodging, advertising, and printing expenses.

Proposed:



HLA Engineering and Land Surveying, Inc.
Michael T. Battle, PE, President

4/22/2025

Date

Approved:

City of Granger
Hilda Gonzales, Mayor

Date

TASK ORDER NO. 2025-01

REGARDING GENERAL AGREEMENT BETWEEN THE CITY OF GRANGER

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

Utility Electronic File Conversion **HLA Project No. 25102E**

The City of Granger (CITY) desires to convert its utility AutoCAD files to a GIS format, allowing for easier management and analysis of utility infrastructure data within its Geographic Information System (GIS). This conversion involves importing AutoCAD drawings (DWG files) into a GIS geodatabase, which will allow the CITY to keep an inventory of water mains and valves, hydrants, meters, sewer manholes, and storm drainage structures, including the condition and type of each structure. This GIS information tool will benefit the CITY by optimizing planning and decision making for utilities, including prioritizing improvements and preparing for emergencies. This project is being paid for with CITY funds.

SCOPE OF SERVICES:

At the direction of the CITY, HLA shall provide professional engineering services for the Utility Electronic File Conversion (PROJECT). HLA services shall include the following.

1.0 Project Management and File Conversion

- 1.1 Project management of overall project delivery and project controls.
- 1.2 Plan and facilitate a PROJECT kickoff meeting to align expectations between CITY and HLA.
- 1.3 Gather utility electronic AutoCAD files from the CITY. Review files and prepare layers and coordinate systems.
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Additional Services

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The CITY will provide or perform the following:

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Project management and file conversion efforts shall be performed on a time-spent basis at current hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$5,000.

Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the current hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as vehicle mileage, out-of-town meals/lodging, advertising, and printing expenses.

Proposed:


HLA Engineering and Land Surveying, Inc.
Michael T. Battle, PE, President

4/22/2025
Date

Approved:

City of Granger
Hilda Gonzales, Mayor


Date

**CITY OF GRANGER
WORKSHOP**

City of Granger



"where dinosaur roam"

SUBJECT: Update on SR 223 and East Third ST Roundabout Project. EXHIBITS: Presentation by Stephen Hazzard	AGENDA OF May 13, 2025
	Bill No.
	
Expenditure Required	Amount Budgeted

SUMMARY STATEMENT:

RECOMMENDED MOTION:


No Motion needed, for your information only.

**CITY OF GRANGER
WORKSHOP**

City of Granger



"where dinosaur roam"

SUBJECT: YVCOG 2024 Annual Report and 2025 Goals. EXHIBITS: Presentation	AGENDA OF May 13, 2025
	Bill No.
	
Expenditure Required	Amount Budgeted

SUMMARY STATEMENT:

RECOMMENDED MOTION:

No Motion needed, for your information only.

AGENDA

City Council

7:00 p.m.

May 13, 2025



City of Granger

"Where Dinosaurs Roam"

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

4 CONSENT AGENDA

A Approve Minutes of Workshop dated April 22, 2025

B Approve Minutes of Council dated April 22, 2025

C Approve the accounts payable dated for May 13, 2025 in the amount of \$83,117.55

D Approve payroll dated May 05, 2025 in the amount of \$144,681.73

5 PUBLIC HEARING

6 AUDIENCE PARTICIPATION

7 OLD BUSINESS

8 NEW BUSINESS

City Hall

Expenditure Request- Certinet

HLA Task Order 2025-01 Utility Electronic File Conversion

8 DEPARTMENT/COMMITTEE/COMMISSION REPORTS

10 MAYORS REPORT

11 COUNCIL REPORTS


12 EXECUTIVE SESSION

13 ADJOURNMENT

TENTATIVE

City of Granger



SUBJECT: Consent Agenda	AGENDA OF May 13, 2025
	Bill No.
	
EXHIBITS: A. Approve Minutes of Workshop dated April 22, 2025 B. Approve Minutes of Council dated April 22, 2025 C. Approve accounts payable dated May 13, 2025 in the amount of \$83,117.55 D. Approve payroll dated May 05, 2025 in the amount of \$144,681.73	
Expenditure Required	Amount Budgeted

RECOMMENDED MOTION:


Motion to approve the Consent Agenda items A-D as follows.

**CITY OF GRANGER
WORKSHOP & COUNCIL**

City of Granger



"where dinosaur roam"

SUBJECT: Expenditure Request to purchase new computers. EXHIBITS:	AGENDA OF May 13, 2025
	Bill No.
	
Expenditure Required \$ 19,927.20	Amount Budgeted

SUMMARY STATEMENT:

1 Computer for Court
1 Computer for Mayor
1 Computer for Building Dept
4 Computers for City Hall
9 Computers for Police Dept.

RECOMMENDED MOTION:


*Motion to approve the expenditure request to purchase computers
in the amount of \$19,927.20*

**CITY OF GRANGER
WORKSHOP & COUNCIL**

City of Granger



"where dinosaur roam"

SUBJECT: HLA Task Order 2025-01 Utility Electronic File Conversion EXHIBITS:	AGENDA OF
	May 13, 2025
	Bill No.
	
Expenditure Required	Amount Budgeted
\$5,000	

SUMMARY STATEMENT:

RECOMMENDED MOTION:

Motion to approve Task Order 2025-01 for the Utility Electronic File Conversion project.